

**Executive Committee Meeting Minutes
Wednesday, April 8, 2020
Central Florida Cares Health System, Inc.
Via Web Ex**



ATTENDANCE

Board of Directors Present:

Debbie Owens, President, Seminole Prevention Coalition
Mark Broms, Treasurer, Brevard Homeless Coalition
Ian Golden, Past President, Brevard County Housing & Human Services
R. Wayne Holmes, Vice President, Retired Asst. State's Attorney/Community Advocate
Donna Walsh, Secretary, Seminole County Health Dept.

Central Florida Cares Health System, Inc. Staff

Maria Bledsoe, Chief Executive Officer
Mike Lupton, Chief Information Officer and Interim Chief Financial Officer
Trinity Schwab, Chief Operations Officer
Nikaury Munoz, Chief Integration Officer
Karla Pease, Executive Assistant

Meeting Called to Order

The Central Florida Cares Health System, Inc. (CFCHS) Executive Committee meeting was held on Wednesday, April 8, 2020 at 3:00 p.m. via Web Ex. The President called the meeting to order at 3:04 pm.

A motion to approve the March 11, 2020 minutes was made by Ian Golden, Mark Broms seconded, motion carried. Voting occurred individually and there were 3 ayes, and no nays. (Note: 2 members joined in the conference call shortly after the vote.)

Financial Report

The Treasure indicated the Finance Committee met on April 7, 2020 and reviewed the February financials and accepted them for the Executive Committee's review.

The interim CFO shared February financials. On the balance sheet, there was not much changed from last month to this month.

On the income statement, there was a charge to conferences for a staff member that needed health care compliance certification and obtained CEUs. There was some outreach and awareness related to PR work and FAME.

Page 4 shows line items of the income statement and comparing the budget to actuals for the last 8 months. Meetings declined since there was less travel. CFCHS is expecting an amendment with FivePoints regarding FASAMS development work.

Pages 5-7 are utilization expenditures for Mental Health and Substance Use by OCAs, providers, and rates. The CIO provided details related to the highlighted cells in red.

Page 8 is Provider Payment Guidance from DCF that allows General Revenue-based OCAs to be paid on a pro-rated monthly fee, but providers will be responsible for meeting service thresholds established between the providers and CFCHS. Providers are still responsible to report all service data for these OCA's. Currently DCF has approved this process for April, May and June. All existing requirements for federal grants still apply.

Pages 9-10 are tables in graph form of the same information on pages 6-7. Pages 11-12 are provider expenditures and were explained. At the request of Ian Golden last month, language was added for clarity: “* Over(Under) column reflects current expenditures compared to target.” Page 13 shows CFCHS is currently waiting on Amendment #41 to correct the payment schedule.

A motion to approve the February 2020 financial report as presented was made by Mark Broms, Ian Golden seconded, motion carried. Individuals voted and there were 4 ayes and no nays.

Organizational Updates

The COO and CEO spoke of the following topics:

- GHME1 Update – Contract will be renewed for 3 years. Still pending.
- Governor’s Budget and Special Provisos – The proviso’s made it in the budget. This was before COVID-19. Now we wait.
- CFCHS Telework and Staffing – Staff began working from home March 13th. CFCHS is using conference call, Teams, and Web Ex and is working well. This could change how we continue to do business moving forward. The bricks and mortar could change. Telehealth services are going well with providers.
- Implementation Grants Update – DCF recalled the RFP. CFCHS will apply for Brevard and Osceola when released again.
- Contract Renewals – was asked if Executive Committee could review provider contracts.
- Board By-Laws and Policies – was asked if Executive Committee could review.
- Weekly calls and dashboards are occurring with CFCHS and providers regarding COVID-19.
- Gloves being disbursed to providers. Masks have a two-week backorder.
- CFCHS’ website has a COVID-19 button for resources.

Members agreed to review provider contracts and Board By-Laws and Policies at the May Executive Committee and asked that the meeting be extended from one hour to two hours.

Other/Public Input

Donna Walsh commented that she appreciates all information passed on from the CEO and stated any agencies located in the 4-county region CFCHS serves can connect with the county health departments and emergency operations for PPEs. Seminole County Health Department was working with IMPOWER to supply test kits, PPEs, and how to isolate if anyone is suspected of COVID-19. The President thanked Donna for the work she is doing at the Health Department.

Ian Golden mentioned SHIP may not be funded due to COVID-19.

Executive Committee Meeting

May 13, 2020 from 2:00 to 4:00 pm. The hour extension is to discuss the provider contracts and Board By-Laws and Policies.

Wayne Holmes made a motion to adjourn, Ian Golden seconded, motion carried.

The meeting was adjourned at 4:06 pm.

A handwritten signature in cursive script that reads "Debbie Owens". The signature is written in black ink and is positioned above the printed name.

