## EXHIBIT B: REQUIRED REPORTS

		EXHIBIT B: REQUI	KED REPORT		
Report Name	Sub-reports	Citation	Frequency	Due (Calendar days unless otherwise specified)	Applicability
Attestation - Completion of		citation	requency	30 days after contract	
Auxiliary Aids Service and		Section 504, ADA		execution and July 30 annually	Yes - regardless of number of
Monitoring Plan		CFOP 60-10	Annually	thereafter	employees
Attestation - Completion of			,	30 days after contract	
Risk Analysis as per HIPAA				execution and July 30 annually	
Security Rule		45 CFR § 164.308(a)(1)(ii)(A)	Annually	thereafter	Yes
Attestation - Effective				30 days after contract	
Communication training for		Section 504, ADA		execution and July 30 annually	
direct service employees		CFOP 60-10	Annually	thereafter	Yes - if 15 or more employees
Attestation - Emergency					
Preparedness Plan training for				30 days after contract	
staff		CFCHS Specific	Annually	execution	Yes
				May 30 each year of the	Yes - if contracted for anything
Block Grant Report - Narrative		Template 3	Annually	contract period	EXCEPT for profit, UCF, CRS
BNET Statement of Program				September 1 each year of the	Yes - if contracted for BNET
Costs		Guidance 12	Annually	contract period	services
				30 days after contract	
Civil Rights Compliance		45 CFR, Part 80		execution and July 30 annually	
Checklist		CFOP 60-16	Annually	thereafter	Yes - if 15 or more employees
				30 days after contract	
Contract Provider Property		Guidance 2		execution and July 30 annually	
Inventory Form		Template 1	Annually	thereafter	Yes
CRS Financial Report and		Guidance 27		September 1 each year of the	Yes - if contracted for CRS
reconciliation		CF-MH 1037	Annually	contract period	services
EOG/OPB Return on					
Investment - Projected				July 20 each year of the	Yes - if contracted for an EOG
Estimates		GHME1 C2-3.2.1	Annually	contract period	project
Final data submission for fiscal				July 31 each year of the	
year end		CFCHS Specific	Annually	contract period	Yes
				180 days after end of provider	Yes - if receive over \$700,000
				fiscal year, submitted in	annually in state or federal
Independent Financial Audit		65E-14.003, FAC	Annually	accordance with Attachment II	funds
	includes liability, auto, and				
	medical malpractice with DCF			30 days after contract	
	and CFCHS named as	GHME1 Section D.1		execution and ongoing upon	
Insurance Certificates	additionally insured	CFCHS Specific	Annually	renewal of expired certificates	
				July 30 each year of the	Yes - if CFCHS contract requires
Local Match Form - Actuals		Template 9	Annually	contract period	local match
				November 17 annually,	
				submitted to	Yes - if contracted for PATH
PATH Annual Report		Guidance 15	Annually	https://www.pathpdx.org/	services
				March 1 of each year during	Yes - if contracted for PATH
PATH Intended Use Plan (IUP)		Guidance 15	Annually	the contract period	services
				September 1 each year of the	Yes - if contracted for PPG
PPG Financial Status Report		Guidance 14	Annually	contract period	services
				September 1 each year of the	Yes - if contracted for PPG
PPG Program Status Report		Guidance 14	Annually	contract period	services
Security Agreement Forms and				30 days after contract	
Training Certificates for staff				execution and July 30 annually	
that touch CFCHS data systems		CFOP 50-2	Annually	thereafter	Yes
Sliding Fee Scale - Annual	reflecting annual Federal	65E-14.018, FAC		February 1 each year of the	
Revision	Poverty Guidelines revisions	CFCHS Sliding Fee P&P	Annually	contract period	Yes
	includes:				
	Schedule of State Earnings				
	Schedule of Related Party			weat at the second second	
	Transaction Adjustments			With Independent Financial	
	Program/Cost Center Actual			Audit. Or within 45 days of	
	Expenses & Revenues Schedule			end of provider fiscal year if no	
	Schedule of Bed-Day			Independent Financial Audit	
Special Audit Schedules	Availability Payments	65E-14.003, FAC	Annually	required.	Yes
FEP fiscal year-end financial	05 MIL 4007	050100		July 20 each year of the	Yes - if contracted for FEP
report	CF-MH 1037	CFCHS Specific	Annually	contract period	services
	Report only those incidents				
	that involve clients that are			Martin and the state	
	funded partially or in whole by			Within 1 business day of	
Incident Report-	CFCHS or local match	CFOP 215-6	As Needed	occurrence, submitted to IRAS	Yes
Invoice Review Supporting					
Documentation			As Needed		
				30 days after contract	
				execution and ongoing upon	
Current licenses		65E-14.021, FAC	As Needed	renewal of expired licenses	Yes
Other Reports as Requested			As Needed		
