

**Finance Committee Meeting Minutes  
Tuesday, April 7, 2020  
Central Florida Cares Health System, Inc.  
Via Web Ex**



**ATTENDANCE**

**Central Florida Cares Health System – Finance Committee Members**

Mark Broms, Treasurer and Chair, Brevard Homeless Coalition  
Yasmin Flasterstein, Peer Support Space  
Kelly Velasco, Park Place Behavioral  
Valerie Holmes, Brevard Family Partnership  
Edward Maszak, Aspire Health Partners  
Bill Vintroux, Circles of Care

**Central Florida Cares Health System, Inc. Staff**

Maria Bledsoe, Chief Executive Officer  
Mike Lupton, Chief Information Officer and Interim Chief Financial Officer  
Trinity Schwab, Chief Operating Officer  
Karla Pease, Executive Assistant  
Sharon Ramsaran, Sr. Accountant

**Meeting Called to Order**

The Central Florida Cares Health System, Inc. (CFCHS) Finance Committee Meeting was held on Tuesday, April 7, 2020, at 1:00 p.m. via Web Ex. The Chair called the meeting to order at 1:02 p.m.

**Treasurer's Report**

*A motion to approve the minutes from February 28, 2020 was made by Edward Maszak, Valerie Holmes, seconded, motion passed.*

**Financial Report**

The interim CFO shared February financials. On the balance sheet, there was not much changed from last month to this month.

The income statement reflects not much change from last month either. There was a charge to conferences for a staff member that needed health care compliance certification and obtained CEUs. There was some outreach and awareness related to PR work and FAME.

Page 4 shows line items of the income statement and comparing the budget to actuals for the last 8 months. Meetings declined since there was less travel.

Pages 5-7 are utilization expenditures for Mental Health and Substance Use by OCAs, providers, and rates. The CIO provided details related to the highlighted cells in red.

Page 8 is Provider Payment Guidance from DCF that allows General Revenue-based OCAs to be paid on a pro-rated monthly fee, but providers will be responsible for meeting service thresholds

established between the providers and CFCHS. Providers are still responsible to report all service data for these OCA's. Currently DCF has approved this process for April, May and June. All existing requirements for federal grants still apply. There was a brief discussion among members.

Pages 9-10 are tables in graph form of the same information on pages 6-7. Pages 11-12 are provider expenditures and were explained. Page 13 shows CFCHS is currently waiting on Amendment #41 to correct the payment schedule.

*A motion to approve the February Financial Reports as presented and recommend presentation at the Executive Committee was made by Bill Vintroux, Edward Maszak seconded, motion passed.*

### **Other/Public Input**

The Chair asked that the CEO update members on COVID-19:

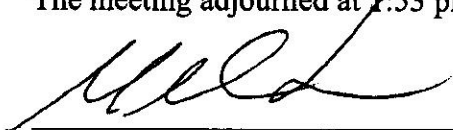
- March 13<sup>th</sup> - CFCHS started working with the network to implement more telehealth services throughout the region. CFCHS was also working with DCF on how we could fund telehealth services traditionally funded in a different fashion.
- A weekly dashboard is submitted to DCF and is a snapshot in time of the service delivery and capacity.
- CFCHS employees are working remotely.
- CFCHS is working with the state to obtain PPEs. Gloves will be dispersed through the network by Friday.

The Chair asked attendees to give an update on their organizations.

### **Next Financial Committee**

This is scheduled for Friday, May 29, 2020 at 1:00 pm.

*A motion to adjourn was made by Bill Vintroux, Valerie Holmes seconded, motion passed.*  
The meeting adjourned at 1:53 pm.



Mark Broms, Chair



Karla Pease, Recording Secretary

**Finance Committee Agenda**  
**Tuesday, April 7, 2020**  
**1:00 PM – 2:00 PM**  
**Central Florida Cares Health System, Inc.**  
**Via WebEx**



<b>I. Welcome/Introductions</b>	Mark Broms	2 minutes
<b>II. Treasurer's Report</b> Consent Agenda Items <ul style="list-style-type: none"><li>Review and approve February 28, 2020 Minutes</li></ul>	Mark Broms	5 minutes
<b>III. Financial Report</b> <ul style="list-style-type: none"><li>Present February 2020 financial statements</li></ul>	Mark Broms Mike Lupton	40 minutes
<b>IV. Other/Public Input</b>	Group	3 minutes/person
<b>V. Adjourn – Next Finance Committee Meeting</b> <ul style="list-style-type: none"><li>TBD</li></ul>	Group	2 minutes

**Finance Committee Meeting Minutes  
Friday, February 28, 2020  
Central Florida Cares Health System, Inc.  
Board Room**



**ATTENDANCE**

**Central Florida Cares Health System – Finance Committee Members**

Mark Broms, Treasurer and Chair, Brevard Homeless Coalition  
Yasmin Flasterstein, Peer Support Space  
Kelly Velasco, Park Place Behavioral  
Valerie Holmes, Brevard Family Partnership

**Central Florida Cares Health System, Inc. Staff**

Maria Bledsoe, Chief Executive Officer  
Mike Lupton, Chief Information Officer and Interim Chief Financial Officer  
Karla Pease, Executive Assistant

**Guests**

Farlen Halikman, CPA, MSL

**Meeting Called to Order**

The Central Florida Cares Health System, Inc. (CFCHS) Finance Committee Meeting was held on Friday, February 28, 2020, at 1:00 p.m. at 707 Mendham Blvd., Suite 201, Orlando, FL 32825. The Chair called the meeting to order at 1:06 p.m.

