

**Executive Committee Meeting Minutes  
Wednesday, December 9, 2020  
Central Florida Cares Health System, Inc.  
CFCHS Board Room and Zoom**



**ATTENDANCE**

**Board of Directors Present:**

Debbie Owens, President, Seminole Prevention Coalition  
Mark Broms, Treasurer, Brevard Homeless Coalition (virtually)  
Ian Golden, Past President, Brevard County Housing & Human Services  
R. Wayne Holmes, Vice President, Retired Asst. State's Attorney/Community Advocate  
David Solomon, Secretary, Walt Disney World

**Central Florida Cares Health System, Inc. Staff**

Maria Bledsoe, Chief Executive Officer  
Daniel Nye, Chief Financial Officer  
Trinity Schwab, Chief Operations Officer  
Nikaury Munoz, Chief Integration Officer (virtually)  
Geovanna Gonzalez, Director of Risk Management  
Karla Pease, Executive Assistant

**Guests**

Farlen Halikman - Moore, Stephens, Lovelace, CPA  
Sydney Webber - Moore, Stephens, Lovelace, CPA

**Meeting Called to Order**

The Central Florida Cares Health System, Inc. (CFCHS) Executive Committee meeting was held on Wednesday, December 9, 2020 at 2:00 p.m. at Central Florida Cares Health System. The President called the meeting to order at 2:04 pm.

**Audit Presentation**

Farlen Halikman and Sydney Webber, CPAs for Moore, Stephens, Lovelace, gave a presentation on the independent audit. A draft copy was presented for review. CFCHS received a clean audit with no audit adjustment and no deficiencies with either federal or state. CFCHS is considered low risk. Farlen complimented the Finance Department for a job well done and especially since the CFO was a newly hired employee. Sydney complimented the COO for answering questions, her willingness to explain and guide to communicate effectively, and lead to the efficiency of the operations of the audit.

*Ian Golden made a motion to approve the audit as presented, Wayne Holmes seconded; motion passed. There were 4 ayes and no nays.*

The audit will be made part of the consent agenda for the February 2021 board meeting. The 990 will be reviewed by the Finance and Executive Committees in January 2021.

*Ian Golden made a motion to authorize the submitting all documents necessary for filing in anticipation of presentation to the board, David Solomon seconded; motion passed. There were 4 ayes and no nays.*

### **Approve Minutes**

*A motion to approve the October 14, 2020 minutes as written was made by Wayne Holmes, Ian Golden seconded; motion passed. There were 4 ayes and no nays.*

### **Financial Report**

The CFO reviewed the October financials. The balance sheet details out the current assets of \$20,179,290, of which \$9,132,123 is in cash. The balance sheet has been stable with minimal changes year to date thru October 31, 2020.

The Statement of Revenues and Expenses for the last 3 months and YTD is on page three. Expense activity has been positive to budget primarily to continued reductions in travel and savings from still needing to fill staff positions. YTD FY20-21, we are positive vs budget operationally in the amount of \$181,734.

Pages 4-6 are utilization expenditures for Mental Health and Substance Use by OCAs, providers, and rates. The CFO, CEO and COO provided details related to the OCA's where spending year to date was significantly underutilized year to date. CEO and COO discussed in greater detail reasons for underutilization of Forensic Transitional Bed, Emergency COVID-19 Grant, Seminole County Sheriff's Office ARC Partnership and SOR Recovery Community Organizations.

Pages 7-8 show the same information in graph form. Pages 9-10 are Provider Expenditures year to date. An outline of contract amendments this fiscal year were shown on page 11, with more details shown on pages 12 and 13. Discussed funding differences between Amendment 44 and 46, highlighting an increase of just over \$8 million a majority of that being non-recurring funding for FY20-21.

*Wayne Holmes made a motion to approve the October Financial report as presented. Ian Golden seconded; motion passed. Voting occurred individually and there were 4 ayes and no nays.*

### **Organizational Updates**

- Budget Reduction – 3% reductions (\$1.6M) may be implemented in legislative session in March 2021.
- Meeting with legislative representatives revolving around MRT in Orange, Brevard, and Seminole counties, and peer support in Osceola County.
- CFCHS Telework and Staffing – may bring back staff on a rotating basis after the first of the year.
- Received \$386K in recurring funding for school technology with telehealth. Need to assess, procure, and implement in 90 days.
- Working with Project Opioid with webinars and looking at a statewide approach.
- East Orange county project targeting communities with increased overdoses is still evolving.

- CFCCHS' Policy Review – board members to review new and amended internal policies. An Ad Hoc Committee will be formed by the Board President starting in January.
- MEs are exploring a revenue maximization white paper and are in initial phases.

### **Investigation Report**

Ian Golden indicated the final investigation report states unsubstantiated allegations. DCF will be notified of the results. A letter written by the chair of the committee and approved by the HR attorney will be sent to the complainant stating no PTO will be paid out upon separation from employment. An update will be provided to the full board in February. Suggestions for the CEO were shared with her by the committee chair at an in-person meeting and followed up with an email.

### **Other/Public Input**

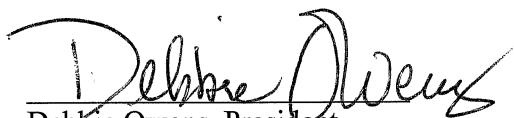
Ian Golden stated he would like to publicly notice where board members attended the same meeting revolving around budget reductions and would like to disclose.

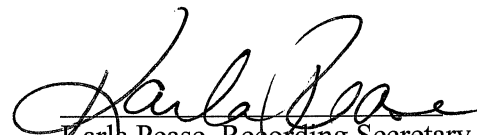
### **Executive Committee Meeting**

Next meeting January 13, 2021 at 2 pm.

*Ian Golden made a motion to adjourn, Wayne Holmes seconded. Motion passed.*

The meeting adjourned at 3:08 pm.