Debbie Owens, President

Karla Pease

Karla Pease, Recording Secretary

Executive Committee Agenda
Wednesday, April 8, 2020
3:00 PM – 4:00 PM
Central Florida Cares Health System, Inc.
Via WebEx



I. Welcome/Introductions	Debbie Owens	2 minutes
II. Approve Minutes <ul style="list-style-type: none">• March 11, 2020 Minutes	Debbie Owens Group	2 minutes
III. Financial Report <ul style="list-style-type: none">• February Financials	Mark Broms Mike Lupton	35 minutes
IV. Organizational Updates <ul style="list-style-type: none">• GHME1 Update• Governor’s Budget and Special Provisos• CFCHS Telework and Staffing• Implementation Grants Update• Contract Renewals• Board By-Laws and Policies	Maria Bledsoe	10 minutes
V. Other/Public Input	Group	3 minutes/person
VI. Adjourn - Executive Committee Meeting <ul style="list-style-type: none">• May 13, 2020 from 2:00 pm to 3:00 pm	Group	2 minutes

**Executive Committee Meeting Minutes
Wednesday, March 11, 2020
Central Florida Cares Health System, Inc.
Board Room**



ATTENDANCE

Board of Directors Present:

Debbie Owens, President, Seminole Prevention Coalition
Mark Broms, Treasurer, Brevard Homeless Coalition
Ian Golden, Past President, Brevard County Housing & Human Services
R. Wayne Holmes, Vice President, Retired Asst. State's Attorney/Community Advocate
Donna Walsh, Secretary, Seminole County Health Dept. (via phone)

Central Florida Cares Health System, Inc. Staff

Maria Bledsoe, Chief Executive Officer
Mike Lupton, Chief Information Officer and Interim Chief Financial Officer
Karla Pease, Executive Assistant

Meeting Called to Order

The Central Florida Cares Health System, Inc. (CFCHS) Executive Committee meeting was held on Wednesday, March 11, 2020 at 2:00 p.m. at Central Florida Cares Health System, Inc., 707 Mendham Blvd., Suite #201, Orlando, FL. The President called the meeting to order at 2:00 pm.

A motion to approve the February 12, 2020 minutes was made by Wayne Holmes, with a change in the second bullet under Organization Updates, by adding the word "to" between the words "submitted" and "MSL", Mark Broms seconded, motion carried.

Financial Report

The interim CFO shared January financials where the change in wages was related to the accruals and timing of the pay periods.

Page 3 shows the income statement where Professional Services Other was for a training for the network from MH block grant special funds that did not get entered into our contract by the time necessary to spend them, and CFCHS went ahead with the training. Increase in training is due to Fred Pryor annual fee for staff trainings.

Page 4 is comparing the budget to actuals. FivePoints will be updating software for FASAMS for \$70K.

Pages 5-7 are utilization expenditures for Mental Health and Substance Use by OCAs, providers, and rates. The CIO provided details related to the highlighted cells in red. Pages 8-9 are the same information in graph form.

Pages 10-11 are provider expenditures. The Past President asked if the Over(Under) column could reflect a percentage instead of an actual number. The Treasurer confirmed that would be more intuitive for others.

DCF amendment #39 added \$123K, however the payment schedule was incorrect. DCF attempted to correct with amendment #40; time lapsed; DCF will issue Amendment #41 to correct. Page 13 is the Provider Reconciliation Update, where a trial run will be performed and MEs will gather the same information statewide for consistency.

A motion to approve the January 2020 financial report as presented was made by Mark Broms, Wayne Holmes seconded, motion carried.

Form 990

Farlen Halikman, MSL Auditor, facilitated the 990 presentation to members. After the presentation, members discussed ways to have final approval from the full Board of Directors. It was decided to have the Draft 990 shared as part of the consent agenda for April 16, 2020.

Mark Broms made a motion to place the Draft 990 with watermark on the consent agenda for the full board and the Exec. Asst. will email to the Board of Directors prior to the meeting, Ian Golden seconded, motion carried.

The President thanked the Interim CFO for his presentation. The Auditor thanked the Interim CFO as well and stated that in working with him he finds him very intelligent and enthusiastic.

Organizational Updates

The CEO spoke of the following topics:

- CFCHS office space lease has been signed at \$14.97 sq. ft.
- Grant writer consultant agreement was terminated.
- GHME1 contract – DCF at quarterly meeting indicated the contract is awaiting final approval and should have it executed before June 30, 2020.
- Project Opioid Statewide Board of Directors – The CEO is a new member of this board.
- Implementation Grants – The CEO is writing two grants. Brevard County is for an adult Mobile Co-Responder Program with a CIT component. In Osceola, it is Jail Reentry implementation.
- COVID-19 – CEO sent a memo to employees requesting them if they have been traveling overseas to stay away from the office for one week with no loss in PTO. The HR Attorney reviewed the memo.
- Legislative – DCF's Accountability Department has passed. 21 bills name ME with added responsibilities.
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Other/Public Input

The Past President spoke of the Ad-Hoc Committee meeting on March 26th that will interview staff and members will review documents. He then will draft a response and discuss and finalize with members at a meeting in April.

Ian Golden mentioned SHIP is fully funded and has \$33M in housing funds. Perhaps CFCHS should speak with the counties/cities receiving the funds. The CEO will follow up.

Executive Committee Meeting

April 8, 2020 from 2:00 to 3:00 pm.

Ian Golden made a motion to adjourn, Wayne Holmes seconded, motion carried.

The meeting adjourned at 3:02 pm.

At 3:12 pm, on March 11, 2020, the Executive Committee meeting reconvened at 3:12 pm to revisit the prior motion regarding the 990.

