

Board of Directors' Meeting Minutes
Thursday, June 18, 2020
Central Florida Cares Health System, Inc.
Via Zoom



ATTENDANCE

Central Florida Cares Health System Board of Directors

Debbie Owens, President, Seminole Prevention Coalition
Robert Wayne Holmes, Vice President, Retired Asst. State Atty./Consumer Advocate
Mark Broms, Treasurer, Brevard Homeless Coalition
Donna Walsh, Secretary, Seminole County Health Dept.
Ian Golden, Past President, Brevard County Housing & Human Services
Enrique Aponte, Consumer Advocate
Richard Barlow, Park Place Behavioral Health Care
Jules Brace, Orange County Sherriff Office
Luis Delgado, Consumer Advocate
Yasmin Flasterstein, Peer Support Space
Babette Hankey, Aspire Health Partners
Valerie Holmes, Brevard Family Partnership
Tara Hormell, Children's Home Society
Kristen Hughes, Lassiter-Ware Insurance
Joel Hunter, Community Resource Network
Mary Kogut Lowell, Attorney
Ken Peach, Health Council of East Central Florida
David Solomon, Walt Disney World
Thomas Todd, Connection Church
Bill Vintroux, Circles of Care

Central Florida Cares Health System, Inc. Staff

Maria Bledsoe, Chief Executive Officer
Trinity Schwab, Chief Operations
Michael Lupton, Chief Information Officer
Nikaury Munoz, Chief Integration Officer
Karla Pease, Executive Assistant and Recording Secretary

Guests

Mary Christie, Department of Children and Families
Jill Krohn, Department of Children and Families
Sharron Washington, Department of Children and Families
J. Nelson Kull, Pathways Drop-In
Margaret Raby, Jansen Pharmaceuticals

Meeting Called to Order

Central Florida Cares Health System, Inc. (CFCHS) Board of Directors' meeting was held on Thursday, June 18, 2020, at 3:00 p.m. at 707 Mendham Blvd., Suite 201, Orlando, FL 32825. The President called the meeting to order at 3:02 p.m.

Financial Report

The Treasurer stated the Finance Committee met on May 29th and the Executive Committee met on June 10th and reviewed the April financials.

The interim CFO shared April financials. There was an increase in the bank since DCF paid the majority of the March payment by the end of April, which will allow CFCHS to pay providers without having to pay fractional payments. On the balance sheet, there was not much changed from last month to this month.

The income statement reflects \$2800 for a DCF unallowable and another new revenue for \$5000. The DCF unallowable is related to assisting providers in purchasing some PPE with non DCF money and providers then reimbursed CFCHS. The other revenue is tied to a grant received from the ME, Thriving Mind, to promote the US census and contracted with the MEs to disseminate materials to raise awareness. Travel remains at zero due to no in-person meetings.

Page 4 reflects Budget versus actuals. Note again the DCF unallowable for purchase of PPE gowns. Software development invoices from FivePoints should be coming in to drawn down funds.

Pages 5-7 are utilization expenditures for Mental Health and Substance Use by OCAs, providers, and rates. The CIO provided details related to the highlighted cells in red.

Page 8 is Provider Payment Guidance from DCF that allows General Revenue-based OCAs to be paid on a pro-rated monthly fee, but providers will be responsible for meeting service thresholds established between the providers and CFCHS. Providers are still responsible to report all service data for these OCA's. CFCHS first calculates the total amount earned by the provider, based upon reported data, and then compares the earned to the pro-rated total. For providers who have not earned up to the pro-rated payment, CFCHS will pay the additional portion and report to DCF as a COVID-19 pro-rated payment. CFCHS will only make pro-rated payments to providers that have requested them. Currently DCF has approved this process for March, April, May, and June. All existing requirements for federal grants still apply. DCF is working on guidance to help draw federal grant funds within existing requirements.

Pages 9-10 are tables in graph form of the same information on pages 6-7. Pages 11-12 are provider expenditures and were explained. Page 13 shows Amendment #41 was signed on April 29th and Amendment #42 was pending as of April.

The Treasurer thanked the CFCHS team and the network for its great work over the past months during the pandemic.

Mark Broms made a motion to approve the April financial report as presented, Ken Peach seconded. There were 20 ayes and zero nays, motion passed.

Consent Agenda Items

The President pulled the CFCHS Board By-Laws and Policies from the consent agenda and the remaining items were presented for consent vote.

Ian Golden made a motion to approve the consent agenda items, Valerie Holmes seconded, motion passed. There were 20 ayes and zero nays.

The CEO stated CFCHS received an email today from a Director asking for clarification in the By-Laws and Policies regarding the use of individual board members and the group Director of Directors as an entity. CFCHS will reference “Director” for an individual and “Board of Directors” as a group.

Ian Golden made a motion to accept CFCHS’ Board By-Laws and Policies with the changes presented and allow staff to make changes in regard to Directors and Board of Directors, David Solomon seconded. There were 20 ayes and zero nays, motion passed.

Provider Contract Renewal Discussion

The Executive Committee met on May 13th and reviewed the FY 20-21 provider contracts. There were 10 contracts that the committee discussed. The remaining contracts have not expired yet. The Executive Committee voted and recommended approval at the Board of Directors’ meeting on June 18th.

The following Directors abstained from voting on the contracts:

	<u>Abstain</u>
Richard Barlow	*
Babette Hankey	*
Tara Hormell	*
Bill Vintroux	*
Kristen Hughes	*
Valerie Holmes	*

There were 14 ayes, 6 abstain, 0 nays.

The President commended Donna Walsh during her role as Board Secretary. Her obligations as Health Director at Seminole County Health Department have increased drastically due to the pandemic. David Solomon has agreed to be the next Board Secretary.

Organizational Updates – Presented by the CEO

- GHME1 contract will be extended for 3 years.
- Strategic Plan expires June 30, 2020. The Executive Committee extended the plan through the end of the calendar year for a plan to be developed.
- CFO Interviews – an offer has been extended and accepted. Start date is July 6th.

The CEO thanked the Treasurer for his participation in the CFO interviews and also thanked Donna Walsh for her time served as Secretary.