  
Debbie Owens, President

  
Karla Pease, Recording Secretary

**Executive Committee Agenda**  
**Wednesday, December 9, 2020**  
**2:00 PM – 3:00 PM**  
**Central Florida Cares Health System, Inc.**  
**Board Room**



<b>I. Welcome/Introductions</b>	Debbie Owens	2 minutes
<b>II. Approve Minutes</b> <ul style="list-style-type: none"><li>October 14, 2020 Minutes</li></ul>	Debbie Owens Group	2 minutes
<b>III. Financial Report</b> <ul style="list-style-type: none"><li>October Financials</li><li>Audit Presentation</li></ul>	Mark Broms Daniel Nye Farlen Halikman	35 minutes
<b>IV. Organizational Updates</b> <ul style="list-style-type: none"><li>GHME1 Budget Reduction</li><li>CFCHS Telework and Staffing</li><li>Network Update</li><li>CFCHS Policy Review</li></ul>	Maria Bledsoe	10 minutes
<b>V. Investigation Report</b>	Ian Golden	5 minutes
<b>VI. Other/Public Input</b>	Group	3 minutes/person
<b>VII. Adjourn - Executive Committee Meeting</b> <ul style="list-style-type: none"><li>January 13, 2021 from 2:00 pm to 3:00 pm</li></ul>	Group	2 minutes

**Executive Committee Meeting Minutes  
Wednesday, October 14, 2020  
Central Florida Cares Health System, Inc.  
Via Zoom**



**ATTENDANCE**

**Board of Directors Present:**

Debbie Owens, President, Seminole Prevention Coalition  
Mark Broms, Treasurer, Brevard Homeless Coalition  
Ian Golden, Past President, Brevard County Housing & Human Services  
R. Wayne Holmes, Vice President, Retired Asst. State's Attorney/Community Advocate  
David Solomon, Secretary, Walt Disney World

**Central Florida Cares Health System, Inc. Staff**

Maria Bledsoe, Chief Executive Officer  
Daniel Nye, Chief Financial Officer  
Trinity Schwab, Chief Operations Officer  
Nikaury Munoz, Chief Integration Officer  
Mike Lupton, Chief Information Officer  
Karla Pease, Executive Assistant

**Guests**

Mary Christie, Dept. of Children and Families, Contract Manager

**Meeting Called to Order**

The Central Florida Cares Health System, Inc. (CFCHS) Executive Committee meeting was held on Wednesday, October 14, 2020 at 2:00 p.m. via Zoom. The President called the meeting to order at 2:01 pm.

*A motion to approve the September 9, 2020 minutes as written was made by Wayne Holmes, Ian Golden seconded; motion passed. Voting occurred individually and there were 5 ayes and no nays.*

**Financial Report**

The Chief Financial Officer (CFO) reviewed the August financials. Note the extra revenue up front from DCF. On the liability side, all is normal. The balance sheet shows nothing abnormal.

Page 3 is the Statement of Revenues and Expenses where YTD on revenue is as expected. Expenditures: dues and subscriptions paid for 12 months versus paid on a monthly basis, lease was renewed and rent has decreased, and software shows a one-time cost from FivePoints due to upgrades to FASAMS.

Pages 4 and 5 are the Schedule of Funds. The CFO showed prior year budget compared to this year's budget and explained the differences. The State Opioid Response additional funding and service allocations for the entire region will be reported on next month.

*Mark Broms made a motion to approve the August Financial report as presented. David Solomon seconded; motion passed. Voting occurred individually and there were 5 ayes and no nays.*

### **Merit Policy**

The Treasurer explained the Merit Policy and PowerPoint were reviewed by the Finance Committee on September 25, 2020, and approved. The Treasurer asked the CFO to give an update since the last Executive Committee meeting.

The CFO shared the Merit Policy on page 6 of the financial packet which would move all employees' evaluations to early May to prepare for merit increases and proceed through the Finance Committee, Executive Committee, and Board of Directors for approval if CFCHS' budget allows.

The CFO then explained the calculations were simplified by internal staff after listening to the suggestions/comments from the committees and were shown on page 7 in the financial packet. A member asked if CFCHS considered fiscal impacts since next year will be a reduction as well. The CEO said if there are no funds left over, employees will not receive any increase. The member stated to be prepared for providers' perception with their 3% budget reduction and giving CFCHS' staff increases. The Treasurer indicated this is ME Admin funds and does not take away from services and is in lieu of staff raises and is aligned with other ME's. The Vice President commented that the Merit Policy is simply a tool put in place if CFCHS can use it should there be funds available. He stated it was important to take this opportunity to create this policy as an option to no pay increases.

*David Solomon made a motion to approve the Merit Pay System as presented, Wayne Holmes seconded; motion passed. Voting occurred individually and there were 5 ayes and no nays.*

### **Organizational Updates**

- GHME1 Update and Budget Reduction – Implementing 3% reductions (\$1.6M)
- Meeting with legislative representatives
- CFCHS Telework and Staffing – building is under construction and staff will return after construction is finished.
- Representative Smith will be at the next Board of Directors' Meeting.
- Phase 3 Open – Governor's Executive Order will expire at end of October stating meetings could occur virtually. Board meeting will resume in person.
- Collaboration for CIT training with Melbourne Police Department, FDLE, and Community members on the discussion panel. Duplicate training at Palm Bay Police Department next month.
- Strategic Plan – Ken Peach will present at February Board of Directors' Meeting.
- Project Opioid Ted Talks – Some of the opioid funds received will be designated for Ted Talks related to education awareness and using subject matter experts from our own network.
- CFCHS has a new website to launch at the end of October.

*Ian Golden made a motion to extend the current Strategic Plan until the adoption of the new Strategic Plan to be presented for the full Board in February 2021, Wayne Holmes seconded; motion passed. Voting occurred individually and there were 5 ayes and no nays.*

**Other/Public Input**

None

**Executive Committee Meeting**

Next meeting December 9, 2020 at 2 pm.

*Ian Golden made a motion to adjourn, Wayne Holmes seconded. Motion passed.*

The meeting adjourned at 2:55 pm.

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Debbie Owens, President

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Karla Pease, Recording Secretary

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# CENTRAL FLORIDA CARES HEALTH SYSTEM

**Financial Report**  
**October 2020 Financials**  
**Unaudited**



**Central Florida Cares Health System, Inc**  
**Statement of Financial Position**  
For the prior three months ended October 31, 2020



