

**Finance Committee Meeting Minutes
Wednesday, April 12, 2023
Central Florida Cares Health System, Inc.
Board Room**



ATTENDANCE

Central Florida Cares Health System – Finance Committee Members

Amber Carroll, Brevard Homeless Coalition, Chair
Scott Griffiths, Aspire Health Partners
Tracy Lutz, Consumer Advocate

Central Florida Cares Health System, Inc. Staff

Trinity Schwab, Chief Operations Officer
Daniel Nye, Chief Financial Officer
Sharon Ramsaran, Sr. Accountant
Karla Pease, Executive Assistant (Via Zoom)
Lillie Hopkins, Contract Manager
Leo Colomer, Contract Manager
Charity Mobley, Contract Manager (Via Zoom)

Guests

Linda Damm, Aspire Health Partners
Nora Alkhatib, Department of Children and Families, Acting Regional Director of Substance Abuse and Mental Health (Via Zoom)

Meeting Called to Order

The Central Florida Cares Health System, Inc. (CFCHS) Finance Committee Meeting was held on Wednesday, April 12, 2023, at 1:00 p.m. Amber Carroll, Chair, called the meeting to order at 1:13 p.m.

Treasurer's Report

There was no quorum to pass the minutes from March 8, 2023.

Financial Report

The CFO reported on the unaudited February 2023 financials. The Balance Sheet includes the balances from December 31, 2022, through February 28, 2023. With February being a short month and the timing of payments from DCF, cash decreased slightly and the respective accounts receivable balance increased. Accounts payable, which is primarily provider services, was up to (\$9.5M) in February and is still a significant increase compared to activity earlier in the year, but not quite at the same level (\$10.1M).

On the income statement, a comparison of YTD actual was reviewed against percentage of budget YTD. Meetings expenses are above projected trajectory and may end up a little over the line item budget. The total aggregate budget will be in a positive position at year end and will create room for that over expenditure. Program services for providers were at \$9.4M for the

month of February. The auditors adjusted the narrative language on the single audit section of the audited financials per the state auditors standards request and refiled.

OCA's – ME Admin expenses through the month ending February 28 were at 49.3% of the FY Budget compared to a projected target of 64.0% of FY Budget. The key items driving the reduced level of ME Admin expenses are open positions and new grant funding. Mental Health services were projected to be at a target of 63.6% and ended February at 56.4%. Substance Use services were projected to be at a target of 64.3%, but 67.5% was used. OCA's with utilization under 75% of the YTD target were marked in red and included in the detailed utilization review on pages 7-11 of the report package.

Pages 7-11 show utilization by OCA, by provider. OCA's MH000 and MS000 are general revenue and there are no concerns spending those dollars where underproduction is currently shown. All OCA's with underutilization were discussed and a narrative recap of the plan for improving utilization was given for each OCA on a provider level basis.

Page 12 details the carry forward expenditure utilization with a \$5.79M balance remaining. Providers have spent \$2.4M YTD compared to the FY Budget of \$2.7M. CFCHS's budget has increased to \$119M with Amendment 61 that incorporated new funding over the remaining three months of the FY.

Merit Pay

Members reviewed the Merit Pay plan and recommended the Executive Committee review since the Finance Committee did not have a quorum in order to approve.

The financials could not be approved due to not having a quorum.

Other/Public Input: None

Next Finance Committee

This is scheduled for Wednesday, May 10, 2023, at 1:00 pm.

The meeting adjourned at 1:57 pm.



Amber Carroll, Chair



Karla Pease, Recording Secretary

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Amber Carroll, Brevard Homeless Coalition, Chair
Scott Griffiths, Aspire Health Partners
Valerie Holmes, Brevard Family Partnership
Kelly Velasco, Park Place Behavioral Health Care
Bill Vintroux, Circles of Care

Central Florida Cares Health System, Inc. Staff

Maria Bledsoe, Chief Executive Officer
Trinity Schwab, Chief Operations Officer
Daniel Nye, Chief Financial Officer
Sharon Ramsaran, Sr. Accountant
Karla Pease, Executive Assistant
Lillie Hopkins, Contract Manager
Leo Colomer, Contract Manager
Charity Mobley, Contract Manager

Guests

Amy Hammett, Department of Children and Families, Contract Manager
Nora Alkhatib, Department of Children and Families, Acting Regional Director of Substance Abuse and Mental Health

Meeting Called to Order

The Central Florida Cares Health System, Inc. (CFCHS) Finance Committee Meeting was held on Wednesday, March 8, 2023, at 1:00 p.m. Amber Carroll, Chair, called the meeting to order at 1:02 p.m.

Treasurer's Report

Scott Griffiths made a motion to approve the February 8, 2023, minutes, Valerie Holmes seconded the motion; motion passed.