**Treasurer's Report**

The Chair stated Doug Shaw was no longer in the agency. A plan was put in place to manage the operations until a replacement is found. Mike Lupton will be the interim CFO and a temporary employee has been hired.

*A motion to approve the consent agenda items was made by Valerie Holmes, Yasmin Flasterstein seconded, motion carried.*

The Chair directed the Executive Assistant to notify Edward Maszak that members voted and to forward him all calendar invites.

**Financial Report**

Form 990

Farlen Halikman, MSL Auditor, gave the 990 presentation to members. The Chair asked Farlen to present the 990 to the Executive Committee on March 11, 2020, and perhaps the 990 can be placed as a Board meeting consent agenda item on April 16, 2020. The filing date for the 990 is not until May 15, 2020.

*Valeria Holmes made the motion to approve the 990 as presented, Kelly Velasco seconded, motion carried.*

The interim CFO shared January financials. Not much has changed from last month to this month. The biggest change was wages, which is related to the accruals and timing of the pay periods.

Page 3 shows the income statement where there was an increase in insurance due to workers' compensation at the beginning of the year that is budgeted and reconciled and paid up. Meetings in December were fewer than January. Professional services were for Motivational Interviewing training for community members. Increase in training is due to Fred Pryor annual fee for staff trainings.

Page 4 shows line items of the income statement and comparing the budget to actuals after 7 months. Meetings, trainings, and conferences increased due to more traveling, being known more in the community and requesting CFCHS' presence at events/meetings. Spectrum internet was reduced. Some conference dollars will be moved up to meetings. FASAMS will cost around \$70K for upcoming projects.

Pages 5-7 are utilization expenditures for Mental Health and Substance Use by OCAs, providers, and rates. The CIO provided details related to the highlighted cells in red. Regarding the Road to Recovery, a member asked if DCF would open this program to include cocaine and methamphetamines for the upcoming fiscal year. The CEO said these funds are non-recurring but can certainly ask.

Pages 8-9 are tables in graph form. Pages 10-11 provider expenditures were explained. Page 12 mentioned a new DCF amendment signed on February 12<sup>th</sup>, for a corrected payment schedule. A new amendment is pending. A member asked if PRTS could be used for human trafficking. Regarding the Provider Reconciliation Update, a trial run will be performed and MEs will gather the same information statewide for consistency.

*A motion to approve the Financial Reports as presented and recommend presentation at the Executive Committee was made by Kelly Velasco, Yasmin Flasterstein seconded, motion carried.*

### **Other/Public Input**

The CEO had the following updates:

- The Position Description for the CFO position will be posted on Monday.
- 21 legislative bills that mention MEs with additional responsibilities and oversight with no additional funding. Education is happening with bill sponsors. This will add additional responsibilities for providers as well.
- FAME weekly newsletters to be shared with CFCHS' Board.
- CEO added to statewide Project Opioid Board of Directors.

The Chair asked Yasmin to give an update on her organization.

### **Next Financial Committee**

This is scheduled for March 27, 2020 at 1:00 pm.

*A motion to adjourn was made by Yasmin Flasterstein, Kelly Velasco seconded, motion carried.  
The meeting adjourned at 2:07 pm.*

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Mark Broms, Chair

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Karla Pease, Recording Secretary

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# CENTRAL FLORIDA CARES HEALTH SYSTEM

**Financial Report**  
**February 2020 Financials**  
**Unaudited**

**Central Florida Cares Health System, Inc**  
**Statement of Financial Position**  
For the prior two months ended 2-29-2020



	<u>1/31/2020</u>	<u>2/29/2020</u>
<b>Assets</b>		
<b>Current Assets</b>		
Cash in Bank	3,538,495	3,288,864
Accounts Receivable	12,381,876	12,378,948
Prepaid Insurance	12,070	9,656
Prepaid Expenses	22,853	22,181
Deposits	26,375	26,375
<b>Total Current Assets</b>	<u>15,981,670</u>	<u>15,726,024</u>
<b>Long-term Assets</b>		
Computer Equipment	5,500	5,500
Software	1,216,288	1,216,288
Accum Depreciation	(1,063,646)	(1,063,646)
<b>Total Long-term Assets</b>	<u>158,143</u>	<u>158,143</u>
<b>Total Assets</b>	<u><u>16,139,813</u></u>	<u><u>15,884,167</u></u>
<b>Liabilities</b>		
<b>Short-term Liabilities</b>		
Accounts Payable	6,291,769	7,381,059
Wages Payable	111,950	107,209
Federal Payroll Taxes Payable	19,759	18,221
403(b) Payable	7,386	5,653
Deductions Payable	1,105	1,088
Deferred Revenue	1,120,234	763,719
CarryForward Funds	3,248,217	3,244,930
Interest & Other Payable to Advance Due to	4,878	9,677
<b>Total Short-term Liabilities</b>	<u>15,685,528</u>	<u>15,542,949</u>
<b>Total Liabilities</b>	<u><u>15,685,528</u></u>	<u><u>15,542,949</u></u>
<b>Unrestricted Net Assets:</b>		
Prior Year Excess	404,785	404,785
Curr Year Excess	49,499	(63,567)
<b>Total Unrestricted Net Assets</b>	<u>454,285</u>	<u>341,218</u>
<b>Total Liabilities and Net Assets</b>	<u><u>16,139,813</u></u>	<u><u>15,884,167</u></u>