	<u>10/31/2019</u>	<u>8/31/2020</u>	<u>9/30/2020</u>	<u>10/31/2020</u>
<b>Assets</b>				
<b>Current Assets</b>				
Cash in Bank	11,325,942	6,758,976	9,733,500	9,132,123
Accounts Receivable	12,132,300	16,503,082	10,306,658	10,983,194
Prepaid Insurance	19,312	21,807	19,626	17,445
Prepaid Expenses	16,978	20,153	20,153	20,153
Deposits	26,375	26,375	26,375	26,375
<b>Total Current Assets</b>	<u>23,520,907</u>	<u>23,330,394</u>	<u>20,106,312</u>	<u>20,179,290</u>
<b>Long-term Assets</b>				
Computer Equipment	5,500	5,500	5,500	5,500
Software	1,216,288	1,273,023	1,273,023	1,273,023
Accum Depreciation	<u>(1,063,646)</u>	<u>(1,165,985)</u>	<u>(1,165,985)</u>	<u>(1,165,985)</u>
<b>Total Long-term Assets</b>	<u>158,143</u>	<u>112,538</u>	<u>112,538</u>	<u>112,538</u>
<b>Total Assets</b>	<u><u>23,679,050</u></u>	<u><u>23,442,932</u></u>	<u><u>20,218,850</u></u>	<u><u>20,291,828</u></u>
<b>Liabilities</b>				
<b>Short-term Liabilities</b>				
Accounts Payable	12,865,193	6,222,002	5,585,495	7,121,440
Wages Payable	91,623	130,220	106,805	118,326
Federal Payroll Taxes Payable	7,009	20,785	8,171	9,052
403(b) Payable	8,361	4,664	759	5,498
Deductions Payable	1,137	1,041	861	1,175
Deferred Revenue	(818,844)	(95,619)	164,476	77,523
CarryForward Funds	3,247,322	3,875,123	3,875,123	3,875,592
Interest & Other Payable to DCF	11,355	1,784,999	5,867	1,568
Advance Due to DCF CY	7,808,367	11,089,053	10,065,240	8,478,497
<b>Total Short-term Liabilities</b>	<u>23,221,525</u>	<u>23,032,268</u>	<u>19,812,796</u>	<u>19,688,671</u>
<b>Total Liabilities</b>	<u><u>23,221,525</u></u>	<u><u>23,032,268</u></u>	<u><u>19,812,796</u></u>	<u><u>19,688,671</u></u>
<b>Unrestricted Net Assets:</b>				
Prior Year Excess Revenues (Expenses)	404,785	418,173	418,173	420,254
Curr Year Excess Revenues (Expenses)	52,740	(7,509)	(12,118)	182,902
<b>Total Unrestricted Net Assets</b>	<u>457,525</u>	<u>410,664</u>	<u>406,055</u>	<u>603,156</u>
<b>Total Liabilities and Net Assets</b>	<u><u>23,679,050</u></u>	<u><u>23,442,932</u></u>	<u><u>20,218,850</u></u>	<u><u>20,291,828</u></u>

**Central Florida Cares Health System, Inc**  
**Statement of Revenues and Expenses**  
For the prior three months and year to date October 31, 2020



	Aug-20	Sep-20	Oct-20	FY 21/20 YE
Program Services Revenue:				
DCF	6,365,705	5,692,383	7,524,163	25,375,285
FLINC	-	-	-	-
Orange County	-	-	-	-
Other	-	-	-	-
Brevard Co Planning Grant	-	-	-	-
<b>Total Operating Revenue</b>	<b>6,365,705</b>	<b>5,692,383</b>	<b>7,524,163</b>	<b>25,375,285</b>
Expenditures:				
Program Services Expenses	6,206,440	5,567,851	7,095,826	24,426,868
Personnel Expenses	130,061	91,328	188,743	566,275
403(b) Fees	-	587	500	1,087
Conferences	-	-	-	-
DCF Unallowables	-	27	497	524
Dues & Subscriptions	28	353	28	31,531
Insurance	2,341	2,379	2,458	9,545
Legal Fees	-	-	1,193	1,193
Meetings	-	-	5	5
Needs Assessment/Benchmarking	-	-	-	-
Office Equipment	-	35	-	7,815
Outreach and Awareness	-	-	-	-
Payroll Processing Fees	593	610	608	2,979
Printing & Publications	-	-	-	-
Professional Services Other	1,314	1,250	8,173	11,987
Recruiting and Screening	-	-	58	142
Rent-Building	14,950	14,950	14,950	61,003
Rent-Equipment	460	11	565	1,600
Software Development	-	-	-	-
Software Expense	13,535	15,070	12,449	60,259
Supplies & Postage	-	100	93	157
Telephone, Internet & Conf	2,255	1,673	2,999	9,371
Training	-	770	-	1,209
<b>Total Expenditures</b>	<b>6,371,977</b>	<b>5,696,993</b>	<b>7,329,144</b>	<b>25,193,551</b>
Operating Revenue over Expenditures	(6,272)	(4,609)	195,020	181,734
Other Revenue and Expenses:				
Contribution Revenue	1,166	-	-	1,166
Contribution Expense	-	-	-	-
Net Other Revenue (Expense)	1,166	-	-	1,166
<b>Net Revenue over Expenditures</b>	<b>(5,106)</b>	<b>(4,609)</b>	<b>195,020</b>	<b>182,902</b>

**Central Florida Cares Health System, Inc**  
**OCA Expenditure Utilization Summary – Page 1 of 3**  
 YTD For the month ended October 31, 2020



OCT 2020 YTD - OCA UTILIZATION SUMMARY							
	OCA Description	Non Rec	Sch of Funds	Expenditures	%	Notes - current month comments in red	
			(Amend 44)	Thru Oct 2020	Utilization		Target%
MHS00	ME Admin Costs		\$2,357,779	\$643,447	27.3%	33.3%	-
MS919	ME Road to Recovery - Modernizing Behavioral Health Sys	NR	392,570	103,770	26.4%	33.3%	
MSSA2	State Opioid Response Disc Grant Admin-Yr2	NR	43,465	11,120	25.6%	33.3%	
MSSA3	State Opioid Response Disc Grant Admin - Year 3	NR	70,000	6,654	9.5%	8.3%	
	<b>ME Total</b>		<b>\$2,863,814</b>	<b>\$764,991</b>	<b>26.7%</b>	<b>33.3%</b>	

**Central Florida Cares Health System, Inc**  
**OCA Expenditure Utilization Summary – Page 2 of 3**  
 YTD For the month ended OCT 31, 2020



