
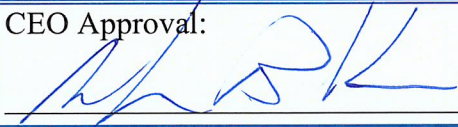


Policy Title: Priority Population Eligibility		
Date Issued: 02/07/2012	Revised Date: 02/24/2016 Review Date: 02/24/2016	
CEO Approval: 	Effective Date: 10/20/16	

**POLICY:**

It is the policy of Central Florida Cares Health System, Inc. (CFCHS) that all consumers funded by the Department of Children and Families (DCF) meet priority population criteria.

**PURPOSE:**

To ensure that network Subcontractors verify that consumers who receive substance abuse and mental health services (SAMH) funded by DCF belong to at least one of DCF’s priority populations approved by the Legislature (394.674 F.S.)

**RELATED POLICIES:** Payer of Last Resort and Financial Eligibility

**PROCEDURES:**

1. CFCHS shall ensure that clients are eligible according to priority population criteria in PAM 155-2 and 394.674 F.S.
  - a. Mental Health (MH) outcomes must be completed on all persons whose services are paid for, in whole or in part, by state MH dollars or local match and delivered by an agency with a SAMH contract. The measures are to be collected at admission, quarterly following admission, and at discharge. For example, if a person is admitted on October 1, the evaluation dates would be October 1, January 1, April 1, July 1, etc., until the discharge date, at which time a final evaluation would be completed. There is a thirty (30) day window, both prior to, and following the evaluation due date for completing the form.
  - b. Subcontractors with SAMH contracts report Substance Abuse (SA) Outcomes for all clients receiving reportable client-specific service events associated with the SA program area, that are paid for, in whole or in part, by state SA dollars or local match. SA Outcomes are reported at initiation (first face to face during initial evaluation) and at discharge from an SA episode of care.
  
2. Subcontractors are required to review eligibility requirements outlined in the Chart 8 system for each other cost accumulator (OCA) funding their contract and submit an OCA Report annually to CFCHS. The purpose of this report is to correlate eligibility requirements with services provided and populations served to ensure compliance.
  
3. CFCHS will verify compliance with eligibility requirements by utilizing the appropriate validation tools during monitoring activities.