Peer Support Space Presentation by Yasmine Flasterstein

Yasmin presented on peer support space, her organization, and how they transformed rapidly to virtual support groups due to COVID-19.

F990

The Treasurer informed members the Executive Committee met on March 11, 2020 and approved to instruct CFCHS' auditors to submit the F990 by the May 15th deadline in case a coronavirus quarantine occurred and the April Board of Directors' meeting would not transpire. A quarantine did happen and the April Board of Directors' meeting did not take place; however, the F990 was submitted and CFCHS is in compliance with this requirement.

Planning Council – Nelson Kull, Pathways Drop-In Center, spoke of the following:

- No way to social distance at Pathways. Closed down a month ago. Reopening depends on the virus. May reopen with next 2-3 weeks.
- Need masks and hand sanitizers. They have masks for staff. Nelson submitted a grant for PPE, but may not receive until a few weeks from now.
- Nelson stated he could always use funds to help the homeless. The CEO will contact Nelson to see how CFCHS can help.

Other/Public Input


Margaret Raby, Jansen Pharmaceuticals, spoke of her organization.

Adjourn


The next Board of Directors' Meeting will be Thursday, August 20, 2020 at 3 pm.

Luis Delgado made a motion to adjourn, Enrique Aponte seconded, motion passed.

The meeting adjourned at 4:14 p.m.



Debbie Owens
President



Karla K. Pease
Recording Secretary

Board of Directors' Agenda
Thursday, June 18, 2020
3:00 PM – 5:00 PM
Central Florida Cares Health System, Inc.
Board Room and WebEx



I.	Welcome/Introductions	Debbie Owens	2 minutes
II.	Financial Report	Mark Broms	20 minutes
	<ul style="list-style-type: none"> • Financial Report • Form 990 Update 	Mike Lupton	5 minutes
		Mark Broms	
III.	Consent Agenda	Board	5 minutes
	<ul style="list-style-type: none"> • Approve February 20, 2020 Minutes • Finance Comm. Minutes Draft • Board By-Laws and Policies • Board Secretary • Board Member Renewals: <ul style="list-style-type: none"> ○ Jules Brace and Luis Delgado 		
IV.	Provider Contract Renewal Discussion	Trinity Schwab	15 minutes
V.	Organizational Updates	Maria Bledsoe	15 minutes
	<ul style="list-style-type: none"> • GHME1 Update • Strategic Plan • CFO Interviews 		
VI.	Peer Support Space Presentation	Yasmin Flasterstein	20 minutes
VII.	Planning Council	Nelson Kull	3 minutes
VIII.	Other/Public Input	Group	3 minutes/person
IX.	Adjourn - Next Board of Directors' Meeting	Group	1 minute
	<ul style="list-style-type: none"> • Thursday, August 20, 2020, 3:00-5:00 pm 		

**Board of Directors' Meeting Minutes
Thursday, February 20, 2020
Central Florida Cares Health System, Inc.
Board Room**



ATTENDANCE

Central Florida Cares Health System Board of Directors

Debbie Owens, President, Seminole Prevention Coalition
Robert Wayne Holmes, Vice President, Retired Asst. State Atty./Consumer Advocate
Mark Broms, Treasurer, Brevard Homeless Coalition
Enrique Aponte, R.A.S.E. Project, Consumer Advocate
Richard Barlow, Park Place Behavioral Health Care
Jules Brace, Orange County Sherriff Office
Luis Delgado, Consumer Advocate
Yasmin Flasterstein, Peer Support Space
Babette Hankey, Aspire Health Partners
Valerie Holmes, Brevard Family Partnership
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Joel Hunter, Community Resource Network
Ken Peach, Health Council of East Central Florida
David Solomon, Walt Disney World
Thomas Todd, Connection Church
Bill Vintroux, Circles of Care
Donna Walsh, Seminole County Health Dept.

Central Florida Cares Health System, Inc. Staff

Maria Bledsoe, CEO
Trinity Schwab, COO
Michael Lupton, CIO
Nikaury Munoz, Chief Integration Officer
Karla Pease, Executive Assistant and Recording Secretary
Rummy Miranda, Contract Manager
Miralys Martinez, Quality Specialist
Ben Ho, Quality Improvement Specialist
Geovanna Gonzalez, Risk Manager

Guests

Christy Suehle, Aspire Health Partners
Mary Christie, DCF
Anna Reed, Florida Recovery Schools of Central FL
J. Nelson Kull, Pathways Drop-In

Meeting Called to Order

Central Florida Cares Health System, Inc. (CFCHS) Board of Directors' meeting was held on Thursday, February 20, 2020, at 3:00 p.m. at 707 Mendham Blvd., Suite 201, Orlando, FL 32825. CFCHS' Board President called the meeting to order at 3:03 p.m.

Financial Report

The Sr. Accountant stated the January financials will not be available until after the 20th. She then reviewed the financials for the first half of the year and indicated the difference in cash from the end of June to July increased due to the advance received from DCF. Every year CFCHS receives 2 months of advance during that time. CFCHS then pays back 1/12 each month. For the following months, the increase and decrease in cash are due to timing of when CFCHS pays providers and when CFCHS is paid by DCF.

Under Accounts Receivable, the totals shown are receivables for DCF, FLLINC, and Orange County. The FLLINC contract ended in September and the Orange County contract ended in November so the December balance shows the unpaid for both funds. The prepaid insurance is expensed each month for \$2400. The deposit is for CFCHS' office space. The accumulated depreciation number will remain until year end when depreciation is calculated for the year. Our software, Abila, is set up only to do depreciation once a year not monthly. In Accounts Payable, these are mostly made up of payments to providers. In the liability section, deferred revenue is negative, but it is not going to stay negative. It is negative because of the way the contract works. At the start of the fiscal year in July the new schedule of payment is not yet available, so we bill according to the prior year schedule of funds until the new contract is settled. Under Interest and Other Payables to DCF, the first 3 months includes a payable to DCF for unearned funds of \$1,498,000, and after that is paid, the balance only shows interest earned from our check and money market accounts that we pay to DCF every quarter.

Page 3 shows the revenue for DCF, FLLINC, and Orange County. The Brevard grant bills every quarter for approximately \$15K. Dues and subscriptions were \$31K and are the annual dues paid to FAME. Rent Building – CFCHS did not have to pay for rent in July as part of the contract. There are no accounting fees the first 2 months since our audit started at the end of September. Meetings, Trainings, and Conferences have been broken into separate accounts.