Upon further consideration, due to the fear of coronavirus spreading and not being able to have Board of Directors present at the April 16, 2020 meeting, it was decided to approve the 990 today as an Executive Board.

Mark Broms made a motion to approve the 990 as presented and we distribute it to our Board of Directors in the email package sent out by the Executive Assistant for the April 16th Board meeting for information and records, Ian Golden seconded, motion carried.

The Interim CFO will inform Board members at the April Board meeting as to why the 990 was handled in this matter.

It is important to note that all Board members who voted were here previously and there were no members of the public here previously or now. This was just a reopening of the meeting in order to address the 990 in light of the issues being raised around the coronavirus and the possibility that a board meeting might not take place in April as scheduled.

The meeting was adjourned at 3:16 pm.

Debbie Owens, President

Karla Pease, Recording Secretary

CENTRAL FLORIDA CARES HEALTH SYSTEM

Financial Report
February 2020 Financials
Unaudited

Central Florida Cares Health System, Inc
Statement of Financial Position
For the prior two months ended 2-29-2020



	<u>1/31/2020</u>	<u>2/29/2020</u>
Assets		
Current Assets		
Cash in Bank	3,538,495	3,288,864
Accounts Receivable	12,381,876	12,378,948
Prepaid Insurance	12,070	9,656
Prepaid Expenses	22,853	22,181
Deposits	26,375	26,375
Total Current Assets	<u>15,981,670</u>	<u>15,726,024</u>
Long-term Assets		
Computer Equipment	5,500	5,500
Software	1,216,288	1,216,288
Accum Depreciation	<u>(1,063,646)</u>	<u>(1,063,646)</u>
Total Long-term Assets	<u>158,143</u>	<u>158,143</u>
Total Assets	<u><u>16,139,813</u></u>	<u><u>15,884,167</u></u>
Liabilities		
Short-term Liabilities		
Accounts Payable	6,291,769	7,381,059
Wages Payable	111,950	107,209
Federal Payroll Taxes Payable	19,759	18,221
403(b) Payable	7,386	5,653
Deductions Payable	1,105	1,088
Deferred Revenue	1,120,234	763,719
CarryForward Funds	3,248,217	3,244,930
Interest & Other Payable to Advance Due to	4,878	9,677
Total Short-term Liabilities	<u>15,685,528</u>	<u>15,542,949</u>
Total Liabilities	<u><u>15,685,528</u></u>	<u><u>15,542,949</u></u>
Unrestricted Net Assets:		
Prior Year Excess	404,785	404,785
Curr Year Excess	49,499	(63,567)
Total Unrestricted Net Assets	<u>454,285</u>	<u>341,218</u>
Total Liabilities and Net Assets	<u><u>16,139,813</u></u>	<u><u>15,884,167</u></u>

Central Florida Cares Health System, Inc
Statement of Revenues and Expenses
For the prior two months and year to date



	Jan-20	Feb-20	YTD
Program Services Revenue:			
DCF	\$6,474,063	\$7,537,498	53,568,244.82
FLINC			47,850.08
Orange County			31,614.74
Brevard Co Planning Grant	15,398		30,795.00
Total Operating Revenue	6,489,460	7,537,498	53,678,504.64
Expenditures:			
Program Services Expenses	6,263,052	7,349,749	51,980,930.43
Personnel Expenses	160,855	130,422	1,222,622.27
403(b) Fees		763	1,555.17
Accounting Fees	863		19,095.00
Conferences		1,870	2,205.00
DCF Unallowables		163	163.16
Donation Expenditures			-
Dues & Subscriptions	185	61	31,534.63
Donation Expenditures			-
Insurance	3,542	2,414	20,439.92
Legal Fees	140	664	5,673.30
Meetings	2,731	1,666	20,655.17
Needs Assessment/Benchmarking			5,633.00
Office Equipment	652	176	3,208.89
Office Furn & Fixture			(149.00)
Outreach and Awareness	1,000	9,000	10,000.00
Payroll Processing Fees	607	770	5,176.08
Printing & Publications			849.00
Professional Services Other	11,314	12,464	41,094.80
Recruiting and Screening	64	129	803.23
Rent-Building	16,153	16,153	113,073.52
Rent-Equipment	103	779	4,390.46
Software Development			-
Software Expense	12,554	13,406	110,840.74
Supplies & Postage	116	316	2,338.11
Telephone, Internet & Conf	2,418	2,391	20,067.78
Training	3,980		12,661.21
Total Expenditures	6,480,330	7,543,355	53,634,861.87
Operating Revenue over Expenditures	9,130	(5,858)	43,642.77
Other Revenue and Expenses:			
Contribution Revenue			300.00
Contribution Expense			(300.00)
Net Other Revenue (Expense)	0	0	-
Net Revenue over Expenditures	9,130	(5,858)	43,642.77