OCT 2020 YTD - OCA UTILIZATION SUMMARY							
	OCA Description	Non Rec	Sch of Funds	Expenditures	%	Target%	Notes - current month comments in red
			(Amend 44)	Thru Oct 2020	Utilization		
MH000	* General MH – 24hr Care Residential, Ambulatory, CSU, Baker Act, Inpatient Crisis, Prevention		25,358,330	8,282,316	32.7%	33.3%	
MH026	Early Intervention Svc -Psychotic Disorders		750,000	207,259	27.6%	33.3%	
MHSFP	* State Funded for Profit Sub-recipients		232,652	74,093	31.8%	33.3%	
MH0PG	Grants PATH		492,750	209,027	42.4%	33.3%	
MHS52	* Circles of Care – Crisis Stabilization	NR	700,000	252,960	36.1%	33.3%	
MH071	Purchase of Residential Treatment Svs for Emotionally Disturbed Children and Youth		390,183	6,362	1.6%	33.3%	Admissions to PRTS programs are significantly lower than in previous years. It's CFCHS understanding this is due to COVID-19.
MH072	* Community Forensic Beds		524,474	149,305	28.5%	33.3%	
MH073	* Florida Assertive Community Treatment		3,558,091	1,169,674	32.9%	33.3%	
MH076	* Indigent Psychiatric Medication Program		69,078	14,225	20.6%	33.3%	Providers utilize Patient Assistance Programs for persons served first and then start to bill out towards this funding.
MH0BN	Title XXI Children's Health Insurance Program – Behavior Health Network		954,590	283,580	29.7%	33.3%	
MH0CN	* MH Care Coordination		507,089	223,895	44.2%	33.3%	
MH0FH	* Community Forensic Multidisciplinary Teams for Hospital Diversion		652,000	178,005	27.3%	33.3%	
MH0TB	Temporary Assistance for Needy Families		661,245	153,165	23.2%	33.3%	
MHFMH	Forensic Transitional Beds		700,800	0	0.0%	33.3%	Recently clarified the purpose in this new funding. CFCHS is now working on setting up a program as DCF intended it to be utilized. Once that is setup we will adjust the number of beds to purchase in order to ensure the possibility of utilizing this funding.
MHCAT	* Community Action Treatment Team		3,000,000	984,846	32.8%	33.3%	
MHCOV	Emergency COVID-19 Grant	NR	555,000	85,202	15.4%	33.3%	IMPOWER met with CFCHS and DCF to discuss the lower utilization rate. They are currently working on increasing outreach efforts throughout the state to increase referrals. Part of this includes adding a position in South Florida to assist with this process. DCF has also helped to market through their social media efforts.
MHEMP	ME MH Supported Employment Services	NR	100,000	48,249	48.2%	33.3%	
MHMCT	* Mobile Crisis Teams		1,163,384	422,567	36.3%	33.3%	
MHSCR	* Centralized Receiving Facilities		4,618,430	1,513,419	32.8%	33.3%	
MHTRV	* Transition Vouchers Mental Health		189,009	100,573	53.2%	33.3%	
<b>Mental Health Total</b>			<b>\$45,177,105</b>	<b>\$14,358,723</b>	<b>31.8%</b>	<b>33.3%</b>	

**Central Florida Cares Health System, Inc**  
**OCA Expenditure Utilization Summary – Page 3 of 3**  
YTD For the month ended OCT 31, 2020



OCT 2020 YTD - OCA UTILIZATION SUMMARY							
	OCA Description	Non Rec	Sch of Funds (Amend 44)	Expenditures Thru Oct 2020	% Utilization	Target%	Notes - current month comments in red
MS000	* SA Services and Support		18,134,175	6,123,745	33.8%	33.3%	
MS023	HIV Services		666,360	243,937	36.6%	33.3%	
MS025	Prevention Services		2,665,440	813,966	30.5%	33.3%	
MS0PP	Prevention Partnership Grant		571,106	174,200	30.5%	33.3%	
MSSOH	ME State Opioid Response Disc Grant - Hospital Bridge	NR	100,000	87,544	87.5%	33.3%	
MSSGP	ME ST Opioid Disc Grant GPRA	NR	196,000	16,963	8.7%	11.1%	New OCA added in September, providers still submitting cost reimbursement forms to spend this funding; some SOR providers have not submitted cost reimbursement forms.
MSSOW	ME State Opioid Response Disc Grant-Child Welfare	NR	100,000	99,031	99.0%	100.0%	
MSCSO	ME SA Seminole County SHRF Opioid ARC Partnership	NR	400,000	0	0.0%	0.0%	SCSO was under the assumption when requesting this funding it would be provided to them directly and not through the ME. CFCHS had a conversation with SCISO, who is following up with Secretary Poppell regarding the funding allocation. The SCISO has confirmed with CFCHS that they do not want to move forward with the contracting process until this is resolved.
MSSP2	ME State Opioid Response Disc Grant SVCS-Prevent - Year 2	NR	62,092	62,092	100.0%	100.0%	
MSSM2	ME State Opioid Response SVCS-MAT YR2	NR	313,536	601,490	191.8%	33.3%	
MS081	* Projects Expansion of Substance Abuse Services for Pregnant Women and their Families		1,883,426	429,994	22.8%	33.3%	
MS091	* Family Intensive Treatment		1,062,184	240,846	22.7%	33.3%	
MS917	ME SA Specialized Treatment Education & Prevention Services - Women's Res Treatment	NR	250,000	30,064	12.0%	33.3%	
MS0CN	* Care Coordination		217,324	161,606	74.4%	33.3%	
MS0TB	Temporary Assistance for Needy Families		660,359	320,051	48.5%	33.3%	
MSCBS	* Community Based Services		2,039,181	543,946	26.7%	33.3%	
MSRC2	ME State Opioid Response Disc Grant SCVS Rec Comm Org Year 2		25,000	0	0.0%	33.3%	CFCHS currently working with Recovery Center of Central Florida to contract for services. The Recovery Center is still in the process of creating the organization. CFCHS continues to move forward with the contracting process, as parts of the organization are formed and we are able to do so.
MSTRV	* Transition Vouchers Substance Abuse		122,734	18,172	14.8%	33.3%	
<b>Substance Abuse Total</b>			<b>\$29,468,917</b>	<b>\$9,967,646</b>	<b>33.8%</b>	<b>33.3%</b>	
<b>Provider Total</b>			<b>\$74,646,022</b>	<b>\$24,326,369</b>	<b>32.6%</b>	<b>33.3%</b>	
<b>TOTAL</b>			<b>\$77,509,836</b>	<b>\$25,091,360</b>	<b>32.4%</b>	<b>33.3%</b>	