Financial Report

The CFO reported on the unaudited January 2023 financials. The Balance Sheet includes the balances from November 30, 2022, through January 31, 2023. Under short-term liabilities, accounts payable for provider utilization increased in January to a little over \$10M, which was close to a \$2.5M increase in provider activity over the last 2 months across the network.

On the income statement, a comparison of YTD actual was reviewed against % of budget YTD. Most of the activities for 7 out of 12 months are at 58.3%. A recap under accounting fees, the auditors charged a little more, which first increase in 3 years, despite our budget increased by

\$30M. A recap on dues & subscriptions shows increased activity with FAME providing more services. Meetings are above trajectory and may end up a little over, but the total budget will be in a positive position of \$918K so will have room for that over expenditure. Program services for providers were at \$10,098,602 for the month of January. Grants increased in January compared to the prior 2 months, as CFCHS received a new grant from the Central Florida Foundation. CFCHS is anticipating one more new grant to be approved and to be received in March/April, which may bring in approximately \$900+K for a one year program.

OCA's – ME Admin expenses through the month ending January 31 were expected to be at a target of 53.6%, ended at 42.6% of the budget. Mental Health services were expected to be at a target of 54.3%, ended at 49.7%. Substance Use, 55.4% was projected, but 58.2% was used. OCA's with utilization under 75% of the target were marked in red and included in the detailed utilization review on pages 7-9 of the report package.

Pages 7-9 show utilization by provider. OCA's MH000 and MS000 are general revenue and there are no concerns spending those dollars for overproduction. All OCA's with underutilization were discussed and a narrative recap of the plan for improving utilization was given for each OCA.

Members liked the new OCA format filtered by providers.

Page 10 details the carry forward expenditure utilization with a \$7.3M balance remaining. OCA MS091, Family Intensive Treatment, was fully utilized. The McKinsey Settlement line item had increased funding and is up to \$173K YTD, which is significantly above the target projected. FACT Medicaid Ineligible is \$400K and looking next month to spend the remaining \$225K and be fully utilized.

On page 11, GHME1 Contract Amendments through Amendment 60 were shown. Although the date posted reflects the effective date of January 30, 2023, CFCHS just signed the amendment which puts the budget to \$109M. It is anticipated that Amendment 61 will add the last piece of the SOR funding.

A motion to approve the January financial report as presented was made by Kelly Velasco, Bill Vintroux seconded; motion passed.

CFO gave a FY2021-22 Financial Audit update – The audit was filed with Federal Audit Clearinghouse, when filed with the state auditor's office, the state auditor's office requested the audit's verbiage narrative revised to include the state reference to the state auditors code - Chapter 10.650 and needed to have reference to include both "federal programs and state projects." The FY2021-22 financial audit with the addition of these key narrative points will be completed and refiled by April 1, 2023.

At the next meeting, CFCHS will be presenting the merit incentives with options to discuss.

The COO indicated providers were notified to submit all data for next month's invoices since CFCHS will pay over the targeted burn rates, and in some instances, would pay some providers up to the contract amount and then see what additional funds we can allocate to those providers.

A member appreciated the gradual realignment and reconciliation of funding.

Other/Public Input: None

Next Finance Committee

This is scheduled for Wednesday, April 12, 2023, at 1:00 pm.

Valerie Holmes made a motion to adjourn, Scott Griffiths seconded; motion passed.

The meeting adjourned at 1:58 pm.



Amber Carroll, Chair



Karla Pease, Recording Secretary

Finance Committee Agenda
Wednesday, April 12, 2023
1:00 PM – 2:00 PM
Central Florida Cares Health System, Inc.
Board Room



I. Welcome/Introductions	Amber Carroll	2 minutes
II. Treasurer's Report <ul style="list-style-type: none">• Review and approve March 8, 2023 minutes	Amber Carroll	3 minutes
III. Financial Report <ul style="list-style-type: none">• Present February financial statements	Amber Carroll Daniel Nye	30 minutes
IV. Other/Public Input	Group	3 minutes/person
V. Adjourn – Next Finance Committee Meeting <ul style="list-style-type: none">• May 10, 2023 at 1:00 pm	Group	2 minutes

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Amber Carroll, Chair

Karla Pease, Recording Secretary

DRAFT

CENTRAL FLORIDA CARES HEALTH SYSTEM

Financial Report

February 2023 Financials Unaudited

Central Florida Cares Health System, Inc
Statement of Financial Position
For the prior three months ended 02/23/2023