Central Florida Cares Health System, Inc

Budget to Actual Comparison

For the eight months ended February 29, 2020



	Original Budget 8 months	Actual 8 months	\$Diff	%Diff	Notes
Program Services Revenue:					
DCF	55,379,466	53,568,245	(1,811,221)	(3%)	
FLINC	16,792	47,850	31,058	(185%)	Budget did not include additional billing
Orange County	31,615	31,615	(0)	(0%)	
Brevard Co Planning Grant	30,795	30,795	0	(0%)	
Total Operating Revenue	55,458,667	53,678,505	(1,780,162)	(3%)	
Program Services Expenses					
	53,301,325	51,980,930	(1,320,395)	(2%)	
Gross Profit	2,157,342	1,697,575	(459,768)	(21%)	
Operating Expenses:					
Personnel Expenses	1,348,900	1,222,622	(126,278)	(9%)	no data specialist, no contract mgr
403(b) Fees	1,544	1,555	11	(1%)	
Accounting Fees	18,186	19,095	909	(5%)	
Conferences	12,000	2,205	(9,795)	(82%)	way under so far
DCF Unallowables	1,333	163	(1,170)	(88%)	
Dues & Subscriptions	35,000	31,535	(3,465)	(10%)	
Insurance	19,361	20,440	1,079	(6%)	
Legal Fees	6,667	5,673	(993)	(15%)	
Meetings	15,333	20,655	5,322	(35%)	way over so far
Needs	4,000	5,633	1,633	(41%)	timing, \$6,000 budget for year
Office Equipment	4,800	3,209	(1,591)	(33%)	
Office Furn & Fixture	-	(149)	(149)		
Outreach and Awareness	800	10,000	9,200	(1150%)	
Payroll Processing Fees	5,000	5,177	177	(4%)	
Printing & Publications	2,800	849	(1,951)	(70%)	
Professional Services Other	50,345	41,095	(9,251)	(18%)	Protected Trust \$7,598 in Aug. ok but grant writer and SOR consult budgeted starting in Dec.
Recruiting and Screening	333	803	470	(141%)	
Rent-Building	113,074	113,073	(1)	(0%)	
Rent-Equipment	4,000	4,391	391	(10%)	
Software Development	70,000	-	(70,000)	(100%)	upcoming projects FASAMS \$70k?, \$30k Care Coordination from Road to Recovery funds
Software Expense	106,000	110,841	4,841	(5%)	\$3,000 diff bc of Abila \$6582 Sept prorated in budget, \$1012 Survery Monkey upgrade, \$1200 protected trust Office 365 payments.
Supplies & Postage	4,000	2,338	(1,662)	(42%)	
Telephone, Internet & Conf	26,000	20,068	(5,932)	(23%)	Spectrum internet was reduced.
Training	6,000	12,661	6,661	(111%)	way over so far
Total Operating Expenditures	1,855,477	1,653,932	(201,545)	(11%)	
Operating Revenue over Expenditures	301,865	43,642	(258,223)		

Central Florida Cares Health System, Inc

OCA Expenditure Utilization Summary – Page 1 of 3

YTD For the month ended February 29, 2020



Feb 2020 YTD - OCA UTILIZATION SUMMARY						
OCA Description	Non	Sch of Funds	Expenditures	%	Target%	Notes - current month comments in red
	Rec	(Amend 39)	Thru Feb2020	Utilization		
ME Admin Costs		\$2,357,779	\$1,426,166	60.5%	66.7%	
ME MH Block Grant Technical Assistance	NR	11,000	1,327	12.1%	66.7%	Will be no more spending. unspent funding will revert back to DCF
ME Road to Recovery - Modernizing Behavioral	NR	392,570	152,439	38.8%	66.7%	Working to spend this
State Opiod Response Disc Grant Admin	NR	93,029	17,709	19.0%	66.7%	
State Opiod Response Disc Grant Admin-Yr2	NR	200,848	22,652	11.3%	66.7%	
ME Total		\$3,055,226	\$1,620,292	53.0%	66.7%	

Central Florida Cares Health System, Inc

OCA Expenditure Utilization Summary – Page 2 of 3

YTD For the month ended February 29, 2020



OCA Description	Non Rec	Sch of Funds	Expenditures	%	Target%	Notes - current month comments in red
		(Amend 39)	Thru Feb2020	Utilization		
* General MH – 24hr Care Residential, Ambulatory, Early Intervention Svc -Psychotic Disorders		25,363,135	17,262,269	68.1%	66.7%	
* State Funded for Profit Sub-recipients		750,000	464,826	62.0%	66.7%	
Grants PATH		232,652	161,225	69.3%	66.7%	
FL Hurricane SERG	NR	431,667	255,043	59.1%	66.7%	
* Circles of Care – Crisis Stabilization	NR	544,200	465,374	85.5%	100.0%	Funding expired 9/30/2019.
Purchase of Residential Treatment Svs for		500,000	348,192	69.6%	66.7%	
* Community Forensic Beds		390,183	317,688	81.4%	66.7%	
* Florida Assertive Community Treatment		524,474	414,344	79.0%	66.7%	
* Indigent Psychiatric Medication Program		3,558,091	2,397,980	67.4%	66.7%	
Title XXI Children's Health Insurance Program –		69,078	43,364	62.8%	66.7%	
* MH Care Coordination		1,223,969	482,170	39.4%	66.7%	Enrollment regulated by DCF
* Community Forensic Multidisciplinary Teams for		507,089	444,259	87.6%	66.7%	
Temporary Assistance for Needy Families		652,000	497,348	76.3%	66.7%	
* Community Action Treatment Team		661,245	497,318	75.2%	66.7%	
ME MH - CAT and MRT Enhancements	NR	3,000,000	1,959,474	65.3%	66.7%	
ME MH Supported Employment Services	NR	357,664	35,312	9.9%	66.7%	Working with providers to spend. Took time to get the position hired and the program up and running. Amend 39 added \$123,268 in funding. Providers have now hired positions specific to addressing the 4DX WIG. Anticipate funding to be utilized by next invoicing cycle. New funding, executed into contract 10/1. Utilizing for position to address 4DX WIG.
* Mobile Crisis Teams		250,000	0	0.0%	66.7%	Now that data submission questions are resolved, do not see an issue with Aspire fully utilizing funding.
* Centralized Receiving Facilities		1,163,384	775,370	66.6%	66.7%	
* Transition Vouchers Mental Health		4,618,430	2,896,713	62.7%	66.7%	
Mental Health Total		\$44,986,270	\$29,900,603	66.5%	66.7%	