# Central Florida Cares Health System, Inc

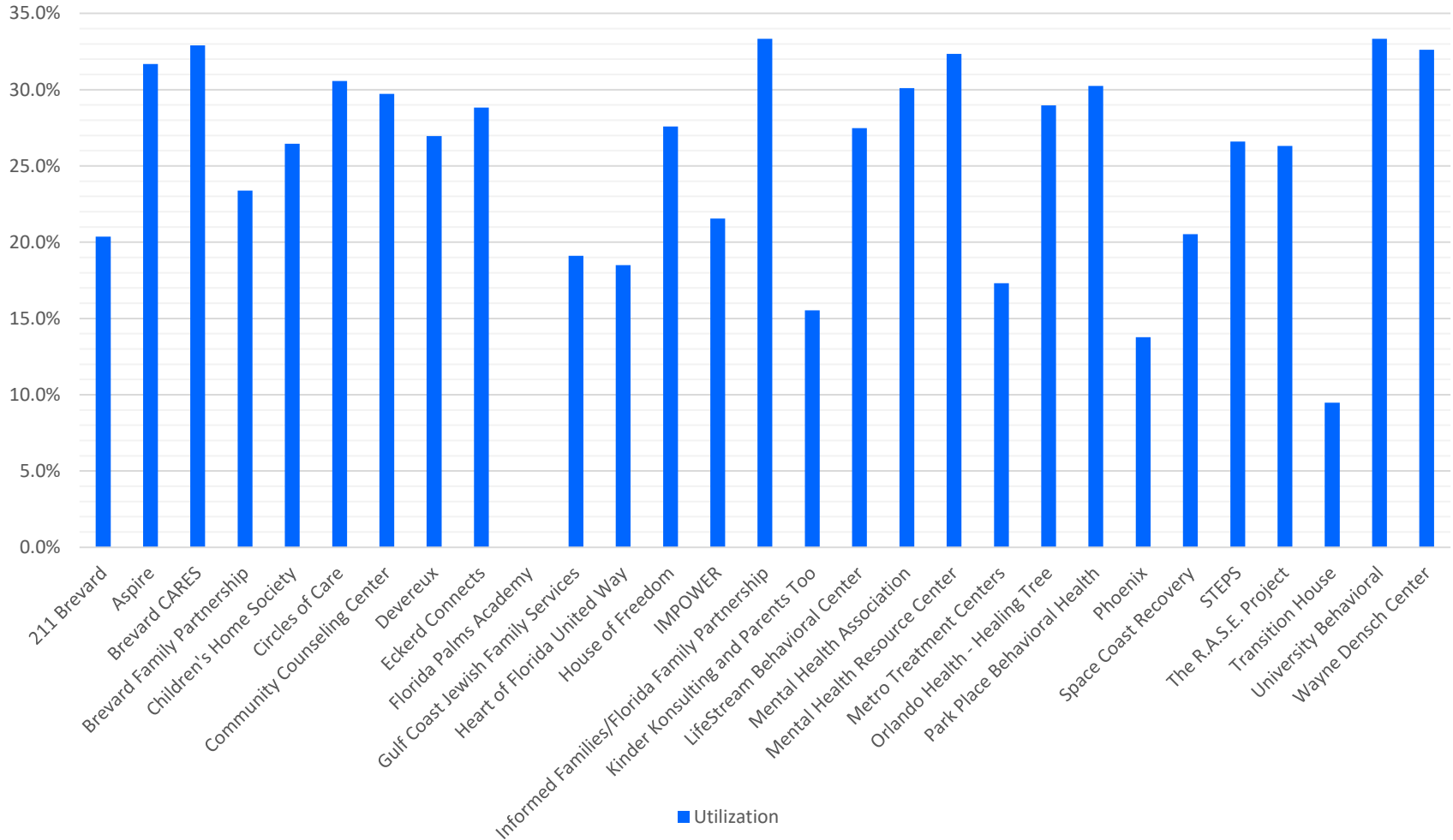
## Utilization Rate by Provider

YTD For the month ended Oct 31, 2020



Network = 32.6%  
Target = 33.3%

Utilization by Provider



# Central Florida Cares Health System, Inc

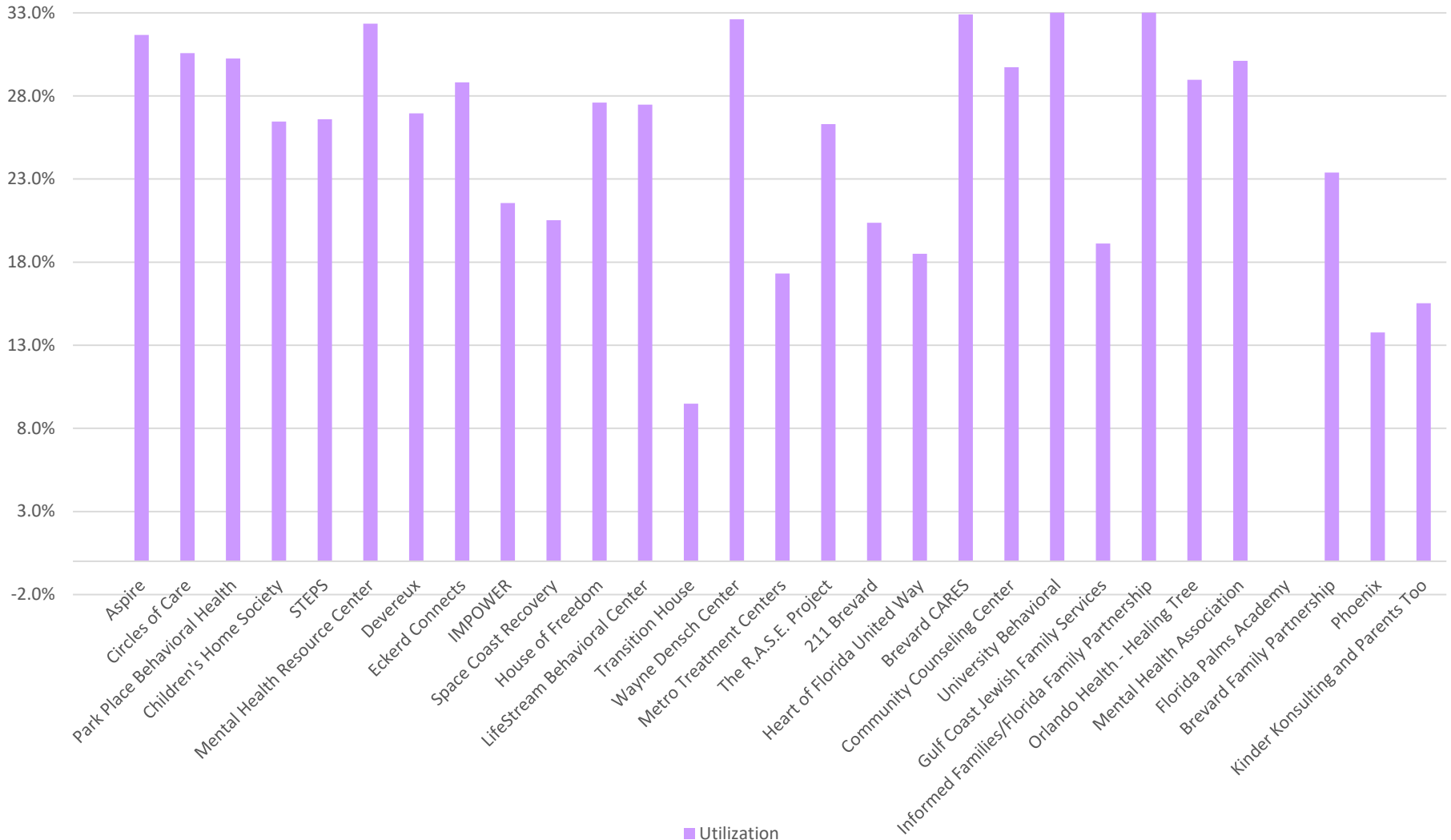
## Utilization Rate by Provider Size

### YTD For the month ended Oct 31, 2020



Network = 32.6%  
Target = 33.3%

### Utilization by Contract Size



**Central Florida Cares Health System, Inc**  
**Provider Expenditures**  
 YTD for the month ended Oct 31, 2020



Provider	Budget (Pending Final Ammdmen	Expenditure	Utilization	Target	Over(Under)
211Brevard	352,609	71,818	20.4%	33.3%	(45,601)
Aspire	41,321,318	13,089,684	31.7%	33.3%	(670,315)
Brevard CARES	252,614	83,123	32.9%	33.3%	(998)
Brevard Family Partnership	60,000	14,031	23.4%	33.3%	(5,949)
Children's Home Society	2,614,416	691,856	26.5%	33.3%	(178,744)
Circles of Care	14,530,058	4,442,255	30.6%	33.3%	(396,255)
Community Counseling Center	248,995	74,019	29.7%	33.3%	(8,896)
Devereux	2,313,415	623,531	27.0%	33.3%	(146,836)
Eckerd Connects	2,059,179	593,566	28.8%	33.3%	(92,141)
Florida Palms Academy	64,868	0	0.0%	33.3%	(21,601)
Gulf Coast Jewish Family Services	186,220	35,599	19.1%	33.3%	(26,412)
Heart of Florida United Way	296,774	54,925	18.5%	33.3%	(43,901)
House of Freedom	511,308	141,105	27.6%	33.3%	(29,160)
IMPOWER	1,213,138	261,466	21.6%	33.3%	(142,509)
Informed Families/Florida Family Partners	150,000	50,000	33.3%	33.3%	50
Kinder Consulting and Parents Too	19,417	3,015	15.5%	33.3%	(3,451)
LifeStream Behavioral Center	508,959	139,830	27.5%	33.3%	(29,653)
Mental Health Association	71,613	21,562	30.1%	33.3%	(2,285)

Note: Over(Under) column reflects current expenditures compared to target



