

Executive Committee Meeting Minutes
Wednesday, August 10, 2022
Central Florida Cares Health System, Inc.
707 Mendham Blvd., #201
Orlando, FL 32825
Board Room



ATTENDANCE

Board of Directors Present:

R. Wayne Holmes, President, Retired Asst. State's Attorney/Consumer Advocate
Mark Broms, Treasurer, Consumer Advocate
Luis Delgado, Vice President, Consumer Advocate
Ian Golden, Secretary, Brevard County Housing & Human Services (via Zoom)
Debbie Owens, Past President, Seminole Prevention Coalition

Central Florida Cares Health System, Inc. Staff

Maria Bledsoe, Chief Executive Officer
Daniel Nye, Chief Financial Officer
Trinity Schwab, Chief Operating Officer
Nikaury Munoz, Chief Integration Officer (via Zoom)
Michael Lupton, Chief Information Officer (via Zoom)
Karla Pease, Executive Assistant

Guests

Amy Hammett, Department of Children and Families, Contract Manager

Meeting Called to Order

The Central Florida Cares Health System, Inc. (CFCHS) Executive Committee meeting was held on Wednesday, August 10, 2022, at 2:00 p.m. at Central Florida Cares Health System. The President called the meeting to order at 2:02 pm.

Approve Minutes

A motion to approve the July 13, 2022, minutes as written was made by Debbie Owens, Mark Broms seconded; motion passed.

Financial Report

The CFO reviewed the preliminary final OCA utilization for FY 2021-22. On the second page of the report, spending through the first provider invoicing and a start on the second provider invoicing, is at \$85M. On the admin side, just under \$2.7M was spent, bringing the total spent to \$87M spent. Provider overproduction estimate is \$3.3M, the estimated carry forward is \$4.1M, with an estimated payback to the state of \$7.4M, which is both state and federal dollars.

The CFO informed the committee that the \$45M in Mental Health will increase to approximately \$48M due to the provider overproduction and will be 96% utilized.

The COO mentioned that starting in December 2022, CFCHS will be looking closely at amending provider contracts that are underutilized. At each monthly meeting with the Providers, CFCHS will be informing them this will be happening so they can be fully aware.

The CIO gave a brief update on providers submitting data where the network as a whole is at 91%, Park Place is at 60%, Circles of Care is at 93%, and Aspire is at 88%.

Mark Broms made a motion to approve the June preliminary OCA report as presented; Luis Delgado seconded; motion passed.

Organizational Updates

- Budget is not final at this time. CFCHS is working through the budget with DCF and the \$126M additional money allocated by legislature for behavioral health funding. The Preliminary Schedule of Funds has been received in order to look at what will be funded in the next FY.
- Finance Committee Chair - Mark Broms will be stepping down as Finance Committee Chair and will no longer participate on the Executive Committee but will continue to stay on the board. Amber Carroll has agreed to be the new Finance Committee Chair and a motion will be presented to the full board for vote. The Finance Committee meetings will be moved to right before the Executive Committee meeting for scheduling ease of the Finance Chair.

A motion to appoint Amber Carroll as Finance Committee Chair effective approval of the full board as made by Debbie Owens, Luis Delgado seconded; motion passed.

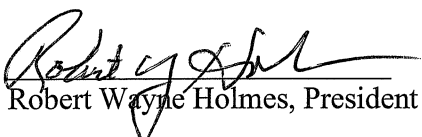
- Needs assessment – Statewide completed and submitted to DCF. ME’s will look at their results, drill downs for components and present to their local communities and their boards. CFCHS’ Needs Assessment will be presented in each county with an added county section and opioid component. A presentation to the full board will occur in December.
- CFCHS applied to be a presenter on prevention at the Prescription Drug Summit next year.
- COO has new contract manager starting at the end of the month.
- FAME’s Natalie Kelly will present at the board meeting on August 18th.

Other/Public Input – None

Executive Committee Meeting

Next regularly scheduled meeting will be September 14, 2022, at 2:00 pm.

Mark Broms made a motion to adjourn, Luis Delgado seconded; motion passed. The meeting adjourned at 3:04 pm.