Response to Monitoring					
Reports and Corrective Action					
Plans		402.7306, F.S.	As Needed	30 days after receipt of report	Yes
					Volunteers of A

## EXHIBIT B: REQUIRED REPORTS

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				Due (Calendar days unless			
Report Name	Sub-reports	Citation	Frequency	otherwise specified)	Applicability		
Risk Assessment as per Breach				Within 5 business days			
Notification Rule		45 CFR §§ 164.400-414	As Needed	following a breach	Yes		
				by the fifth (5th) business day			
				following the month of			
				services, submitted to HHS			
				Compliance Database, with			
		Section 504, ADA		copy of HHS receipt submitted			
Auxiliary Aid Service Record		CFOP 60-10	Monthly	to CFCHS	Yes - if 15 or more employees		
			Wollding	by the tenth (10th) day			
Behavioral Health Consultant				following the month of			
		CFCHS BHC Protocol	Monthly	services, submitted to PBPS	Yes - if contracted for BHC		
(BHC) Monthly Report			wonthy	,			
BNET Alternative Service		Guidance 12		by the tenth (10th) day	Yes - if contracted for BNET		
Forms		Template 7	Monthly	following the month of services			
				by the tenth (10th) day	Yes - if contracted for CAT		
CAT Data Report (C1)		Guidance 32	Monthly	following the month of services			
		Guidance 7		by the tenth (10th) day	Yes - If contracted for Civil		
Civil Client Information Report		DCF Request	Monthly	following the month of services	Liaison services		
Community Competency							
Restoration Training Tracking				by the tenth (10th) day	Yes - If contracted for CCR		
Report		DCF Request	Monthly	following the month of services	services		
FACT monthly census to				by the tenth (10th) day	Yes - if contracted for FACT		
include waitlist		CFCHS Specific	Monthly	following the month of services	services		
FACT Monthly Vacant Position				by the tenth (10th) day	Yes - if contracted for FACT		
Report		Guidance 16	Monthly	following the month of services	services		
Family Intensive Treatment		Guidance 18	,	by the tenth (10th) day	Yes - if contracted for FIT		
Team Services (FIT) Report		Template 17	Monthly	following the month of services			
	includes:	Template 17	Wollding	to to whigh the month of services	Services		
	Forensic Pre-Post						
	Commitment Diversion						
	Tracking Report						
	Forensic Individuals Waiting						
	to Return Report						
	Forensic Conditional Release	Guidance 6		by the tenth (10th) day	Yes - if contracted for Forensic		
Forensic Census Report	Report	CFOP 155-18	Monthly	following the month of services	Liaison services		
Grant Report - Pregnant	· ·	GHME1, Attachment I		by the tenth (10th) day	Yes - if contracted for PPW		
Woman Expansion		B.1.a.(5)(n)	Monthly	following the month of services			
		GHME1, Attachment I	Wollding	by the tenth (10th) day	Yes - if contracted for STR		
Grant Report - STR			Monthly	following the month of services			
		B.1.a.(5)(n)	wontiny				
Invoice Support - Outreach				by the tenth (10th) day	Yes - if contracted for Outreach		
Activity Report		CFCHS Specific	Monthly	following the month of services	services		
				by the tenth (10th) day			
				following the month of			
				services, submitted to			
Monthly Data		PAM 155-2	Monthly	cfchsdata.org	Yes		
Narcan Monthly Summary				by the tenth (10th) day			
Report		DCF Request	Monthly	following the month of services	Yes -if distribute Narcan kits		
				by the tenth (10th) day			
				following the month of	Yes - if contracted for		
Prevention Data		Guidance 10	Monthly	services, submitted to PBPS	prevention services		
		- 3.00 10		by the tenth (10th) day	Yes - if contracted for CAT		
CAT Census		CFCHS Specific	Monthly	following the month of services			
CAT CEIISUS		сі спо эресінс	wonting	U			
		050110.0		by the tenth (10th) day	Yes - if contracted for CAT		
CAT Vacant Position Report		CFCHS Specific	Monthly	following the month of services	services		
				by the eighteenth (18th) day			
				following the month of	Yes - if contracted for SOAR		
SOAR Data		Guidance 9	Monthly	services, submitted to OATS	services		
				by the tenth (10th) day	Yes - if contracted for MRT		
MRT Census		CFCHS Specific	Monthly	following the month of services	services		
			,	by the tenth (10th) day	Yes - if contracted for MRT		
MRT Vacant Position Report		CFCHS Specific	Monthly	following the month of services			
			intentity	by the tenth (10th) day	Yes - if contracted for FEP		
EER Invoice		CECHS Specific	Monthly				
FEP Invoice		CFCHS Specific	Monthly	following the month of services			
Community Competency					Yes - if contracted for		
Restoration Training Tracking				by the tenth (10th) day	Competency Restoration		