Page 4 - Budget to Actual Comparison shows budget to actual expenditures where CFCHS is in each category. Page 5 shows the 403(b) plan history related to employee and employer contributions.

Pages 6-12 show utilization expenditures for Mental Health and Substance Use by OCAs, providers, and rates. The COO provided details related to the highlighted cells in red. Page 14 is the provider reconciliation which has been postponed by DCF until they develop a protocol.

Mark Broms made a motion to approve the financial reports as presented, Ken Peach seconded, motion passed.

Consent Agenda Items

David Solomon made a motion to approve the consent agenda items, Bill Vintroux seconded, motion passed.

Complaint

The Chair spoke of a complaint received via email from a former employee and was not related to fraud, waste, or abuse. The Chair notified CFCHS' Risk Manager immediately. The Risk Manager stated she would notify DCF via an incident report and will refer to the Board for guidance for an investigation of the complaint. The President commented she is forming an Ad-Hoc Committee to follow up on the complaint. Members who received the email from the former employee were disclosed.

Organizational Updates – Presented by the CEO

- CFCHS will be staying in the current office space at \$14.95/sq. ft. for 2 more years. Bathrooms will be installed in our suite.
- Entered into an agreement with a grant writer.
- GHME1 Contract – will be a 2-year contract renewal.
- Bill in legislature could pass that would letter grade MEs. Legislation would have to revise SB 12.
- Several bills in legislature, if passed, would add additional responsibilities to MEs. Additional FTE will be needed either at the MEs or provider level.
- CFCHS will be audited by DCF's Contract Oversight Unit. A component is Board of Directors' interview. A review sheet will be emailed to Board members for preparation prior to the interview. The Board Manual can also be emailed to members.
- The Board of Director were encouraged to attend the Network Service Tours.

Sunshine Law Presentation

The Vice President, Wayne Holmes, gave a presentation on the Sunshine Laws.

Introduce CFCHS' Employees

Rummy Miranda, Ben Ho, and Miralys Martinez gave a brief overview of their duties at CFCHS.

Planning Council – Nelson Kull, Pathways Drop-In Center, spoke of the following:

- Thanked Wayne Holmes for the great Sunshine Laws presentation.
- Thanked CFCHS for transparency and providing prompt meeting minutes on their website.
- Provided numbers served at Pathways Drop-In.
- Still needing blankets for the homeless.

Other/Public Input

- Enrique Aponte spoke of a rally in Tallahassee where individuals are reintegrated properly and becoming assets to society.
- Anna Reed spoke of Florida Recovery Schools of Central Florida is working to ensure adolescent recovery is supported and celebrated. Every adolescent deserves support to be successful and collaboration is key.

- Ken Peach highlighted Alliant Healthcare collaboratives reactivated that will focus on behavioral health and opioid use.

Adjourn

The next Board of Directors' Meeting will be Thursday, April 16, 2020 at 3 pm.

Luis Delgado made a motion to adjourn, Tara Hormell seconded, motion passed.

The meeting adjourned at 4:59 p.m.

Debbie Owens
President

Karla K. Pease
Recording Secretary

DRAFT

CENTRAL FLORIDA CARES HEALTH SYSTEM

Financial Report

April 2020 Financials

Unaudited

Central Florida Cares Health System, Inc
Statement of Financial Position
For the prior two months ended April 30, 2020



	3/31/2020	4/30/2020
Assets		
Current Assets		
Cash in Bank	1,927,412	5,548,019
Accounts Receivable	12,403,299	8,027,291
Prepaid Insurance	7,242	4,828
Prepaid Expenses	22,181	22,181
Deposits	26,375	26,375
Total Current Assets	14,386,510	13,628,695
Long-term Assets		
Computer Equipment	5,500	5,500
Software	1,216,288	1,221,788
Accum Depreciation	(1,063,646)	(1,063,646)
Total Long-term Assets	158,143	163,643
Total Assets	14,544,653	13,792,338
Liabilities		
Short-term Liabilities		
Accounts Payable	6,802,085	6,719,114
Wages Payable	116,188	93,774
Federal Payroll Taxes Payable	19,082	7,174
403(b) Payable	6,214	6,591
Deductions Payable	1,088	1,088
Deferred Revenue	1,028,114	1,375,604
CarryForward Funds	3,180,346	3,167,825
Interest & Other Payable to DCF	15,027	495
Advance Due to DCF CY	2,928,138	1,952,092
Total Short-term Liabilities	14,096,282	13,323,756
Total Liabilities	14,096,282	13,323,756
Unrestricted Net Assets:		
Prior Year Excess Revenues	404,785	404,785
Curr Year Excess Revenues	43,585	63,797
Total Unrestricted Net Assets	448,370	468,582
Total Liabilities and Net Assets	14,544,653	13,792,338

Central Florida Cares Health System, Inc
Statement of Revenues and Expenses
For the prior two months and year to date



	Mar-20	Apr-20	YTD
Program Services Revenue:			
DCF	6,977,885	6,885,641	67,431,770
FLINC	0		47,850
Orange County	0		31,615
Other		7,800	7,800
Brevard Co Planning Grant	0	15,398	46,193
Total Operating Revenue	6,977,885	6,908,838	67,565,228
Expenditures:			
Program Services Expenses	6,780,851	6,709,140	65,470,922
Personnel Expenses	141,853	145,829	1,510,304
403(b) Fees			1,555
Accounting Fees			19,095
Conferences	654		2,859
DCF Unallowables	57	2,800	3,020
Dues & Subscriptions	321	136	31,992
Insurance	2,414	2,383	25,237
Legal Fees	870		6,543
Meetings	1,588		22,243
Needs Assessment/Benchmarking	2,200		7,833
Office Equipment	852		4,061
Office Furn & Fixture			(149)
Outreach and Awareness			1,000
Payroll Processing Fees	595	674	6,445
Printing & Publications			849
Professional Services Other	10,114	1,250	61,459
Recruiting and Screening	45		848
Rent-Building	16,153	16,153	145,380
Rent-Equipment	460	565	5,415
Software Development			-
Software Expense	16,561	12,725	140,128
Supplies & Postage	207	1,068	3,613
Telephone, Internet & Conf	2,396	2,302	24,766
Training		0	12,661
Total Expenditures	6,978,191	6,895,026	67,508,079
Operating Revenue over Expenditures	(307)	13,812	57,148
Other Revenue and Expenses:			
Contribution Revenue	250	900	1,450
Contribution Expense			(300)
Net Other Revenue (Expense)	250	900	1,150
Net Revenue over Expenditures	(57)	14,712	58,298