**Central Florida Cares Health System, Inc**  
**Provider Expenditures**  
 YTD for the month ended Oct 31, 2020



Provider	Budget (Pending Final Ammendmen	Expenditure	Utilization	Target	Over(Under)
Mental Health Resource Center	2,422,061	783,661	32.4%	33.3%	(22,885)
Metro Treatment Centers	392,535	67,964	17.3%	33.3%	(62,751)
Orlando Health - Healing Tree	96,510	27,964	29.0%	33.3%	(4,174)
Park Place Behavioral Health	6,262,190	1,894,314	30.3%	33.3%	(190,995)
Phoenix	42,516	5,856	13.8%	33.3%	(8,302)
Space Coast Recovery	589,377	120,998	20.5%	33.3%	(75,264)
STEPS	2,601,574	692,150	26.6%	33.3%	(174,174)
The R.A.S.E. Project	361,476	95,102	26.3%	33.3%	(25,269)
Transition House	485,663	46,086	9.5%	33.3%	(115,639)
University Behavioral	213,235	71,078	33.3%	33.3%	71
Wayne Densch Center	398,021	129810.33	32.6%	33.3%	(2,731)

Note: Over(Under) column reflects current expenditures compared to target

## Central Florida Cares Health System, Inc DCF Contract Amendments – FY2021



DCF Amendments - FY2020-21			
Amendment Number	Signed	Purpose	Budget
38	10/1/2019	Effective 7.1.2019	\$82,935,834
39	12/9/2019	Added \$123,268 for MHCME Non-recurring Mental Health Block Grant	\$83,059,102
40	2/12/2020	Correct Payment Schedule	\$83,059,102
41	4/29/2020	Correct Payment Schedule Adds \$122,000 MH TANF Pending	\$83,181,102
42	5/29/2020	Additional funding for 211 services (\$264,000) and \$45,000 for IMPOWER statewide telehealth project	\$83,490,102
43	6/29/2020	GHME1 3 Year Contract Renewal	\$221,143,419
44	8/24/2020	GHME1 3 Funding Changes for FY2021	\$77,439,836
45	9/25/2020	GHME1 3 Contracting Language Changes	\$77,439,836
46	11/23/2020	GHME1 3 Funding Changes for FY2021 (SOR Funds)	\$85,457,437
<b>DCF Contract History - per year as of Amendment 40</b>			