**Central Florida Cares Health System, Inc**  
**Statement of Revenues and Expenses**  
For the prior two months and year to date



	Jan-20	Feb-20	YTD
Program Services Revenue:			
DCF	\$6,474,063	\$7,537,498	53,568,244.82
FLINC			47,850.08
Orange County			31,614.74
Brevard Co Planning Grant	15,398		30,795.00
<b>Total Operating Revenue</b>	<b>6,489,460</b>	<b>7,537,498</b>	<b>53,678,504.64</b>
Expenditures:			
Program Services Expenses	6,263,052	7,349,749	51,980,930.43
Personnel Expenses	160,855	130,422	1,222,622.27
403(b) Fees		763	1,555.17
Accounting Fees	863		19,095.00
Conferences		1,870	2,205.00
DCF Unallowables		163	163.16
Donation Expenditures			-
Dues & Subscriptions	185	61	31,534.63
Donation Expenditures			-
Insurance	3,542	2,414	20,439.92
Legal Fees	140	664	5,673.30
Meetings	2,731	1,666	20,655.17
Needs Assessment/Benchmarking			5,633.00
Office Equipment	652	176	3,208.89
Office Furn & Fixture			(149.00)
Outreach and Awareness	1,000	9,000	10,000.00
Payroll Processing Fees	607	770	5,176.08
Printing & Publications			849.00
Professional Services Other	11,314	12,464	41,094.80
Recruiting and Screening	64	129	803.23
Rent-Building	16,153	16,153	113,073.52
Rent-Equipment	103	779	4,390.46
Software Development			-
Software Expense	12,554	13,406	110,840.74
Supplies & Postage	116	316	2,338.11
Telephone, Internet & Conf	2,418	2,391	20,067.78
Training	3,980		12,661.21
<b>Total Expenditures</b>	<b>6,480,330</b>	<b>7,543,355</b>	<b>53,634,861.87</b>
Operating Revenue over Expenditures	9,130	(5,858)	43,642.77
Other Revenue and Expenses:			
Contribution Revenue			300.00
Contribution Expense			(300.00)
<b>Net Other Revenue (Expense)</b>	<b>0</b>	<b>0</b>	<b>-</b>
<b>Net Revenue over Expenditures</b>	<b>9,130</b>	<b>(5,858)</b>	<b>43,642.77</b>

# Central Florida Cares Health System, Inc

## Budget to Actual Comparison

### For the eight months ended February 29, 2020



	Original Budget 8 months	Actual 8 months	\$Diff	%Diff	Notes
<b>Program Services Revenue:</b>					
DCF	55,379,466	53,568,245	(1,811,221)	(3%)	
FLINC	16,792	47,850	31,058	(185%)	Budget did not include additional billing
Orange County	31,615	31,615	(0)	(0%)	
Brevard Co Planning Grant	30,795	30,795	0	(0%)	
<b>Total Operating Revenue</b>	<b>55,458,667</b>	<b>53,678,505</b>	<b>(1,780,162)</b>	<b>(3%)</b>	
<b>Program Services Expenses</b>					
	53,301,325	51,980,930	(1,320,395)	(2%)	
<b>Gross Profit</b>	<b>2,157,342</b>	<b>1,697,575</b>	<b>(459,768)</b>	<b>(21%)</b>	
<b>Operating Expenses:</b>					
Personnel Expenses	1,348,900	1,222,622	(126,278)	(9%)	no data specialist, no contract mgr
403(b) Fees	1,544	1,555	11	(1%)	
Accounting Fees	18,186	19,095	909	(5%)	
Conferences	12,000	2,205	(9,795)	(82%)	way under so far
DCF Unallowables	1,333	163	(1,170)	(88%)	
Dues & Subscriptions	35,000	31,535	(3,465)	(10%)	
Insurance	19,361	20,440	1,079	(6%)	
Legal Fees	6,667	5,673	(993)	(15%)	
Meetings	15,333	20,655	5,322	(35%)	way over so far
Needs	4,000	5,633	1,633	(41%)	timing, \$6,000 budget for year
Office Equipment	4,800	3,209	(1,591)	(33%)	
Office Furn & Fixture	-	(149)	(149)		
Outreach and Awareness	800	10,000	9,200	(1150%)	
Payroll Processing Fees	5,000	5,177	177	(4%)	
Printing & Publications	2,800	849	(1,951)	(70%)	
Professional Services Other	50,345	41,095	(9,251)	(18%)	Protected Trust \$7,598 in Aug. ok but grant writer and SOR consult budgeted starting in Dec.
Recruiting and Screening	333	803	470	(141%)	
Rent-Building	113,074	113,073	(1)	(0%)	
Rent-Equipment	4,000	4,391	391	(10%)	
Software Development	70,000	-	(70,000)	(100%)	upcoming projects FASAMS \$70k?, \$30k Care Coordination from Road to Recovery funds
Software Expense	106,000	110,841	4,841	(5%)	\$3,000 diff bc of Abila \$6582 Sept prorated in budget, \$1012 Survery Monkey upgrade, \$1200 protected trust Office 365 payments.
Supplies & Postage	4,000	2,338	(1,662)	(42%)	
Telephone, Internet & Conf	26,000	20,068	(5,932)	(23%)	Spectrum internet was reduced.
Training	6,000	12,661	6,661	(111%)	way over so far
<b>Total Operating Expenditures</b>	<b>1,855,477</b>	<b>1,653,932</b>	<b>(201,545)</b>	<b>(11%)</b>	
<b>Operating Revenue over Expenditures</b>	<b>301,865</b>	<b>43,642</b>	<b>(258,223)</b>		