Central Florida Cares Health System, Inc

Budget to Actual Comparison

For the nine months ended April 30, 2020



	Original Budget 10 months	Actual 10 months	\$Diff	%Diff	Notes
Program Services Revenue:					
DCF	69,113,195	67,431,771	(1,681,424)	(2%)	
FLINC	47,850	47,850	0	(0%)	
Orange County	31,615	31,615	0	(0%)	
Other Revenue	-	7,800	0	N/A	
Brevard Co Planning Grant	46,193	46,193	0	(0%)	
Total Operating Revenue	69,238,852	67,565,228	(1,681,424)	(2%)	
Program Services Expenses	66,567,173	65,470,922	(1,096,252)	(2%)	
Gross Profit	2,650,329	2,094,306	(563,823)	(21%)	
Operating Expenses:					
Personnel Expenses	1,691,450	1,510,304	(181,146)	(11%)	Open positions
403(b) Fees	1,544	1,555	11	(1%)	
Accounting Fees	18,186	19,095	909	(5%)	
Conferences	15,000	2,859	(12,141)	(81%)	
DCF Unallowables	1,667	3,020	1,353	(81%)	Purchase gowns
Dues & Subscriptions	36,000	31,992	(4,008)	(0)	
Insurance	24,202	25,237	1,036	(4%)	
Legal Fees	8,333	6,543	(1,790)	(21%)	
Meetings	19,167	22,242	3,076	(16%)	
Needs Assessment/Benchmarking	5,000	7,833	2,833	(57%)	Needs Assessment and Payscale assessment
Office Equipment	6,000	4,061	(1,939)	(32%)	
Office Furn & Fixture	-	(149)	(149)		
Outreach and Awareness	1,000	1,000	0	(0%)	
Payroll Processing Fees	6,250	6,446	196	(3%)	
Printing & Publications	3,500	849	(2,651)	(76%)	
Professional Services Other	70,473	61,459	(9,015)	(13%)	Reclassified \$9000 PR expense from Outreach and Awareness to Professional Services
Recruiting and Screening	417	848	431	(104%)	
Rent-Building	145,380	145,379	(1)	(0%)	
Rent-Equipment	5,000	5,415	415	(8%)	
Software Development	87,500	-	(87,500)	(100%)	Upcoming projects FASAMS \$70k, \$30k Care Coordination from Road to Recovery funds
Software Expense	132,500	140,128	7,628	(6%)	\$3,000 Abila, \$1012 Survery Monkey upgrade, \$1200 protected trust Office 365 payments.
Supplies & Postage	5,000	3,614	(1,386)	(28%)	PPE
Telephone, Internet & Conf	32,500	24,767	(7,733)	(24%)	Spectrum internet was reduced.
Training	7,500	12,661	5,161	(69%)	
Total Operating Expenditures	2,323,568	2,037,158	(286,410)	(12%)	
Operating Revenue over Expenditures	326,761	49,348	(277,413)		

Central Florida Cares Health System, Inc
OCA Expenditure Utilization Summary – Page 1 of 3
 YTD For the month ended April 30, 2020



Apr 2020 YTD - OCA UTILIZATION SUMMARY

OCA Description	Non Rec	Sch of Funds	Expenditures	%	Target%	Notes - current month comments in red
		(Amend 41)	Thru Apr2020	Utilization		
ME Admin Costs		\$2,357,779	\$1,727,562	73.3%	83.3%	
ME MH Block Grant Technical Assistance	NR	11,000	1,327	12.1%	83.3%	Will be no more spending. unspent funding will revert back to DCF
ME Road to Recovery - Modernizing Behavioral Health Sys	NR	392,570	223,333	56.9%	83.3%	Drawing down at an increased rate.
State Opiod Response Disc Grant Admin	NR	93,029	17,709	19.0%	83.3%	
State Opiod Response Disc Grant Admin-Yr2	NR	200,848	29,582	14.7%	83.3%	
ME Total		\$3,055,226	\$1,999,512	65.4%	83.3%	

Central Florida Cares Health System, Inc
OCA Expenditure Utilization Summary – Page 2 of 3
YTD For the month ended April 30, 2020



OCA Description	Non	Sch of Funds	Expenditures	%	Target%	Notes - current month comments in red
	Rec	(Amend 41)	Thru Apr2020	Utilization		
* General MH – 24hr Care Residential, Ambulatory, Early Intervention Svc -Psychotic Disorders		25,363,135	21,418,895	84.4%	83.3%	
* State Funded for Profit Sub-recipients		750,000	625,504	83.4%	83.3%	
Grants PATH		232,652	197,113	84.7%	83.3%	
FL Hurricane SERG	NR	431,667	311,708	72.2%	83.3%	
* Circles of Care – Crisis Stabilization	NR	544,200	465,374	85.5%	100.0%	Funding expired 9/30/2019.
Purchase of Residential Treatment Svcs for		500,000	430,032	86.0%	83.3%	
* Community Forensic Beds		390,183	386,148	99.0%	83.3%	
* Florida Assertive Community Treatment		524,474	477,199	91.0%	83.3%	
* Indigent Psychiatric Medication Program		3,558,091	3,011,448	84.6%	83.3%	
Title XXI Children's Health Insurance Program –		69,078	49,301	71.4%	83.3%	
* MH Care Coordination		1,223,969	609,934	49.8%	83.3%	Enrollment regulated by DCF
* Community Forensic Multidisciplinary Teams for		507,089	507,089	100.0%	83.3%	
Temporary Assistance for Needy Families		652,000	516,518	79.2%	83.3%	
* Community Action Treatment Team		783,245	578,155	73.8%	83.3%	
ME MH - CAT and MRT Enhancements	NR	3,000,000	2,469,018	82.3%	83.3%	Due to funding being amended into GHME1 in October, delaying the implementation of Navigation Care Specialist position CFCHS has decided to utilize this funding differently for remainder of the year. CFCHS has informed Care Coordinator providers that they can utilize this funding once the Care Coordination services have been exhausted. CFCHS is also assessing possibility of re-submitting MHOCN services under this OCA.
ME MH Supported Employment Services	NR	357,664	64,279	18.0%	83.3%	
* Mobile Crisis Teams		250,000	250,000	100.0%	83.3%	
* Centralized Receiving Facilities		1,163,384	987,905	84.9%	83.3%	
* Transition Vouchers Mental Health		4,618,430	3,944,694	85.4%	83.3%	
		189,009	184,578	97.7%	83.3%	
Mental Health Total		\$45,108,270	\$37,484,892	83.1%	83.3%	