* OCAs with payment flexibility during COVID-19 pandemic

Central Florida Cares Health System, Inc
OCA Expenditure Utilization Summary – Page 3 of 3
 YTD For the month ended February 29, 2020



OCA Description	Non	Sch of Funds	Expenditures	%	Target%	Notes - current month comments in red
	Rec	(Amend 39)	Thru Feb2020	Utilization		
* SA Services and Support		18,103,112	12,256,894	67.7%	66.7%	
HIV Services		672,573	362,183	53.9%	66.7%	Continue to work with current network and contracting with new provider(s) to help utilize the funds. In process of working with a new provider to help expend the funds.
Prevention Services		2,690,290	1,652,820	61.4%	66.7%	
Prevention Partnership Grant		571,106	434,007	76.0%	66.7%	
ME State Opioid Response Disc Grant - Hospital Bridge	NR	1,241,851	164,693	13.3%	66.7%	Continue to work with current Hospital Bridge program provider to expand services as well as with 2 new providers to implement the programs. Currently working with three providers to expand to other hospitals.
ME State Opioid Response Disc Grant-Child Welfare	NR	993,481	36,163	3.6%	55.6%	Working with billing of these services, programs are being implemented. Continue to meet with Provider and CBC's in Tri-County and Brevard to implement the programs. Expect to see services being billed in the next couple months.
State Opioid Response Disc Grant Prevent	NR	99,348	99,348	100.0%	100.0%	
ME State Opioid Response Disc Grant SVCS-Prevent - Year 2	NR	186,278	186,278	100.0%	55.6%	
State Opioid Response MAT	NR	1,401,454	1,232,993	88.0%	100.0%	
ME State Opioid Response SVCS-MAT YR2	NR	2,762,443	1,379,884	50.0%	55.6%	Some providers have overproduction but paying on a prorated amount to ensure sufficient cashflow. Continue to be confident this funding will be fully utilized.
* Projects Expansion of Substance Abuse Services for Pregnant Women and their Families		1,883,426	1,480,032	78.6%	66.7%	
* Family Intensive Treatment		1,062,183	787,185	74.1%	66.7%	
* ME Road to Recovery - Opioid Response	NR	310,463	21,831	7.0%	66.7%	Will be utilized following completion MSSM2
* Care Coordination		217,324	217,324	100.0%	66.7%	
Temporary Assistance for Needy Families		660,359	429,566	65.1%	66.7%	
* Community Based Services		2,039,181	1,262,622	61.9%	66.7%	Recently amended funding into provider contract for Transitional Housing. Expect to utilize by the end of the FY. Newly contracted for Peer Services in Seminole Cty jail and Transitional Housing in Osceola county.
* Transition Vouchers Substance Abuse		122,734	53,595	43.7%	66.7%	
Substance Abuse Total		\$35,017,606	\$22,057,417	63.0%	66.7%	
Provider Total		\$80,003,876	\$51,958,020	64.9%	66.7%	
TOTAL		\$83,059,102	\$53,578,312	64.5%	66.7%	

* OCAs with payment flexibility during COVID-19 pandemic

Central Florida Cares Health System, Inc Provider Payment Guidance from DCF



- General revenue based OCAs may be paid on a pro-rated monthly fee, providers are still responsible to report all service data for these OCA's.
- Currently the Department has approved this process for April, May and June.
- Services traditionally paid based upon fee for service must have thresholds of service and numbers served established to draw monthly fee – to be agreed upon between providers and CFCHS
- OCA's paid based on pro-rated monthly fee will be subject to a fiscal year end reconciliation
- Availability services and FACT services should continue to be paid normally
- Federal OCAs do not have relaxed requirements and must meet existing targets and service delivery standards
- DCF working on guidance to help draw Federal grant funds within existing requirements (for example shifting prevention services to Universal strategies)