# Central Florida Cares Health System, Inc

## OCA Expenditure Utilization Summary – Page 1 of 3

YTD For the month ended February 29, 2020



Feb 2020 YTD - OCA UTILIZATION SUMMARY						
OCA Description	Non Rec	Sch of Funds (Amend 39)	Expenditures Thru Feb2020	% Utilization	Target%	Notes - current month comments in red
ME Admin Costs		\$2,357,779	\$1,426,166	60.5%	66.7%	
ME MH Block Grant Technical Assistance	NR	11,000	1,327	12.1%	66.7%	Will be no more spending. unspent funding will revert back to DCF
ME Road to Recovery - Modernizing Behavioral	NR	392,570	152,439	38.8%	66.7%	Working to spend this
State Opiod Response Disc Grant Admin	NR	93,029	17,709	19.0%	66.7%	
State Opiod Response Disc Grant Admin-Yr2	NR	200,848	22,652	11.3%	66.7%	
<b>ME Total</b>		<b>\$3,055,226</b>	<b>\$1,620,292</b>	53.0%	66.7%	

# Central Florida Cares Health System, Inc

## OCA Expenditure Utilization Summary – Page 2 of 3

### YTD For the month ended February 29, 2020



OCA Description	Non Rec	Sch of Funds	Expenditures	%	Target%	Notes - current month comments in red
		(Amend 39)	Thru Feb2020	Utilization		
* General MH – 24hr Care Residential, Ambulatory, Early Intervention Svc -Psychotic Disorders		25,363,135	17,262,269	68.1%	66.7%	
* State Funded for Profit Sub-recipients		750,000	464,826	62.0%	66.7%	
Grants PATH		232,652	161,225	69.3%	66.7%	
FL Hurricane SERG	NR	431,667	255,043	59.1%	66.7%	
* Circles of Care – Crisis Stabilization	NR	544,200	465,374	85.5%	100.0%	Funding expired 9/30/2019.
Purchase of Residential Treatment Svs for		500,000	348,192	69.6%	66.7%	
* Community Forensic Beds		390,183	317,688	81.4%	66.7%	
* Florida Assertive Community Treatment		524,474	414,344	79.0%	66.7%	
* Indigent Psychiatric Medication Program		3,558,091	2,397,980	67.4%	66.7%	
Title XXI Children's Health Insurance Program –		69,078	43,364	62.8%	66.7%	
* MH Care Coordination		1,223,969	482,170	39.4%	66.7%	Enrollment regulated by DCF
* Community Forensic Multidisciplinary Teams for		507,089	444,259	87.6%	66.7%	
Temporary Assistance for Needy Families		652,000	497,348	76.3%	66.7%	
* Community Action Treatment Team		661,245	497,318	75.2%	66.7%	
ME MH - CAT and MRT Enhancements	NR	3,000,000	1,959,474	65.3%	66.7%	
ME MH Supported Employment Services	NR	357,664	35,312	9.9%	66.7%	Working with providers to spend. Took time to get the position hired and the program up and running. Amend 39 added \$123,268 in funding. Providers have now hired positions specific to addressing the 4DX WIG. Anticipate funding to be utilized by next invoicing cycle. New funding, executed into contract 10/1. Utilizing for position to address 4DX WIG.
* Mobile Crisis Teams		250,000	0	0.0%	66.7%	Now that data submission questions are resolved, do not see an issue with Aspire fully utilizing funding.
* Centralized Receiving Facilities		1,163,384	775,370	66.6%	66.7%	
* Transition Vouchers Mental Health		4,618,430	2,896,713	62.7%	66.7%	
<b>Mental Health Total</b>		<b>\$44,986,270</b>	<b>\$29,900,603</b>	<b>66.5%</b>	<b>66.7%</b>	