* OCAs with payment flexibility during COVID-19 pandemic

Central Florida Cares Health System, Inc

OCA Expenditure Utilization Summary – Page 3 of 3

YTD For the month ended April 30, 2020



OCA Description	Non Rec	Sch of Funds (Amend 41)	Expenditures Thru Apr2020	% Utilization	Target%	Notes - current month comments in red
* SA Services and Support		18,103,112	15,035,834	83.1%	83.3%	
HIV Services		672,573	455,808	67.8%	83.3%	
Prevention Services		2,690,290	2,061,978	76.6%	83.3%	
Prevention Partnership Grant		571,106	523,009	91.6%	83.3%	
ME State Opioid Response Disc Grant - Hospital Bridge	NR	1,241,851	203,729	16.4%	83.3%	Took time for startup programs to start due to hiring of positions and finalizing MOA with Hospitals. Programs are up and running and beginning to draw down. We do not anticipate being able to fully utilize funding this FY. CFCHS is focusing on the future of this program and expanding to community providers.
ME State Opioid Response Disc Grant-Child Welfare	NR	993,481	653,666	65.8%	77.8%	
State Opioid Response Disc Grant Prevent	NR	99,348	99,348	100.0%	100.0%	
ME State Opioid Response Disc Grant SVCS-Prevent - Year 2	NR	186,278	186,278	100.0%	77.8%	
State Opioid Response MAT	NR	1,401,454	1,232,993	88.0%	100.0%	
ME State Opioid Response SVCS-MAT YR2	NR	2,762,443	1,969,658	71.3%	77.8%	
* Projects Expansion of Substance Abuse Services for Pregnant Women and their Families		1,883,426	1,766,687	93.8%	83.3%	
* Family Intensive Treatment		1,062,183	964,215	90.8%	83.3%	
* ME Road to Recovery - Opioid Response	NR	310,463	160,134	51.6%	83.3%	Providers are utilizing following completion MSSM2 allocation.
* Care Coordination		217,324	217,324	100.0%	83.3%	
Temporary Assistance for Needy Families		660,359	565,905	85.7%	83.3%	
* Community Based Services		2,039,181	1,667,302	81.8%	83.3%	
* Transition Vouchers Substance Abuse		122,734	116,459	94.9%	83.3%	
Substance Abuse Total		\$35,017,606	\$27,880,327	79.6%	83.3%	
Provider Total		\$80,125,876	\$65,365,220	81.6%	83.3%	
TOTAL		\$83,181,102	\$67,364,732	81.0%	83.3%	

* OCAs with payment flexibility during COVID-19 pandemic

Central Florida Cares Health System, Inc Provider Payment Guidance from DCF



- General revenue based OCAs may be paid on a pro-rated monthly fee, providers are still responsible to report all service data for these OCA's.
 - CFCHS offered this option to all providers funded with these OCA's. Not all providers elected to be paid using this method.
- Currently the Department has approved this process for March, April, May and June.
- Services traditionally paid based upon fee for service must have thresholds of service and numbers served established to draw monthly fee – to be agreed upon between providers and CFCHS. CFCHS must report out to DCF any change difference that is equal to or exceeds 30%.
- Template 12 revised to account for difference in pro-rated payment and expenditures reported through data submission.
- OCA's paid based on pro-rated monthly fee will be subject to a fiscal year end reconciliation.
- Availability services and FACT services should continue to be paid normally.
- Federal OCA's do not have relaxed requirements and must meet existing targets and service delivery standards.
- DCF working on guidance to help draw Federal grant funds within existing requirements (for example shifting prevention services to Universal strategies).