Central Florida Cares Health System, Inc

Utilization Rate by OCA

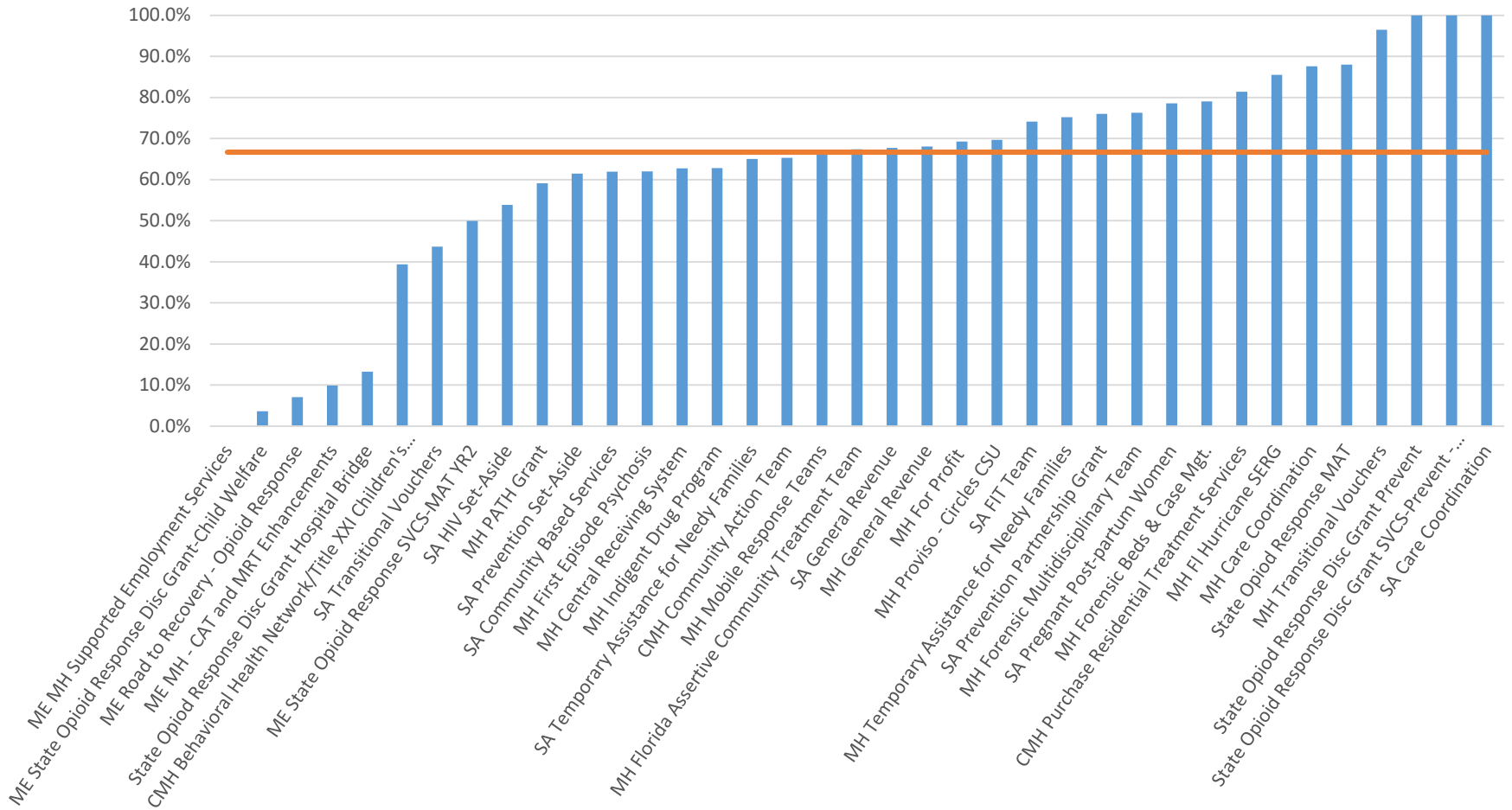
YTD For the month ended February 29, 2020