Report		DCF Request	Monthly	following the month of services	Training		
				by the tenth (10th) day	Yes - if contracted for FMT		
FMT Vacant Position Report		CFCHS Specific	Monthly	following the month of services	services		
Child Welfare Referral Tracking	[	· · ·	,	by the tenth (10th) day	Yes - if contracted for Child		
Report		CFCHS Specific	Monthly		Welfare State Opioid Response		
First Episode Psychosis (FEP)		2. 2.10 0pccc	·······	by the tenth (10th) day	Yes - if contracted for FEP		
Monthly Report		CFCHS Request	Monthly	following the month of services			
monthly Report		G GIB NCQUEST	wontiny	ionowing the month of services	501 41003		

		EXHIBIT B: REQUIR	ED REPORTS	5	
Denert News	Cub reports	Citation	Freeseware	Due (Calendar days unless	A walt on billion
Report Name	Sub-reports	Citation	Frequency	otherwise specified)	Applicability
				by the tenth (10th) day	Yes- if contracted for TANF
TANF SAMH Participating Log		Guidance 16	Monthly	following the month of services	
1 0 0		65E-14.021(5)(b), FAC		30 days after contract	
Cost Allocation Plan - Final		Template 14	Once	execution	Yes
		65E-14.021(5)(b), FAC		120 days before contract	
Cost Allocation Plan - Proposed		Template 14	Once	expiration	Yes
· · · · ·	includes:				
	Personnel Detail Record			120 days before contract	Yes - if annual contract amount
Fiscal Reports - Proposed	Projected Cost Center	65E-14.021(5)(e)1, FAC	Once	expiration	is over \$200,000
				30 days after contract	Yes - if CFCHS contract requires
Local Match Form - Projected		Template 9	Once	execution	local match
	includes:				
Program Description -	Organizational Profile			120 days before contract	
Proposed	Service Activity Description	65E-14.021(5)(e)1, FAC	Once	expiration	Yes
	reflecting the uniform schedule			20 days ofter contract	
Sliding Fee Scale - Original	of discounts referenced in Rule 65E-14.018, FAC	CFCHS Sliding Fee P&P	Once	30 days after contract execution	Yes
Siluing ree scale - Original	includes:	CFCH3 Siluling Fee P&P	Once and as	30 days after contract	Yes - if annual contract amount
Fiscal Reports - Final	Personnel Detail Record	65E-14.021(5)(e)1, FAC	Needed	execution and after any	is over \$200,000
	includes:		Once and as	30 days after contract	. ,
Program Description - Final	Organizational Profile	65E-14.021(5)(e)1, FAC	Needed	execution and 10 calendar days	Yes
Invoice Support - Form CF-MH				Quarterly by October 10,	Yes - if paid on a cost
1040		65E-14.020, FAC	Quarterly	January 10, April 10, July 10	reimbursement basis or if
				Quarterly by October 10,	
Attestation - Exception Report		CFCHS Exception Report P&P	Quarterly	January 10, April 10, July 10	Yes
		· · ·	· ·		
				Quarterly by October 10,	Yes - if contracted for CRS
CRS Program Status Report		Guidance 27	Quarterly	January 10, April 10, July 10	services
EOG/OPB Return on Investment - Actuals		GHME1 C2-3.2.2	Quarterly	Quarterly by October 10, January 10, April 10, July 10	Yes - if contracted for an EOG project
FACT Ad Hoc Quarterly Report,		01111111122 3.2.2	Quarterly	Quarterly by October 10,	Yes - if contracted for FACT
Enhancement Reconciliation		Guidance 16	Quarterly	January 10, April 10, July 10	services
				Quarterly by October 10,	Yes - if contracted for PATH
PATH Summary Information		Guidance 15	Quarterly	January 10, April 10, July 10,	services
Poport of aggregate quarterily		Guidance 25		Quartarly by October 5	Voc if roquirod by Attacher
Report of aggregate quarterly NVRA activities		(form DS-DE13)	Quarterly	Quarterly by October 5, January 5, April 5, July 5	Yes - if required by Attachment I of CFCHS contract
Representative Payee			Quarterry	Quarterly by October 10,	
accounting documentation		1 CFR § 305.91-3	Quarterly	January 10, April 10, July 10	Yes - LifeStream Only
					· · ·
				Quarterly by October 10,	Yes - if contracted for FMT
FMT Quarterly Report		CFCHS Specific	Quarterly	January 10, April 10, July 10	services
		Tomplato 2	Somi Annually	February 15 and August 15	Yes - if contracted for anything
Plack Grant Banart Data		Template 2	Semi-Annually	each year of the contract	EXCEPT for profit, UCF, CRS
1			I Inon Admission	I Inon Admission and Discharge	
Block Grant Report - Data FACT Admission and Discharge Certificates			Upon Admission and Discharge of	Upon Admission and Discharge of all clients	
1		CFCHS Specific	Upon Admission and Discharge of	Upon Admission and Discharge of all clients	Yes - if contracted for FACT services Yes - if contracted for FMT
FACT Admission and Discharge			•		services
FACT Admission and Discharge Certificates		CFCHS Specific	and Discharge of	of all clients	services Yes - if contracted for FMT