Central Florida Cares Health System, Inc

Utilization Rate by OCA

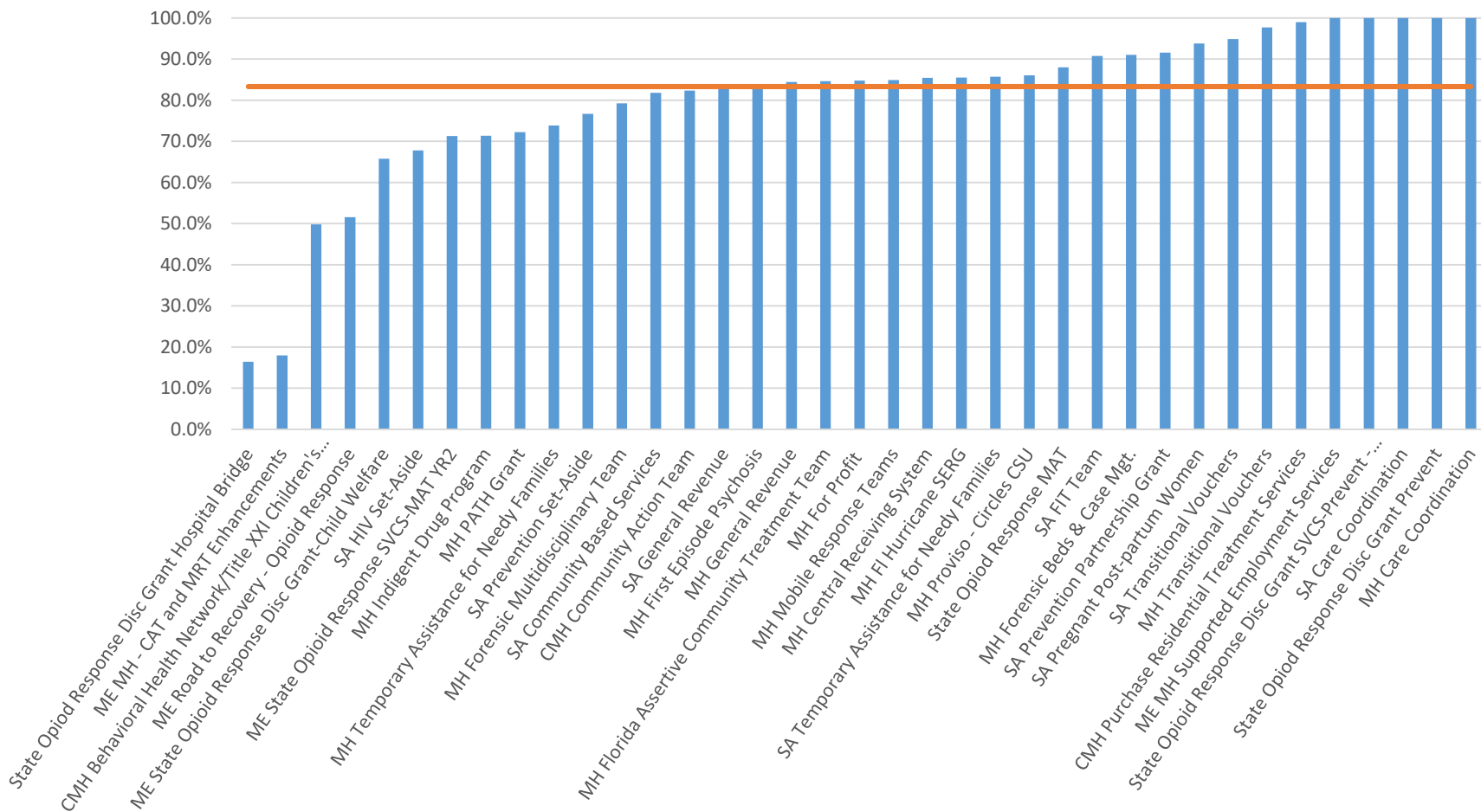
YTD For the month ended April 30, 2020



Network = 81.6%

Target = 83.3%

Net underspending YTD = \$1,673,341



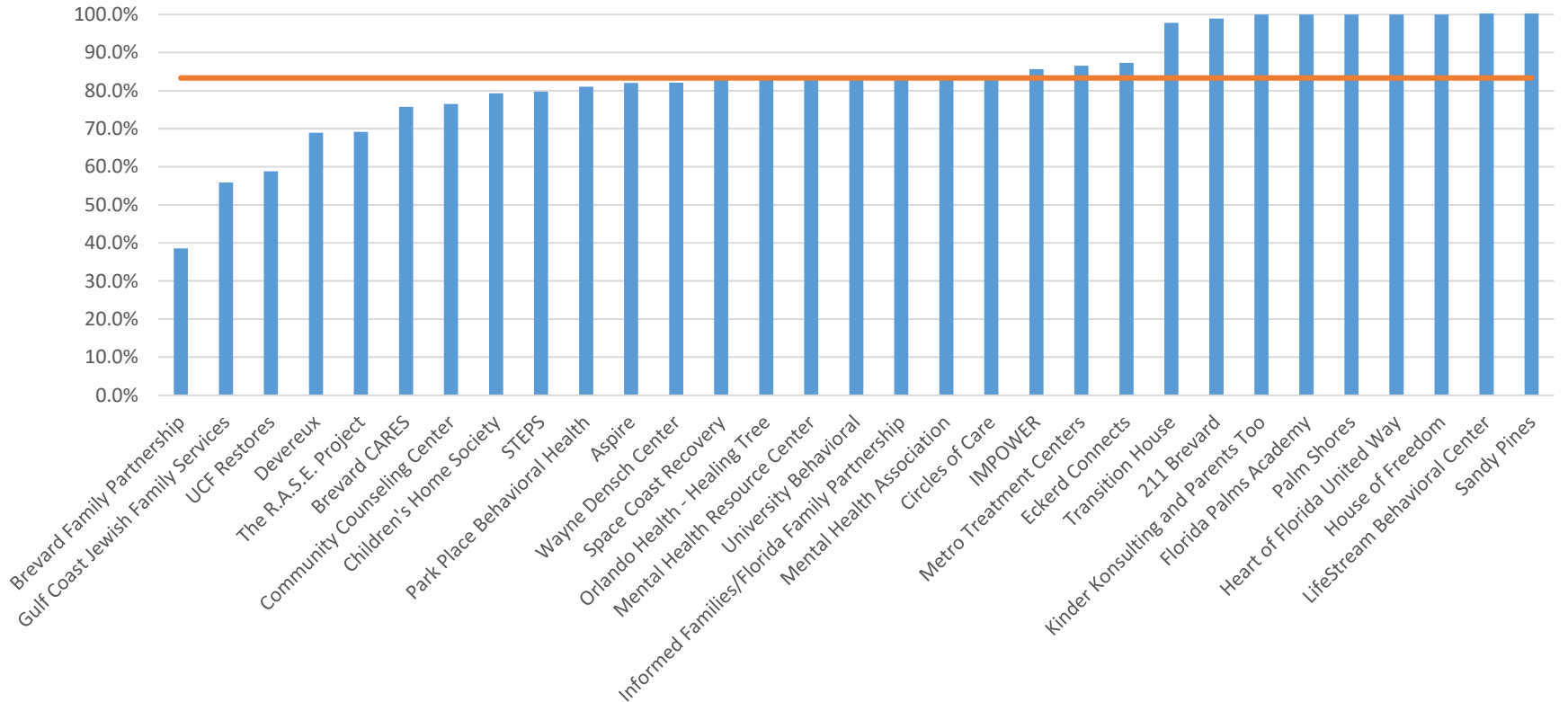
Central Florida Cares Health System, Inc