Network = 64.9%

Target = 66.7%

Net underspending YTD = \$1,621,542



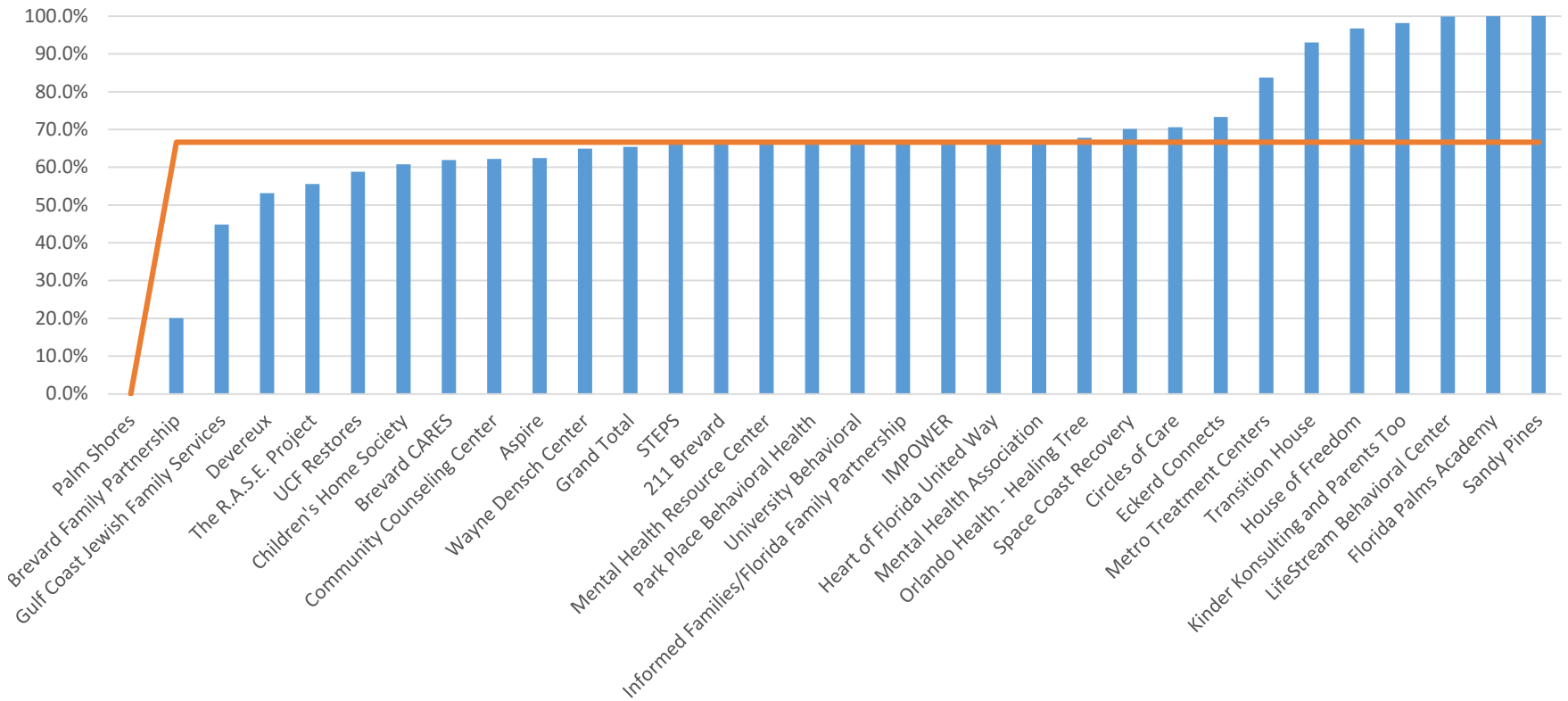
Central Florida Cares Health System, Inc

Utilization Rate by Provider

YTD For the month ended February 29, 2020



Network = 65.4%
Target = 66.7%



Central Florida Cares Health System, Inc
Provider Expenditures
YTD for the month ended February 29, 2020



Provider	Budget	Expenditures	Utilization	Target	Over(Under)	Notes
211 Brevard	220,609	146,339	66.3%	66.7%	(733)	
Aspire	40,740,207	25,426,437	62.4%	66.7%	(1,733,701)	Mainly due to unspent SERG funding, low utilization of Mental Health GR, HIV, CRS, Opioid Hospital, CAT. Do not see an issue spending CRS or MH GR.
Brevard CARES	238,002	147,316	61.9%	66.7%	(11,352)	
Brevard Family Partnership	60,000	12,054	20.1%	66.7%	(27,946)	Contract executed on 12/12/19.
Children's Home Society	2,614,416	1,589,054	60.8%	66.7%	(153,890)	
Circles of Care	14,326,557	10,111,925	70.6%	66.7%	560,887	
Community Counseling Center	271,178	168,793	62.2%	66.7%	(11,993)	
Devereux	2,192,985	1,164,906	53.1%	66.7%	(297,084)	Mainly due to BNET enrollment, which are
Eckerd Connects	2,059,179	1,509,542	73.3%	66.7%	136,756	
Florida Palms Academy	64,868	64,868	100.0%	66.7%	21,623	
Gulf Coast Jewish Family Services	186,220	83,530	44.9%	66.7%	(40,616)	Barrier to receiving referrals for IHOS program. Provider feels barrier has been resolved. Underutilization in MH Res IV
Heart of Florida United Way	164,775	110,716	67.2%	66.7%	866	
House of Freedom	511,308	494,449	96.7%	66.7%	153,577	Provider funding almost exhausted
IMPOWER	1,168,138	780,197	66.8%	66.7%	1,439	
Informed Families/Florida Family Pa	150,000	100,000	66.7%	66.7%	0	
Kinder Konsulting and Parents Too	19,417	19,068	98.2%	66.7%	6,124	
LifeStream Behavioral Center	453,588	453,226	99.9%	66.7%	150,834	

* Over(Under) column reflects current expenditures compared to target

Central Florida Cares Health System, Inc
Provider Expenditures
 YTD for the month ended February 29, 2020