# Central Florida Cares Health System, Inc DCF Contract Amendment #46 – FY2021



Central Florida Cares Health System - Contract# GHME1 FY 2020-21 Use Designation - As of 11/4/2020							
Other Cost Accumulators Title	Line #	GAA Category	Other Cost Accumulators (OCA)	Federal	State	Total	The Amount of Non-Recurring Funds Included In Total Amount
<b>Managing Entity Operational Cost</b>							
ME Administrative Cost	363	106220	MHS00	155,209	2,202,570	2,357,779	
ME MH System of Care - Admin - Year 4	376	100778	MHDS4	-	-	-	
ME FL Hurricane Michael Response-ME Operational	376	100778	MHMA	-	-	-	
ME Emergency COVID-19 Grant Administration	376	100778	MHSCE	-	-	-	
ME Road to Recovery - Modernizing Behavioral Health Sys	376	100778	MS919	-	392,570	392,570	392,570
ME State Opioid Response Disc Grant Admin - Year 2 (ends 9/30/2020)	383	106220	MSSA2	26,170	-	26,170	26,170
ME State Opioid Response Disc Grant Admin - Year 3	383	106220	MSSA3	149,957	-	149,957	149,957
<b>Total Operational Cost</b>				<b>331,336</b>	<b>2,595,140</b>	<b>2,926,476</b>	<b>568,697</b>
<b>Direct Services Cost</b>							
<b>Mental Health Core Services Funding</b>							
ME Mental Health Services & Support	371/372/ 375/376	100610/100611/ 100777/100778	MH000	2,498,492	22,709,838	25,208,330	
ME Early Intervention Svs - Psychotic Disorders	371	100610	MH026	750,000	-	750,000	
ME MH Citrus Health Network	371	100610	MH094	-	-	-	
ME MH State Funded Federal Excluded Services	371/372	100610/100611	MHSFP	-	232,652	232,652	
<b>Total Mental Health Core Services Funding</b>				<b>3,248,492</b>	<b>22,942,490</b>	<b>26,190,982</b>	<b>-</b>
<b>Mental Health Discretionary Grants Funding</b>							
ME MH PATH Grant	371	100610	MHDPG	492,750	-	492,750	
ME Emergency COVID-19 Grant	371	100610	MHCOV	555,000	-	555,000	555,000
ME FL SOC Expansion and Sustainability Project - Year 4 (ends 9/29/2020)	371	100610	MHES4	-	-	-	
ME FL Hurricane Michael Disaster Response	371/376	100610/100778	MHMD	-	-	-	
<b>Total Mental Health Discretionary Grants Funding</b>				<b>1,047,750</b>	<b>-</b>	<b>1,047,750</b>	<b>555,000</b>
<b>Mental Health Proviso Projects Funding</b>							
ME Circles of Care - Crisis Stabilization	376	100778	MHSS2	-	700,000	700,000	700,000
ME MH Telehealth Behavioral Health Services	376	100778	MHTLH	-	388,020	388,020	
<b>Total Mental Health Proviso Projects Funding</b>				<b>-</b>	<b>1,088,020</b>	<b>1,088,020</b>	<b>700,000</b>
<b>Mental Health Targeted Services Funding</b>							
ME MH Purchase of Residential Treatment Services for Emotionally Disturbed Children and Youth	379	102780	MH071	-	390,183	390,183	
ME MH Community Forensic Beds	371	100610	MH072	-	524,474	524,474	
ME MH Florida Assertive Community Treatment (FACT) Administration	371	100610	MH073	1,194,535	2,363,556	3,558,091	
ME MH Indigent Psychiatric Medication Program	378	101350	MH076	-	69,078	69,078	
ME MH Title XX Children's Health Insurance Program (Behavioral Health Network)	371	100610	MH0BN	726,042	228,548	954,590	
ME MH Care Coordination Direct Client Services	371	100610	MH0CN	-	507,089	507,089	
ME Community Forensic Multidisciplinary Teams	371	100610	MH0FH	-	652,000	652,000	
ME MH Temporary Assistance for Needy Families (TANF)	371	100610	MH0TB	661,245	-	661,245	
ME MH Community Action Treatment (CAT) Teams	370	100425	MH0CAT	-	3,000,000	3,000,000	
ME Disability Rights Florida Mental Health	371	100610	MH0RF	-	-	-	
ME MH Early Diversion of Forensic Individuals	371	100610	MH0EDT	-	-	-	
ME MH Supported Employment Services	371	100610	MH0EMP	150,000	100,000	250,000	
ME MH Forensic Transitional Beds	371	100610	MH0FMH	-	700,800	700,800	
ME MH Mobile Crisis Teams	371	100610	MH0MCT	-	1,163,384	1,163,384	
ME Centralized Receiving Facilities	374	100621	MH0SCR	-	4,618,430	4,618,430	
ME MH Transitional Beds for MH Institution	371	100610	MH0TMH	-	-	-	
ME Transition Vouchers Mental Health	371	100610	MH0TRV	-	189,009	189,009	
<b>Total Mental Health Targeted Services Funding</b>				<b>2,731,822</b>	<b>14,506,551</b>	<b>17,238,373</b>	<b>-</b>
<b>Subtotal Mental Health</b>				<b>7,028,064</b>	<b>38,537,061</b>	<b>45,565,125</b>	<b>1,255,000</b>