\* OCAs with payment flexibility during COVID-19 pandemic

# Central Florida Cares Health System, Inc

## OCA Expenditure Utilization Summary – Page 3 of 3

### YTD For the month ended February 29, 2020



OCA Description	Non	Sch of Funds	Expenditures	%	Target%	Notes - current month comments in red
	Rec	(Amend 39)	Thru Feb2020	Utilization		
* SA Services and Support		18,103,112	12,256,894	67.7%	66.7%	
HIV Services		672,573	362,183	53.9%	66.7%	Continue to work with current network and contracting with new provider(s) to help utilize the funds. In process of working with a new provider to help expend the funds.
Prevention Services		2,690,290	1,652,820	61.4%	66.7%	
Prevention Partnership Grant		571,106	434,007	76.0%	66.7%	
ME State Opioid Response Disc Grant - Hospital Bridge	NR	1,241,851	164,693	13.3%	66.7%	Continue to work with current Hospital Bridge program provider to expand services as well as with 2 new providers to implement the programs. Currently working with three providers to expand to other hospitals.
ME State Opioid Response Disc Grant-Child Welfare	NR	993,481	36,163	3.6%	55.6%	Working with billing of these services, programs are being implemented. Continue to meet with Provider and CBC's in Tri-County and Brevard to implement the programs. Expect to see services being billed in the next couple months.
State Opioid Response Disc Grant Prevent	NR	99,348	99,348	100.0%	100.0%	
ME State Opioid Response Disc Grant SVCS-Prevent - Year 2	NR	186,278	186,278	100.0%	55.6%	
State Opioid Response MAT	NR	1,401,454	1,232,993	88.0%	100.0%	
ME State Opioid Response SVCS-MAT YR2	NR	2,762,443	1,379,884	50.0%	55.6%	Some providers have overproduction but paying on a prorated amount to ensure sufficient cashflow. Continue to be confident this funding will be fully utilized.
* Projects Expansion of Substance Abuse Services for Pregnant Women and their Families		1,883,426	1,480,032	78.6%	66.7%	
* Family Intensive Treatment		1,062,183	787,185	74.1%	66.7%	
* ME Road to Recovery - Opioid Response	NR	310,463	21,831	7.0%	66.7%	Will be utilized following completion MSSM2
* Care Coordination		217,324	217,324	100.0%	66.7%	
Temporary Assistance for Needy Families		660,359	429,566	65.1%	66.7%	
* Community Based Services		2,039,181	1,262,622	61.9%	66.7%	Recently amended funding into provider contract for Transitional Housing. Expect to utilize by the end of the FY. Newly contracted for Peer Services in Seminole Cty jail and Transitional Housing in Osceola county.
* Transition Vouchers Substance Abuse		122,734	53,595	43.7%	66.7%	
<b>Substance Abuse Total</b>		<b>\$35,017,606</b>	<b>\$22,057,417</b>	<b>63.0%</b>	<b>66.7%</b>	
<b>Provider Total</b>		<b>\$80,003,876</b>	<b>\$51,958,020</b>	<b>64.9%</b>	<b>66.7%</b>	
<b>TOTAL</b>		<b>\$83,059,102</b>	<b>\$53,578,312</b>	<b>64.5%</b>	<b>66.7%</b>	

\* OCAs with payment flexibility during COVID-19 pandemic

## Central Florida Cares Health System, Inc Provider Payment Guidance from DCF

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- General revenue based OCAs may be paid on a pro-rated monthly fee, providers are still responsible to report all service data for these OCA's.
- Currently the Department has approved this process for April, May and June.
- Services traditionally paid based upon fee for service must have thresholds of service and numbers served established to draw monthly fee – to be agreed upon between providers and CFCHS
- OCA's paid based on pro-rated monthly fee will be subject to a fiscal year end reconciliation
- Availability services and FACT services should continue to be paid normally
- Federal OCAs do not have relaxed requirements and must meet existing targets and service delivery standards
- DCF working on guidance to help draw Federal grant funds within existing requirements (for example shifting prevention services to Universal strategies)