Provider	Budget	Expenditures	Utilization	Target	Over(Under)	Notes
Mental Health Association	71,613	48,118	67.2%	66.7%	377	
Mental Health Resource Center	2,422,061	1,608,843	66.4%	66.7%	(5,864)	
Metro Treatment Centers	392,535	328,650	83.7%	66.7%	66,960	Overutilization of Opioid funding - provider has adjusted service delivery as to not exceed their current allocation.
Orlando Health - Healing Tree	96,510	65,420	67.8%	66.7%	1,080	
Palm Shores	25,677	0	0.0%	0.0%	0	PRTS funding is specifically allocated to the length of stay for individual in the program.
Park Place Behavioral Health	6,191,952	4,126,659	66.6%	66.7%	(1,309)	
Sandy Pines	107,051	147,097	137.4%	66.7%	75,730	
Space Coast Recovery	589,377	413,375	70.1%	66.7%	20,457	
STEPS	2,601,419	1,721,095	66.2%	66.7%	(13,184)	
The R.A.S.E. Project	361,476	200,846	55.6%	66.7%	(40,138)	Allocated funds for new positions in Seminole County jail, working on addressing barriers within program and staff are currently unable to go into the Jails.
Transition House	485,663	451,853	93.0%	66.7%	128,077	Provider funding almost exhausted
UCF Restores	63,467	37,308	58.8%	66.7%	(5,004)	Provider expected to fully utilize remaining
University Behavioral	213,235	142,157	66.7%	66.7%	(0)	
Wayne Densch Center	398,021	258,502	64.9%	66.7%	(6,845)	
Grand Total	\$79,461,503	\$51,932,343	65.4%	66.7%	(1,041,993)	

* Over(Under) column reflects current expenditures compared to target

**Central Florida Cares Health System, Inc
DCF Contract Amendments – FY1920**



DCF Amendments - FY1920			
Amendment Number	Signed	Purpose	Budget
38	10/1/2019	Effective 7.1.2019	\$82,935,834
39	12/9/2019	Added \$123,268 for MHCME Non-recurring Mental Health Block Grant	\$83,059,102
40	2/12/2020	Correct Payment Schedule - Pending	\$83,059,102

QUESTIONS?





**State of Florida
Department of Children and Families**

Ron DeSantis
Governor

Chad Poppell
Secretary

MEMORANDUM

DATE: April 4, 2020

TO: Rodney E. Moore, L.M.H.C.
Assistant Secretary, Substance Abuse and Mental Health

FROM: Ute Gazioch
Director, Substance Abuse and Mental Health

SUBJECT: SAMH Network Service Provider Reimbursements

Issue: On March 1, 2020, a Public Health Emergency was declared in Florida as a result of COVID-19. For Substance Abuse and Mental Health (SAMH) Network Service Providers (NSPs) under contract with the Managing Entities (MEs) to effectively and efficiently address the needs of their patients and their community in this emergency, it is necessary for the Department and MEs to provide flexibility in the way NSPs are reimbursed. They will need to be able to change service array and utilize staff in alternative ways, and while the fee-for-service approach is common, it is not an effective approach for the duration of this public health emergency.

Discussion: To provide the necessary flexibility for NSPs to adjust services and staffing patterns as needed quickly and without consideration to billing and reimbursement, it is recommended that General Revenue driven Other Cost Accumulators (OCAs) be paid based as a monthly fee for the remainder of FY 2019-20. The included OCAs are:

MH000	MH032	MH048	MH096	MH076	MHFMH
MHSFP	MH033	MH049	MH819	MH0CN	MHMCT
MH011	MH034	MH051	MHS50	MH0FH	MHSCR
MH012	MH035	MH060	MHS52	MHCAT	MHTMH
MH021	MH036	MH061	MHRM5	MH952	MHTRV
MH027	MH037	MH089	MH072	MHEDT	
MH031	MH046	MH094	MH073		

MS000	MS903	MS0JG
MSSFP	MS907	MS0CN
MS081	MS916	MSCBS
MS091	MS918	MSTRV
MS095	MS920	

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For services in the OCAs above which are traditionally billed as utilization, the MEs must set thresholds for providers to meet in order to draw down a monthly payment. Those thresholds must include a minimum number of persons served and number of services to be provided during the month. Crisis stabilization, short-term residential treatment, and inpatient detoxification services should continue to be paid on availability. FACT should continue to be paid based on census.

The only change is method of payment. Providers remain responsible to report all service data and to complete the fiscal year end reconciliation process, including return of overpayments due to unearned funds or funds disallowed, under standard contract terms regarding state and federal financial assistance. Any changes made to service delivery and/or staff utilization must be provided for in the contract or a contract amendment.

Excluded OCAs

Federal discretionary grants, disaster grants, TANF, BNet, PATH, and block grant set-asides, to the extent possible, continue to be administered as approved in the grant agreements. SAMHSA has allowed service delivery to be administered via telehealth and telephone, including GPRA interviews. However, SAMHSA has made it clear that target populations and service requirements remain intact for each discretionary grant. The applicable OCAs are:

MH026	MS0W4	MSRC2	MHES4	MHFLH
MHES4	MSSOH	MSSP2	MH0PG	MHHMR
MH0PG	MSSOW	MSSM2	MHTA5	MS0TB
MS0PP	MHTA5	MH0TB	MS023	MS912
MS0H4	MHFLH	MHDRF	MS025	MH0BN
MS0F4	MHEMP	MHMMR	MHCME	

We will continue to build guidance on how to draw down grant funds that are within the grant scope and are allowable. As an example, for prevention services unable to continue due to school closures, we will prioritize universal strategies.

Next Steps:

There are many details that will need to be addressed in ongoing planning and implementation of these measures. We will need to work closely with Revenue Management to ensure that services provided in blended OCAs are reported to the federal block grants first to ensure sufficient service provision to support federal expenditures.

Upon approval of this approach, we will meet with the MEs to develop an implementation plan and solutions for potential barriers.