Robert Wayne Holmes, President


Karla Pease, Recording Secretary

Executive Committee Agenda
Wednesday, August 10, 2022
2:00 PM – 3:00 PM
Central Florida Cares Health System, Inc.
CFCHS Board Room



I. Welcome/Introductions	Wayne Holmes	2 minutes
II. Approve Minutes <ul style="list-style-type: none">July 13, 2022 Minutes	Wayne Holmes Group	2 minutes
III. Financial Report <ul style="list-style-type: none">June Preliminary OCA Utilization	Mark Broms Dan Nye	15 minutes
IV. Organizational Updates <ul style="list-style-type: none">BudgetFinance Committee ChairNeeds Assessment/Next Steps	Maria Bledsoe	5 minutes
V. Other/Public Input	Group	3 minutes/person
VI. Adjourn - Executive Committee Meeting <ul style="list-style-type: none">September 14, 2022 at 2 pm	Group	2 minutes

Executive Committee Meeting Minutes
Wednesday, July 13, 2022
Central Florida Cares Health System, Inc.
707 Mendham Blvd., #201
Orlando, FL 32825
Board Room



ATTENDANCE

Board of Directors Present:

R. Wayne Holmes, President, Retired Asst. State's Attorney/Consumer Advocate
Mark Broms, Treasurer, Consumer Advocate
Luis Delgado, Vice President, Consumer Advocate
Ian Golden, Secretary, Brevard County Housing & Human Services
Debbie Owens, Past President, Seminole Prevention Coalition

Central Florida Cares Health System, Inc. Staff

Maria Bledsoe, Chief Executive Officer
Daniel Nye, Chief Financial Officer
Trinity Schwab, Chief Operating Officer
Nikaury Munoz, Chief Integration Officer (via Zoom)
Michael Lupton, Chief Information Officer (via Zoom)
Karla Pease, Executive Assistant

Guests

Amy Hammett, Department of Children and Families, Contract Manager
Vanessa Suarez, Department of Children and Families, Director of Data

Meeting Called to Order

The Central Florida Cares Health System, Inc. (CFCHS) Executive Committee meeting was held on Wednesday, July 13, 2022, at 2:00 p.m. at Central Florida Cares Health System. The President called the meeting to order at 2:01 pm.

Approve Minutes

A motion to approve the June 8, 2022, minutes as written was made by Debbie Owens, Ian Golden seconded; motion passed.

Financial Report

The CFO reviewed the May Balance Sheet that includes the balances from March 31, 2022, through May 31, 2022. Current month cash in the bank plus accounts receivable is \$30M. Accounts payable reflects a higher rate of services utilization compared to last month. Newer programs are up and running and more reconciled data from the system has an increased rate of utilization than originally reported. Deferred revenue is the unutilized advance from DCF and approximately \$6.5M will be sent back to DCF in late August. Out of the \$102M budget, it is projected that approximately 94% of the budget will be spent by year end.

The income statement reflects program expenditures increased to \$10.1M for the month of May 2022. Office equipment expenditures increased to \$14K due to the purchase of new Surface laptops. ME budget year to date thru May is underspent.

Pages 4-6 are OCA utilization expenditures for the Managing Entity, Mental Health, and Substance Use services, by OCA line item, compared to targeted year to date utilization rate. The CFO provided details related to the OCA's where spending year to date had increased with more utilization.

Pages 7-8 are the utilization rate YTD by provider in a numerical table and graphical format.

On page 9, GHME1 Contract Amendment 56 was executed May 31st adding approximately \$150K, for a final budget of \$102,535,172.

Mark Broms made a motion to approve the May financial report as presented; Luis Delgado seconded; motion passed.

Organizational Updates

- Budget is not final at this time. This fiscal year there have been more conversations with DCF than prior years and DCF is close to preparing the final budget.
- 988 will roll out on July 16th as an intentional soft awareness promotion. The call center for the tri-county area is Heart of Florida United Way, and for Brevard County is 211 Brevard. Last fiscal year CFCHS funded both agencies for infrastructure development and hiring and training staff. DCF applied and received a SAMSA grant for \$5.2M for 2 years to support 988. CFCHS is using block grant funding to help support. The intent is to garner other funding streams outside of the state. MRT needs to be in place, as MRT will be responding for service. CFCHS will be working with DCF to develop the awareness campaign.

Other/Public Input – None

Executive Committee Meeting

Next regularly scheduled meeting will be August 10, 2022, at 2:00 pm.

Ian Golden made a motion to adjourn, Debbie Owens seconded; motion passed. The meeting adjourned at 2:48 pm.