# Central Florida Cares Health System, Inc

## Utilization Rate by OCA

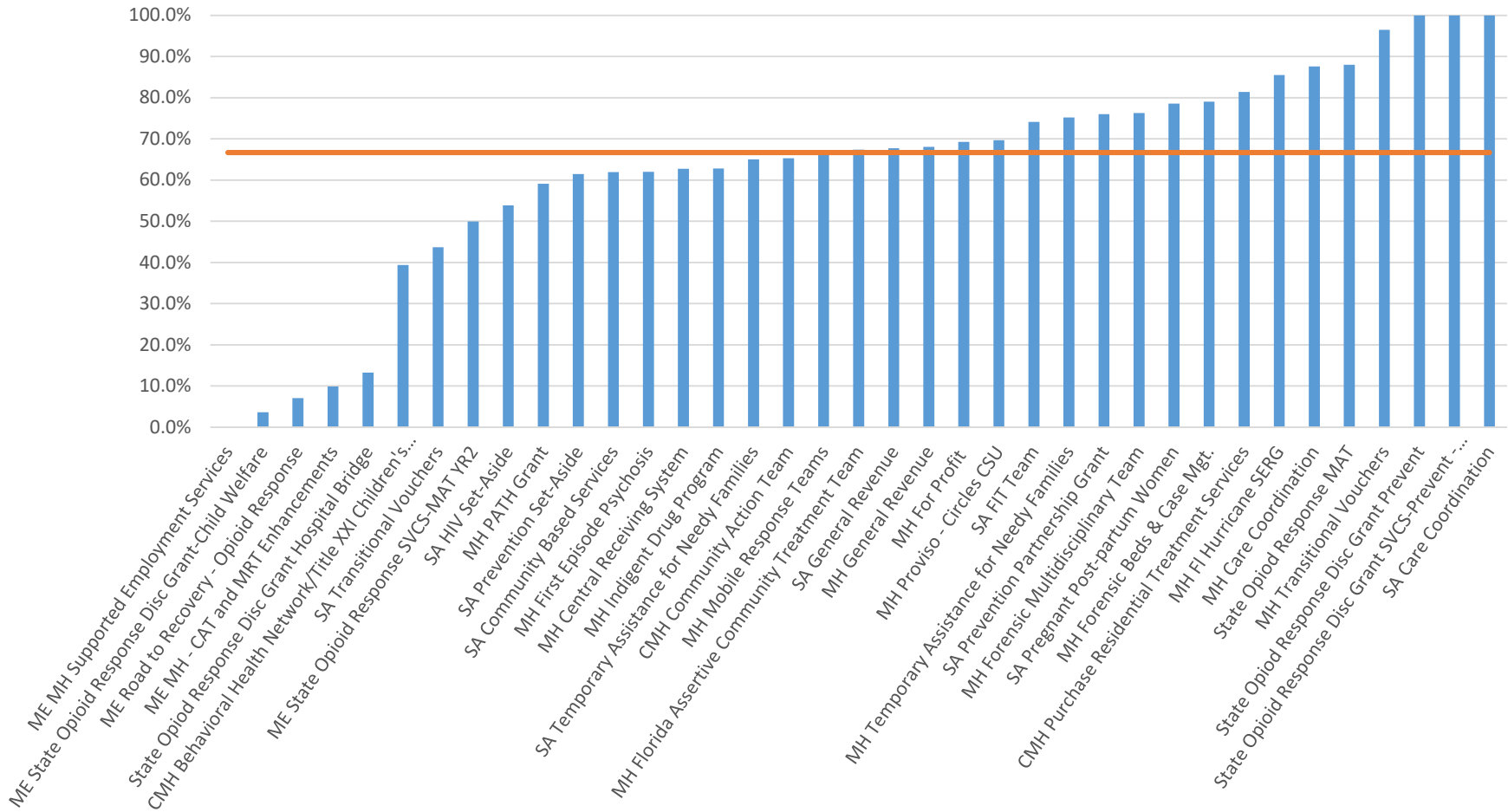
### YTD For the month ended February 29, 2020



Network = 64.9%

Target = 66.7%

Net underspending YTD = \$1,621,542



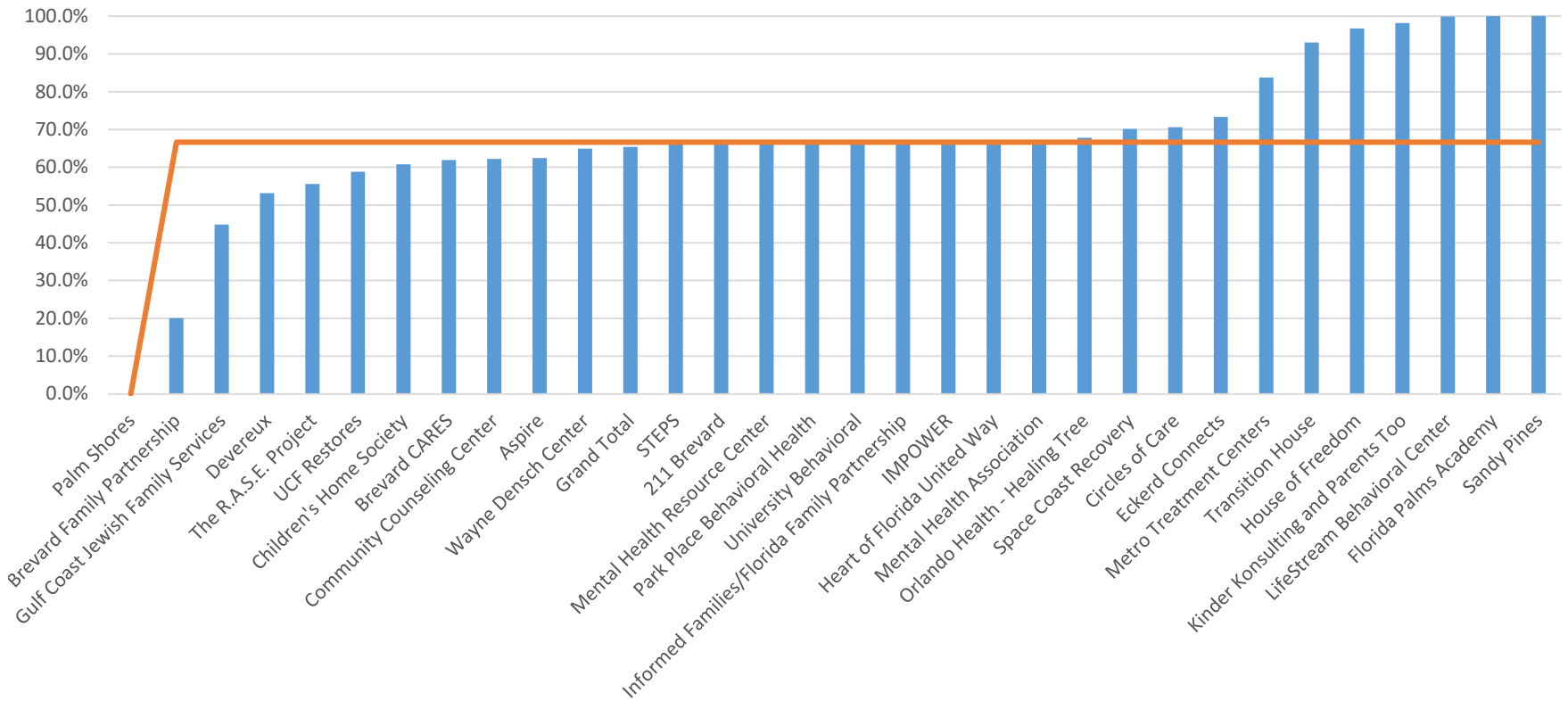
# Central Florida Cares Health System, Inc