Utilization Rate by Provider

YTD For the month ended April 30, 2020



Network = 82.4%
Target = 83.3%



Central Florida Cares Health System, Inc

Provider Expenditures

YTD for the month ended April 30, 2020



Provider	Budget	Expenditures	Utilization	Target	Over(Under)	Notes
211 Brevard	220,609	218,153	98.9%	83.3%	34,312	
Aspire	40,740,207	33,422,355	82.0%	83.3%	(527,817)	Provider is currently billing on actual expenses; little impact due to COVID-19 for the most part. Requested prorated payment option on GR, FEP, LBR and Road to Recovery to enable them to expend by the end of fiscal year. No concerns about Providers ability to expend their contract.
Brevard CARES	238,002	180,276	75.7%	83.3%	(18,059)	Billing actual expenses, program operating normally despite COVID-19.
Brevard Family Partnership	60,000	23,151	38.6%	83.3%	(26,849)	Contract executed on 12/12/19.
Children's Home Society	2,614,416	2,072,237	79.3%	83.3%	(106,443)	Provider requested prorated payment option on GR, with submission of a fiscal year-end reconciliation.
Circles of Care	14,326,557	12,002,693	83.8%	83.3%	63,895	
Community Counseling Center	271,178	207,498	76.5%	83.3%	(18,483)	Lower utilization for March due to COVID-19. Impact began mid-March, Client appointment cancellations, operationalize Telehealth, deploy HIPAA compliant platform for document exchange - allows for secure and remote client signatures on medical records, and delayed approval of registered interns to providing services via telehealth platform to new and existing clients
Devereux	2,192,985	1,511,425	68.9%	83.3%	(316,063)	Mainly due to BNET enrollment, which are controlled by DCF SAMH office.
Eckerd Connects	2,059,179	1,797,963	87.3%	83.3%	81,981	
Florida Palms Academy	64,868	64,868	100.0%	83.3%	10,811	
Gulf Coast Jewish Family Services	186,220	103,966	55.8%	83.3%	(51,217)	Continued underutilization in MH General Revenue and MSCBS, no program impacts from COVID-19.
Heart of Florida United Way	164,775	164,775	100.0%	83.3%	27,463	
House of Freedom	511,308	511,308	100.0%	83.3%	85,218	Contract paid in full.
IMPOWER	1,168,138	1,000,144	85.6%	83.3%	26,696	Provider elected to be paid on prorated basis for Substance Abuse GR and will submit fiscal year-end reconciliation.
Informed Families/Florida Family Partnership	150,000	125,000	83.3%	83.3%	0	
Kinder Consulting and Parents Too	19,417	19,417	100.0%	83.3%	3,236	Contract paid in full.

Note: Over(Under) column reflects current expenditures compared to target

Central Florida Cares Health System, Inc

Provider Expenditures

YTD for the month ended April 30, 2020



Provider	Budget	Expenditures	Utilization	Target	Over(Under)	Notes
LifeStream Behavioral Center	453,588	473,343	104.4%	83.3%	95,353	
Mental Health Association	71,613	59,866	83.6%	83.3%	188	
Mental Health Resource Center	2,422,061	2,016,986	83.3%	83.3%	(1,398)	
Metro Treatment Centers	392,535	339,780	86.6%	83.3%	12,668	
Orlando Health - Healing Tree	96,510	80,215	83.1%	83.3%	(210)	
Palm Shores	25,677	25,677	100.0%	83.3%	4,279	PRTS funding is specifically allocated to the length of stay for individual in the program.
Park Place Behavioral Health	6,191,952	5,017,064	81.0%	83.3%	(142,897)	Hospital Bridge Peer Program MSSOH spending low and now impacted by COVID-19.
Sandy Pines	107,051	176,378	164.8%	83.3%	87,169	PRTS funding is specifically allocated to the length of stay for individual in the program.
Space Coast Recovery	589,377	489,331	83.0%	83.3%	(1,816)	
STEPS	2,601,419	2,075,053	79.8%	83.3%	(92,797)	During follow-up of on-site monitoring, provider was asked to halt new admissions until the process was complete. The halt is now lifted and the monitoring follow-up is now closed.
The R.A.S.E. Project	361,476	250,038	69.2%	83.3%	(51,192)	Allocated funds for new positions in Seminole County jail, working on addressing barriers within program and staff are currently unable to go into the Jails.
Transition House	485,663	474,864	97.8%	83.3%	70,144	
UCF Restores	63,467	37,308	58.8%	83.3%	(15,581)	Serge funding's effective period ended before provider utilized all funding but carry over funds the Provider is expected to fully utilize prior to June 30. Provider has reported that the funds have been expended but the University's process for the expenses to be posted to the grant's account has been lengthy.
University Behavioral	213,235	177,696	83.3%	83.3%	(0)	
Wayne Densch Center	398,021	326,787	82.1%	83.3%	(4,897)	Provider elected to be paid on prorated basis for Mental Health GR and will submit fiscal year-end reconciliation.
Grand Total	\$79,461,503	\$65,445,612	82.4%	83.3%	(772,308)	

Note: Over(Under) column reflects current expenditures compared to target

**Central Florida Cares Health System, Inc
DCF Contract Amendments – FY1920**



DCF Amendments - FY1920			
Amendment Number	Signed	Purpose	Budget
38	10/1/2019	Effective 7.1.2019	\$82,935,834
39	12/9/2019	Added \$123,268 for MHCME Non-recurring Mental Health Block Grant	\$83,059,102
40	2/12/2020	Correct Payment Schedule	\$83,059,102
41	4/29/2020	Correct Payment Schedule Adds \$122,000 MH TANF Pending	\$83,181,102
42	Pending	Additional funding for 211 services (\$264,000) and \$45,000 for IMPOWER statewide telehealth project	\$83,490,102

QUESTIONS?