Robert Wayne Holmes, President

Karla Pease, Recording Secretary

June 30, 2022 YTD - OCA UTILIZATION SUMMARY (Preliminary YE)

	OCA Description	Non Rec	Sch of Funds	Expenditures	%	Target%	Notes - current month comments in red
			(Amend 56)	Thru June,, 2022	Utilization		
MHS00	ME Administrative Cost		\$2,379,280	\$1,953,198	82.1%	100.0%	
MHCM2	ME Care Coordination MHBG Supplemental 1	NR	\$350,000	\$101,290	28.9%	100.0%	New Supplemental OCA
MHSM1	ME Operational MHBG Supplemental 1	NR	\$56,283	\$0	0.0%	100.0%	
MHSS1	ME Operational SAPT Supplemental 1	NR	\$136,160	\$50,029	36.7%	100.0%	New Supplemental OCA
MS923	ME SA McKinsey Settlement - ME Care Coordination	NR	\$336,489	\$30,083	8.9%	100.0%	
MSSA3	ME State Opioid Response Disc Grant Admin - Year 3	NR	\$97,388	\$97,388	100.0%	100.0%	
MSSA4	ME State Opioid Response Disc Grant Admin - Year 4	NR	\$292,164	\$237,572	81.3%	100.0%	
	ME Total		\$3,647,764	\$2,469,561	67.7%	100.0%	
MH000	ME Mental Health Services & Support		25,869,891	24,617,917	95.2%	100.0%	Estimated \$572K in Overproduction to add
MHCOM	ME MH Services MHBG Supplemental 1	NR	2,269,493	2,042,447	90.0%	100.0%	Estimated \$227K in Overproduction to add
MH026	ME Early Intervention Svs - SMI & Psychotic Disorders		750,000	750,000	100.0%	100.0%	
MHSFP	ME MH State Funded Federal Excluded Services		232,652	232,652	100.0%	100.0%	
MH0PG	ME MH PATH Grant		475,541	430,315	90.5%	100.0%	
MHCOS	ME Emergency COVID-19 Supp Grant	NR	700,038	633,975	90.6%	100.0%	
MHTT1	ME Transform Transfer Initiative-Peer Spec Jails	NR	75,000	0	0.0%	0.0%	
MHASP	ME Aspire Health Partners Veterans National Guard MH Svc	NR	250,000	250,000	100.0%	100.0%	
MHS52	ME Circles of Care - Crisis Stabilization	NR	750,000	750,000	100.0%	100.0%	
MH071	ME MH Purchase of Residential Treatment Services for Emotionally Disturbed Children and Youth		590,183	477,627	80.9%	100.0%	
MH072	ME MH Community Forensic Beds		524,474	428,116	81.6%	100.0%	
MH076	ME MH Indigent Psychiatric Medication Program		69,078	62,918	91.1%	100.0%	Estimated \$1k in overproduction to add
MH0BN	ME MH Title XXI Children's Health Insurance Program (Behavioral Health Network)		931,365	770,163	82.7%	100.0%	
MH0CN	ME MH Care Coordination Direct Client Services		715,735	561,583	78.5%	100.0%	Estimated \$22.2K in Overproduction to add
MH0FH	ME Community Forensic Multidisciplinary Teams		652,000	652,000	100.0%	100.0%	
MH0FT	ME FACT Medicaid Ineligible		2,021,653	1,395,837	69.0%	100.0%	Medicaid utilization continues to impede utilization of the FACT funds.
MH0TB	ME MH Temporary Assistance for Needy Families (TANF)		661,245	323,528	48.9%	100.0%	Restrictive requirements limit the number of individuals who qualify for funding.
MH211	ME Expanding 211 Call Vol & Coordination Initiative	NR	500,000	500,000	100.0%	100.0%	
MH26S	ME MH Early Intervention Services MHBG Supplemental 1	NR	20,000	13,500	67.5%	100.0%	
MHCAT	ME MH Community Action Treatment (CAT) Teams		3,000,000	2,502,205	83.4%	100.0%	
MHCCS	ME Core Crisis Set Aside MHBG Supplemental 1	NR	369,150	224,796	60.9%	100.0%	Estimated \$145k in overproduction to add
MHCR2	ME Short Term Residential Treatment (SRT) MHBG	NR	217,430	217,430	100.0%	100.0%	
MHDRF	ME Disability Rights Florida Mental Health		124,800	0	0.0%	100.0%	New OCA specific to State Hospital Discharges.
MHEMP	ME MH Supported Employment Services		300,000	300,000	100.0%	100.0%	
MHFMH	ME MH Forensic Transitional Beds		700,800	280,229	40.0%	100.0%	Estimated \$145k in overproduction to add
MHMCT	ME MH Mobile Crisis Teams		1,364,720	1,438,218	105.4%	100.0%	
MHRES	ME MH Residential Stability Coordination Supplemental 1	NR	133,750	37,500	28.0%	100.0%	Funding was de-obligated from VOA and recently allocated to newly contracted Provider CASL. Utilization will increase towards end of year.
MHSCR	ME Centralized Receiving Facilities		5,024,669	4,802,715	95.6%	100.0%	
MHSPV	ME Suicide Prevention MHBG Supplemental 1	NR	300,000	120,985	40.3%	100.0%	
MHTRV	ME Transition Vouchers Mental Health		189,009	189,009	100.0%	100.0%	
	Mental Health Total		\$49,782,676	\$45,005,664	90.4%	100.0%	