## Utilization Rate by Provider

YTD For the month ended February 29, 2020



Network = 65.4%  
Target = 66.7%





**Central Florida Cares Health System, Inc**  
**Provider Expenditures**  
 YTD for the month ended February 29, 2020



Provider	Budget	Expenditures	Utilization	Target	Over(Under)	Notes
211 Brevard	220,609	146,339	66.3%	66.7%	(733)	
Aspire	40,740,207	25,426,437	62.4%	66.7%	(1,733,701)	Mainly due to unspent SERG funding, low utilization of Mental Health GR, HIV, CRS, Opioid Hospital, CAT. Do not see an issue spending CRS or MH GR.
Brevard CARES	238,002	147,316	61.9%	66.7%	(11,352)	
Brevard Family Partnership	60,000	12,054	20.1%	66.7%	(27,946)	Contract executed on 12/12/19.
Children's Home Society	2,614,416	1,589,054	60.8%	66.7%	(153,890)	
Circles of Care	14,326,557	10,111,925	70.6%	66.7%	560,887	
Community Counseling Center	271,178	168,793	62.2%	66.7%	(11,993)	
Devereux	2,192,985	1,164,906	53.1%	66.7%	(297,084)	Mainly due to BNET enrollment, which are
Eckerd Connects	2,059,179	1,509,542	73.3%	66.7%	136,756	
Florida Palms Academy	64,868	64,868	100.0%	66.7%	21,623	
Gulf Coast Jewish Family Services	186,220	83,530	44.9%	66.7%	(40,616)	Barrier to receiving referrals for IHOS program. Provider feels barrier has been resolved. Underutilization in MH Res IV
Heart of Florida United Way	164,775	110,716	67.2%	66.7%	866	
House of Freedom	511,308	494,449	96.7%	66.7%	153,577	Provider funding almost exhausted
IMPOWER	1,168,138	780,197	66.8%	66.7%	1,439	
Informed Families/Florida Family Pa	150,000	100,000	66.7%	66.7%	0	
Kinder Konsulting and Parents Too	19,417	19,068	98.2%	66.7%	6,124	
LifeStream Behavioral Center	453,588	453,226	99.9%	66.7%	150,834	

\* Over(Under) column reflects current expenditures compared to target

**Central Florida Cares Health System, Inc**  
**Provider Expenditures**  
 YTD for the month ended February 29, 2020



Provider	Budget	Expenditures	Utilization	Target	Over(Under)	Notes
Mental Health Association	71,613	48,118	67.2%	66.7%	377	
Mental Health Resource Center	2,422,061	1,608,843	66.4%	66.7%	(5,864)	
Metro Treatment Centers	392,535	328,650	83.7%	66.7%	66,960	Overutilization of Opioid funding - provider has adjusted service delivery as to not exceed their current allocation.
Orlando Health - Healing Tree	96,510	65,420	67.8%	66.7%	1,080	
Palm Shores	25,677	0	0.0%	0.0%	0	PRTS funding is specifically allocated to the length of stay for individual in the program.
Park Place Behavioral Health	6,191,952	4,126,659	66.6%	66.7%	(1,309)	
Sandy Pines	107,051	147,097	137.4%	66.7%	75,730	
Space Coast Recovery	589,377	413,375	70.1%	66.7%	20,457	
STEPS	2,601,419	1,721,095	66.2%	66.7%	(13,184)	
The R.A.S.E. Project	361,476	200,846	55.6%	66.7%	(40,138)	Allocated funds for new positions in Seminole County jail, working on addressing barriers within program and staff are currently unable to go into the Jails.
Transition House	485,663	451,853	93.0%	66.7%	128,077	Provider funding almost exhausted
UCF Restores	63,467	37,308	58.8%	66.7%	(5,004)	Provider expected to fully utilize remaining
University Behavioral	213,235	142,157	66.7%	66.7%	(0)	
Wayne Densch Center	398,021	258,502	64.9%	66.7%	(6,845)	
<b>Grand Total</b>	<b>\$79,461,503</b>	<b>\$51,932,343</b>	<b>65.4%</b>	<b>66.7%</b>	<b>(1,041,993)</b>	