# Central Florida Cares Health System, Inc DCF Contract Amendment #46 – FY2021



Central Florida Cares Health System - Contract# GHME1 FY 2020-21 Use Designation - As of 11/4/2020							
Other Cost Accumulators Title	Line #	GAA Category	Other Cost Accumulators (OCA)	Federal	State	Total	The Amount of Non-Recurring Funds Included In Total Amount
<b>Substance Abuse Core Services</b>							
ME Substance Abuse Services and Support	373/375	100618/100777	MS000	8,727,706	9,406,469	18,134,175	
ME SA HIV Services	373	100618	MS023	666,360	-	666,360	
ME SA Prevention Services	373	100618	MS025	2,665,440	-	2,665,440	
ME SA Drug Abuse Comprehensive Coordinating Treatment (DACCO)	373	100618	MS096	-	-	-	
ME Here's Help	373	100618	MS903	-	-	-	
ME SA St. Johns County Sheriff's Office - Detox Program	373	100618	MS907	-	-	-	
ME SA State Funded Federal Excluded Services	373	100618	MSSFP	-	-	-	
<b>Total Core Services Funding</b>				<b>12,053,506</b>	<b>9,406,469</b>	<b>21,465,975</b>	<b>-</b>
<b>Substance Abuse Discretionary Grants</b>							
ME FL Partnerships for Success - Year 4	373	100618	MS0F4	-	-	-	
ME FL Partnerships for Success - Year 5	373	100618	MS0F5	-	-	-	
ME FL Partnership for Success - Hospital Pilot - Year 4	373	100618	MS0H4	-	-	-	
ME FL Partnership for Success - Hospital Pilot - Year 5	373	100618	MS0H5	-	-	-	
ME SA Prevention Partnership Program	373	100618	MS0PP	571,106	-	571,106	
ME State Epidemiology Outcomes Workgroup Local - Year 4	373	100618	MS0W4	-	-	-	
ME State Epidemiology Outcomes Workgroup Local - Year 5	373	100618	MS0W5	-	-	-	
ME State Opioid Response Disc - Rec Comm Org - Year 2	373	100618	MSRC2	25,000	-	25,000	25,000
ME State Opioid Response Disc - Rec Comm Org - Year 3	373	100618	MSRC3	237,574	-	237,574	237,574
ME State Opioid Response Disc Grant-GPRA	373	100618	MSSGP	300,570	-	300,570	300,570
ME State Opioid Response Disc Grant-GPRA - Year 3	373	100618	MSSG3	192,321	-	192,321	192,321
ME State Opioid Response SVCS-MAT - Year 2	373	100618	MSSM2	3,566,803	-	3,566,803	3,566,803
ME State Opioid Response SVCS-MAT - Year 3	373	100618	MSSM3	2,365,422	-	2,365,422	2,365,422
ME State Opioid Response Disc Grant - Hospital Bridge	373	100618	MSSOH	547,718	-	547,718	547,718
ME State Opioid Response Disc Grant-Child Welfare	373	100618	MSSOW	547,718	-	547,718	547,718
ME State Opioid Response Disc Grant SVCS-Prevent - Year 2	373	100618	MSSP2	188,740	-	188,740	188,740
ME State Opioid Response Disc Grant SVCS-Prevent - Year 3	373	100618	MSSP3	301,681	-	301,681	301,681
<b>Total Discretionary Grants Funding</b>				<b>8,864,653</b>	<b>-</b>	<b>8,864,653</b>	<b>8,293,547</b>
<b>Substance Abuse Proviso Projects</b>							
ME Projects Expansion of Substance Abuse Services for Pregnant Women and their affected families	373	100618	MS061	-	1,883,426	1,883,426	
ME SA Family Intensive Treatment (FIT)	373	100618	MS091	531,092	531,092	1,062,184	
ME SA Memorial Healthcare-Medication Assisted Treatment Program	376	100778	MS912	-	-	-	
ME Gateway Community Services-Saving Lives Project	376	100778	MS916	-	-	-	
ME Specialized Treatment, Education and Prevention Services-Women's Residential Treatment	376	100778	MS917	-	250,000	250,000	250,000
ME SA St. Johns Epic Recovery Center - Women's Residential Bed Capacity	376	100778	MS918	-	-	-	
ME SA Here's Help Juvenile Residential Treatment Expansion	376	100778	MS921	-	-	-	
ME SA Seminole County Sheriff Opioid ARC Partnership	376	100778	MSCS0	-	400,000	400,000	400,000
<b>Total Proviso Projects Funding</b>				<b>531,092</b>	<b>3,064,518</b>	<b>3,595,610</b>	<b>650,000</b>
<b>Substance Abuse Targeted Services</b>							
ME SA Care Coordination Direct Client Services	373	100618	MS0CN	108,662	108,662	217,324	
ME SA Temporary Assistance for Needy Families (TANF)	373	100618	MS0TB	660,359	-	660,359	
ME SA Community Based Services	373	100618	MSCBS	-	2,039,181	2,039,181	
ME Transition Vouchers Substance Abuse	373	100618	MSTRV	-	122,734	122,734	
<b>Total Targeted Services Funding</b>				<b>769,021</b>	<b>2,270,577</b>	<b>3,039,598</b>	<b>-</b>
<b>Subtotal Substance Abuse</b>				<b>22,224,272</b>	<b>14,741,564</b>	<b>36,965,836</b>	<b>8,943,547</b>
<b>Total All Fund Sources</b>				<b>29,583,672</b>	<b>55,873,765</b>	<b>85,457,437</b>	<b>10,767,244</b>
<b>Supplemental Disaster Behavioral Health (DBH) Response Funds</b>							
ME Hurricane Michael Regular Services	376	100778	MH-MR	-	-	-	
<b>Total DBH Response Funds</b>				<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total FY Contract Amount</b>				<b>29,583,672</b>	<b>55,873,765</b>	<b>85,457,437</b>	<b>10,767,244</b>

**Ad-Hoc Committee Meeting Minutes  
Tuesday, December 1, 2020  
Central Florida Cares Health System, Inc.  
Board Room**



**ATTENDANCE**

**Board of Directors**

***Present:***

Ian Golden, Ad-Hoc Committee Chair

Debbie Owens, President

Thomas Todd, Board Member

***Virtual via Zoom:***

Mark Broms, Treasurer

Luis Delgado, Board Member

**Central Florida Cares Health System, Inc. Staff**

Geovanna Gonzalez, Director of Compliance

**Meeting Called to Order**

The meeting was called to order at 2:39 p.m. at Central Florida Cares Health System, Inc., 707 Mendham Blvd., Suite #201, Orlando, FL. Three (3) members of the committee were present face to face, two (2) members attended virtually via Zoom, and abstained from voting.

**Intent and Discussions**

The committee members reviewed the minutes from the March 8 and August 17 meetings.

*A motion to approve the minutes was made by Thomas Todd, Compliance Committee member, second by Debbie Owen, Board President.*

The draft for the final report was reviewed, including feedback provided by CFCHS Human Resources (HR) attorney, Craig Novick.

*A motion to accept the final report was made by Debbie Owens, second by Thomas Todd.*

The HR Attorney will put together a response letter to notify the complainant of the decision regarding PTO payment. This letter will be sent to the former CFO via certified mail and by e-mail.

*A motion was made by Debbie Owens to authorize Ian Golden, Committee Chair, to sign the response letter to the CFO, present the investigation results, and the minutes of this meeting to the Executive Committee on December 9, 2020. Then, the report will be provided to DCF, and, to the CFCHS Board during their next meeting. Motion second by Thomas Todd.*

Feedback, unrelated to the former CFO complaint, provided by staff who filled out the written survey was discussed.

*A motion was made by Thomas Todd to authorize Ian Golden to meet one on one with CFCHS CEO to discuss this feedback. Motion second by Debbie Owens.*

**Other/Public Input** – None

*A motion to adjourn was made by Thomas Todd, second by Debbie Owens, motion passed.*

The meeting adjourned.

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Ian Golden, Chair

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Geovanna Gonzalez, Recording Secretary



December 9, 2020

Douglas Shaw  
3630 Rothbury Drive  
Belle Isle, FL 32812

Re: Response to Request for Payout for Accrued Unused Paid Time Off (“PTO”)

Dear Mr. Shaw:

I am writing, on behalf of the Board of Directors for Central Florida Cares Health System, Inc. (“Board”), in response to your request for a payout of your unused PTO. Central Florida Cares Health System, Inc. (“CFCHS”) terminated your employment involuntarily effective February 3, 2020.

After your separation from employment, you inquired as to whether you would receive a payout for your accrued unused PTO. You were informed that consistent with CFCHS’ PTO Policy, CFCHS would not pay out your accrued unused PTO because you were terminated involuntarily.

You then contacted members of the Board to request a payout of your accrued unused PTO. The Board has considered your request. The Board agrees with the decision to not pay out your accrued unused PTO, consistent with CFCHS’ PTO Policy and CFCHS’ past practices.

We wish you the best of luck in the future.

Sincerely,

Ian Golden  
Member of the Executive Committee,  
and Past President, of the Board