June 30, 2022 YTD - OCA UTILIZATION SUMMARY (Preliminary YE)

	OCA Description	Non Rec	Sch of Funds	Expenditures	%	Target%	Notes - current month comments in red
			(Amend 56)	Thru June,, 2022	Utilization		
MS000	ME Substance Abuse Services and Support		17,918,570	15,707,177	87.7%	100.0%	
MSCOM	ME SA Services SAPT Supplemental 1	NR	4,941,134	4,627,875	93.7%	100.0%	
MS023	ME SA HIV Services		652,343	538,450	82.5%	100.0%	Restrictive requirements have created barriers with spending.
MS025	ME SA Prevention Services		2,609,370	2,416,963	92.6%	100.0%	
MS0PP	ME SA Prevention Partnership Program		450,000	349,474	77.7%	100.0%	
MSRC3	ME State Opioid Response Disc - Rec Comm Org - Year 3	NR	159,265	159,265	100.0%	100.0%	
MSRC4	ME State Opioid Response Disc - Rec Comm Org - Year 4	NR	477,794	477,794	100.0%	100.0%	
MSSM2	ME State Opioid Response SVCS-MAT - Year 2	NR	468,750	452,466	96.5%	100.0%	
MSSM3	ME State Opioid Response SVCS-MAT - Year 3	NR	1,470,357	1,375,248	93.5%	100.0%	
MSSM4	ME State Opioid Response SVCS-MAT - Year 4	NR	7,086,516	4,180,294	59.0%	100.0%	
MSSP3	ME State Opioid Response Disc Grant SVCS-Prevent - Year 3	NR	188,550	177,559	94.2%	100.0%	
MSSP4	ME State Opioid Response Disc Grant SVCS-Prevent - Year 4	NR	565,651	565,651	100.0%	100.0%	
MS081	ME Projects Expansion of Substance Abuse Services for Pregnant Women and their affected families		1,883,426	1,692,710	89.9%	100.0%	
MS091	ME SA Family Intensive Treatment (FIT)		1,062,184	808,563	76.1%	100.0%	
MS917	ME Specialized Treatment, Education and Prevention Services-Women's Residential Treatment	NR	500,000	497,977	99.6%	100.0%	
MS924	ME LSFA Opioid Epidemic-ME Comm Engagement	NR	500,000	500,000	100.0%	100.0%	
MS925	ME SA McKinsey Settlement - SA Services	NR	1,128,611		0.0%	100.0%	
MSCEI	ME SA Change Everything Initiative Opioid Crisis Pilot	NR	200,000	200,000	100.0%	100.0%	
MSCS0	ME SA Seminole County Sheriff Opioid ARC Partnership	NR	400,000	400,000	100.0%	100.0%	
MS0CN	ME SA Care Coordination Direct Client Services		217,324	87,520	40.3%	100.0%	
MS0TB	ME SA Temporary Assistance for Needy Families (TANF)		660,359	558,081	84.5%	100.0%	
MS25S	ME SA Primary Prevention SAPT Supplemental 1	NR	2,274,879	1,819,760	80.0%	100.0%	
MSCBS	ME SA Community Based Services		2,039,181	2,036,952	99.9%	100.0%	
MSCS2	ME SA NES/SEN Care Coordination SAPT Supplemental 1	NR	300,000	115,151	38.4%	100.0%	
MSSPV	ME SA Suicide Prevention SAPT Supplemental 1	NR	200,000	0	0.0%	100.0%	
MSTRV	ME Transition Vouchers Substance Abuse		122,734	122,734	100.0%	100.0%	
MSTVS	ME SA Transitional Vouchers SAPT Supplemental 1	NR	480,000	136,120	28.4%	100.0%	
Substance Abuse Total			\$48,956,998	\$40,003,786	81.7%	100.0%	
Provider Total			\$98,739,674	\$85,009,449	86.1%	100.0%	
TOTAL			\$102,387,438	\$87,479,010	85.4%	100.0%	

Highlighted in red if < 75% of Target percentage

\$ 102,387,438 Amendment 56
 \$ (87,479,010) Preliminary YE
 \$ (3,370,732) Overproduction Estimate
 \$ (4,135,165) Projected to CFWD
 \$ 7,402,531 Estimated Payback