



INTAKE
EZ-1 Form completed

Eligible for
TANF
services?

NO

If TANF eligibility
cannot be
determined; route
to other funding
streams

Non-Custodial Parents

- Must have court order to pay child support
- Children must live in Florida
- Non-custodial and custodial parent must have income below 200% of poverty level
- Income of *custodial parent* must be obtained. If not available, then alternative funding must be pursued.

ME Provider enters
client in DCF TANF
database and
notifies CFCHS

YES

CFCHS approves
client in database



ME provider
records TANF
confirmation # in
client file

Other required forms:

- Financial Information Form
- Monthly Income Verification

Other required forms as applicable:

- Contingency Funding Request Form
- Non-Custodial Parent Form
- Child Welfare Case Plan

ME Provider
provides services
and verifies income
on a monthly basis

TANF Treatment Plan Goals:

- (1) Children can be cared for in their own homes or in the homes of relatives; and
- (2) Families can be self-sufficient.

ME Provider
submits data and
Participant Log by
10th of month

Discharge:
ME Provider discharges client
from DCF TANF database