\* Over(Under) column reflects current expenditures compared to target

**Central Florida Cares Health System, Inc  
DCF Contract Amendments – FY1920**



<b>DCF Amendments - FY1920</b>			
<b>Amendment Number</b>	<b>Signed</b>	<b>Purpose</b>	<b>Budget</b>
38	10/1/2019	Effective 7.1.2019	\$82,935,834
39	12/9/2019	Added \$123,268 for MHCME Non-recurring Mental Health Block Grant	\$83,059,102
40	2/12/2020	Correct Payment Schedule - Pending	\$83,059,102

# QUESTIONS?





**State of Florida  
Department of Children and Families**

**Ron DeSantis**  
Governor

**Chad Poppell**  
Secretary

**MEMORANDUM**

**DATE:** April 4, 2020

**TO:** Rodney E. Moore, L.M.H.C.  
Assistant Secretary, Substance Abuse and Mental Health

**FROM:** Ute Gazioch  
Director, Substance Abuse and Mental Health

**SUBJECT:** SAMH Network Service Provider Reimbursements

**Issue:** On March 1, 2020, a Public Health Emergency was declared in Florida as a result of COVID-19. For Substance Abuse and Mental Health (SAMH) Network Service Providers (NSPs) under contract with the Managing Entities (MEs) to effectively and efficiently address the needs of their patients and their community in this emergency, it is necessary for the Department and MEs to provide flexibility in the way NSPs are reimbursed. They will need to be able to change service array and utilize staff in alternative ways, and while the fee-for-service approach is common, it is not an effective approach for the duration of this public health emergency.

**Discussion:** To provide the necessary flexibility for NSPs to adjust services and staffing patterns as needed quickly and without consideration to billing and reimbursement, it is recommended that General Revenue driven Other Cost Accumulators (OCAs) be paid based as a monthly fee for the remainder of FY 2019-20. The included OCAs are:

MH000	MH032	MH048	MH096	MH076	MHFMH
MHSFP	MH033	MH049	MH819	MH0CN	MHMCT
MH011	MH034	MH051	MHS50	MH0FH	MHSCR
MH012	MH035	MH060	MHS52	MHCAT	MHTMH
MH021	MH036	MH061	MHRM5	MH952	MHTRV
MH027	MH037	MH089	MH072	MHEDT	
MH031	MH046	MH094	MH073		

MS000	MS903	MS0JG
MSSFP	MS907	MS0CN
MS081	MS916	MSCBS
MS091	MS918	MSTRV
MS095	MS920	

1317 Winewood Boulevard, Tallahassee, Florida 32399-0700

For services in the OCAs above which are traditionally billed as utilization, the MEs must set thresholds for providers to meet in order to draw down a monthly payment. Those thresholds must include a minimum number of persons served and number of services to be provided during the month. Crisis stabilization, short-term residential treatment, and inpatient detoxification services should continue to be paid on availability. FACT should continue to be paid based on census.

The only change is method of payment. Providers remain responsible to report all service data and to complete the fiscal year end reconciliation process, including return of overpayments due to unearned funds or funds disallowed, under standard contract terms regarding state and federal financial assistance. Any changes made to service delivery and/or staff utilization must be provided for in the contract or a contract amendment.

**Excluded OCAs**

Federal discretionary grants, disaster grants, TANF, BNet, PATH, and block grant set-asides, to the extent possible, continue to be administered as approved in the grant agreements. SAMHSA has allowed service delivery to be administered via telehealth and telephone, including GPRA interviews. However, SAMHSA has made it clear that target populations and service requirements remain intact for each discretionary grant. The applicable OCAs are:

MH026	MS0W4	MSRC2	MHES4	MHFLH
MHES4	MSSOH	MSSP2	MH0PG	MHHMR
MH0PG	MSSOW	MSSM2	MHTA5	MS0TB
MS0PP	MHTA5	MH0TB	MS023	MS912
MS0H4	MHFLH	MHDRF	MS025	MH0BN
MS0F4	MHEMP	MHMMR	MHCME	

We will continue to build guidance on how to draw down grant funds that are within the grant scope and are allowable. As an example, for prevention services unable to continue due to school closures, we will prioritize universal strategies.

**Next Steps:**

There are many details that will need to be addressed in ongoing planning and implementation of these measures. We will need to work closely with Revenue Management to ensure that services provided in blended OCAs are reported to the federal block grants first to ensure sufficient service provision to support federal expenditures.

Upon approval of this approach, we will meet with the MEs to develop an implementation plan and solutions for potential barriers.