CFCHS Recommendations for Network Provider Contracts Expiring Jun 30, 2020

Provider	Recommended Action	Profit Status	3- year Reversion History	Current Burn Rate (Target 75%)	Current Contract amount	Negotiated Contract amount	Programmatic Monitoring Status	Corrective Action Plan (CAP) required?	If CAP required, what areas were of concern?	CAP Status	Program Area	Contracted Services	Service Locations	Comments
Brevard C.A.R.E.S., Inc.	Exercise Renewal Clause - 3 Years	Non-Profit	FY18-19 Reverted \$183,410, due to delay in funding being amended into GHMEI and program startup. This funding was carried over into FY19-20 Mobile Response Team (MRT) budget and utilized for both MRT providers.	64.38%. Below target, paid on a cost reimbursement basis. Any unspent funding will be carried forward into next FY, to help sustain teams.	\$ 252,614.00	\$ 252,614.00	Monitored January 2020, Follow - up March 2020	Yes	Human Resources (HR), Clinical Record Review	Follow up for HR was satisfactory. Clinical record review is still under a CAP.	Children's Mental Health	Mobile Response Team (MRT)	Brevard	N/A
Gulf Coast Jewish Family and Community Services, Inc.	Exercise Renewal Clause - 3 Years	Non-Profit	Reverted \$69,000 in FY18-19 during new program In-Home On-Site (IHOS) implementation. 100% spent FY17-18.	50.64%. Below target due to In-Home On-Site (IHOS) program. There were barriers that CFCHS worked with GCJFCS to correct and now believe the funding will be utilized moving forward.	\$ 186,220.00	\$ 186,220.00	Monitored December 2018	Yes	Policy and Procedures	Satisfactory	Adult Mental Health and Adult Substance Abuse	Residential Level IV, In-Home On-Site (IHOS)	Orange, Osceola	CFCHS and GCJFCS agreed to monitor IHOS programming for first year of renewal to determine if the program will continue to be funded. If not, funding will be re-allocated to another system of care need.
IMPOWER, Inc.	New 3-Year contract	Non-Profit	Reverted \$166,000 Hurricane Maria SERG funding in FY18-19. Reverted \$7,700 in TANF funding in FY17-18.	76.17%	\$ 1,168,137.00	\$ 1,167,923.00	Monitored June 2019, Follow - up February 2020	Yes	Policy and Procedures, HR, Service Validation Residential, Clinical Record Review	Follow up for all areas are satisfactory	Adult Mental Health, Children Mental Health, Adult Substance Abuse and Child Substance Abuse	Assessment, Case Management, Medical Services, Outpatient, Residential Level II	Brevard, Orange, Osceola, Seminole	Hurricane Maria SERG funding expired.
LifeStream Behavioral Center	New 3-Year contract	Non-Profit	100% spent in FY18-19. Reverted \$415,000 Forensic Multi-disciplinary Team (FMT) funds and \$243,000 Opioid funds in FY17-18.	93.89%	\$ 493,459.43	\$ 387,321.43	Monitored February 2019	Yes	Policy and Procedure, Incident Reporting, Service Validation - FMT, Clinical Record Review - FMT, Clinical Record Review - TANF.	Satisfactory for Policy and Procedures and Clinical Record Review - TANF. No follow up required on FMT CAP because CFCHS has determined to no longer fund the program in Orange county.	Adult Substance Abuse	Temporary Assistance of Needy Families (TANF), Purchased Residential Treatment Services (PRTS), Medication Assisted Treatment (MAT), Residential Level II, Assessment, Case Management, Medical Services, Recovery Support, Outreach, Outpatient	Orange	CFCHS no longer funding FMT services in Orange County. There was some funding left for FY 19-20 and that was to slowly transition individuals in the program to other providers.
House of Freedom	Exercise Renewal Clause - 3 Years	Non-Profit	No funding reversion history	99.94%	\$ 511,308.00	\$ 511,308.00	Monitored February 2019	Yes	Service Validation - Residential	Satisfactory	Adult Substance Abuse	Assessment, Outpatient Individual, Incidentals, Temporary Assistance of Needy Families (TANF), Residential Levels II, III	Osceola	N/A
Orlando Health/The Healing Tree	Exercise Renewal Clause - 3 Years	Non-Profit	No funding reversion history	74.67%, due to COVID-19 services in March were underutilized. No previous reversion history.	\$ 415,164.00	\$ 415,164.00	Monitored March 2019	No	n/a	n/a	Adult and Children Mental Health	Assessment, Outpatient Individual, Outpatient Group	Orange	N/A
Kinder Konsulting & Parents Too	Exercise Renewal Clause - 3 Years	For-Profit	No funding reversion history	98.20%	\$ 77,668.00	\$ 77,668.00	Monitored April 2020	No	n/a	n/a	Children's Mental Health	In-Home On-Site, Assessment, Medical Services	Orange	Kinder Konsulting has expressed they may not want to continue contracting with CFCHS. Provider is performing a cost benefit analysis of continuing to contract. We are awaiting their response.
Community Counseling Center of Central Florida, LLC	Exercise Renewal Clause - 3 Years	Non-Profit	FY 17-18 reverted \$36,500	68.25%, please see inserted note	\$ 271,178.00	\$ 271,178.00	Monitored April 2018	No	n/a	n/a	Adult Mental Health	Temporary Assistance Needy Families (TANF) - Assessment, in Home/On-Site, Outpatient - Individual & Incidental Expenses	Orange, Osceola and Seminole	N/A
Metro Treatment Center of Florida, L.P.	New 2-Year contract	For-Profit	No funding reversion history	86.56%	\$ 392,535.00	\$ 166,428.00	Monitored November 2019	Yes	Human Resources (HR)	Satisfactory	Adult Substance Abuse	Medication Assisted Treatment (MAT), Outpatient - Individual, Outpatient - Group	Orange and Osceola	CFCHS is not in favor of continuing to fund Metro Treatment under bundled rate. CFCHS has informed Metro the payment structure will change to fee for service. Metro is only interested in bundled rate. We are jointly determining if a contractual partnership will continue. CFCHS is already to move forward with alternative agency should we not contract with Metro Treatment.
UCF R.E.S.T.O.R.E.S	Expire	Non-Profit	FY 19-20 reverted \$26,000 Hurricane Maria SERG funding.	0%. Provider had \$5100 in carry forward for this FY. UCF R.E.S.T.O.R.E.S. is working towards invoicing the total amount with the April invoice.	\$ 68,571.01	\$0	n/a	n/a	n/a	n/a	Adult Mental Health	Specific appropriations for Hurricane Maria SERG and Virtual Reality Assisted Exposure therapy	Orange, Osceola, Brevard and Seminole	Contract expiring due to exhaustion of specific appropriation funding.