Balance Sheet - Unaudited

	<u>12/31/2022</u>	<u>1/31/2023</u>	<u>2/28/2023</u>
Assets			
Current Assets			
Cash in Bank	13,384,830	13,393,941	11,065,862
Accounts Receivable	15,806,052	15,998,030	17,116,211
Prepaid Insurance	21,573	18,253	14,934
Prepaid Expenses	24,136	23,250	23,250
Deposits	26,375	26,375	26,375
Total Current Assets	<u>29,262,966</u>	<u>29,459,850</u>	<u>28,246,632</u>
Long-term Assets			
Computer Equipment	5,500	5,500	5,500
Software	1,456,131	1,456,131	1,456,131
Accum Depreciation	(1,301,898)	(1,301,898)	(1,301,898)
Total Long-term Assets	<u>159,733</u>	<u>159,733</u>	<u>159,733</u>
Total Assets	<u>29,422,699</u>	<u>29,619,583</u>	<u>28,406,365</u>
Liabilities			
Short-term Liabilities			
Accounts Payable	7,665,361	10,130,583	9,501,117
Wages Payable	146,620	168,793	172,435
Federal Payroll Taxes Payable	11,224	24,576	24,813
403(b) Payable	5,396	5,899	6,067
Deductions Payable	1,673	1,673	1,673
Deferred Revenue	6,524,445	5,358,402	7,636,449
CarryForward Funds	7,653,130	7,653,130	5,790,953
Interest & Other Payable to DCF	44,323	13,743	32,333
Advance Due to DCF CY	6,152,261	5,128,449	4,104,637
Total Short-term Liabilities	<u>28,351,053</u>	<u>28,485,249</u>	<u>27,270,476</u>
Non Current Note Payable (PPP)	-	-	-
Total Liabilities	<u>28,351,053</u>	<u>28,485,249</u>	<u>27,270,476</u>
Net Assets			
Unrestricted Net Assets:			
Prior Year Excess Revenues (Expenses)	1,068,852	1,068,852	1,068,852
Curr Year Excess Revenues (Expenses)	2,794	65,482	67,037
Total Unrestricted Net Assets	<u>1,071,646</u>	<u>1,134,334</u>	<u>1,135,889</u>
Total Liabilities and Net Assets	<u>29,422,699</u>	<u>29,619,583</u>	<u>28,406,365</u>

Central Florida Cares Health System, Inc

Statement of Revenues and Expenses

For the prior three months and YTD 02/28/2023



Unaudited	Dec-22	Jan-23	Feb-23	FY 22/23YTD	FY 22/23 Budget	% of Budget YTD	% Budget Proforma
Program Services Revenue:							
DCF	7,789,862	10,328,850	9,648,658	65,934,924	102,535,172		
Other	1,085	-	-	1,435	-		
Grants	57,345	89,722	49,604	483,395	-		
Total Operating Revenue	7,848,292	10,418,572	9,698,262	66,419,755	102,535,172		
Expenditures:							
Program Services Expenses	7,706,162	10,098,602	9,425,980	64,400,091	98,539,674	65.4%	66.7%
Personnel Expenses	159,006	175,524	155,668	1,282,994	2,096,152	61.2%	66.7%
403(b) Fees	-	-	1,513	3,527	3,738	94.4%	66.7%
Accounting Fees	-	8,000	6,270	27,270	20,705	131.7%	100.0%
Conferences	-	325	798	5,059	15,000	33.7%	66.7%
DCF Unallowables	110	50	85	245	1,061	23.1%	66.7%
Dues & Subscriptions	507	879	1,446	50,538	38,777	130.3%	100.0%
Insurance	3,526	2,816	3,531	27,714	35,760	77.5%	66.7%
Legal Fees	-	-	-	140	6,185	2.3%	66.7%
Meetings	663	1,151	533	5,988	6,479	92.4%	66.7%
Needs Assessment/Benchmarking	661	582	397	9,201	43,737	21.0%	66.7%
Office Equipment	-	-	-	780	26,022	3.0%	66.7%
Office Furn & Fixture	-	-	-	-	15,287	0.0%	66.7%
Outreach and Awareness	18,900	19,300	29,600	81,398	95,353	85.4%	66.7%
Payroll Processing Fees	898	843	897	6,334	10,248	61.8%	66.7%
Printing & Publications	-	-	-	-	1,350	0.0%	66.7%
Professional Services Other	1,575	1,641	4,156	15,577	51,750	30.1%	66.7%
Recruiting and Screening	-	45	-	425	3,772	11.3%	66.7%
Rent-Building	18,000	18,000	18,405	144,405	230,233	62.7%	66.7%
Rent-Equipment	817	579	460	4,196	10,080	41.6%	66.7%
Software Development	24,748	2,275	21,575	69,548	109,154	63.7%	66.7%
Software Expense	22,775	23,020	23,309	195,638	207,359	94.3%	66.7%
Supplies & Postage	-	502	346	1,829	3,116	58.7%	66.7%
Telephone, Internet & Conf	1,837	1,750	1,761	16,864	38,394	43.9%	66.7%
Training	-	-	-	2,419	7,068	34.2%	66.7%
Total Expenditures	7,960,184	10,355,883	9,696,729	66,352,180	101,616,455	65.3%	69.6%
Operating Revenue over Expenditures	(111,892)	62,688	1,534	67,575	918,717		
Other Revenue and Expenses:							
Contribution Revenue	-	-	-	-	-		
Contribution Expense	-	-	21	(539)			
Net Other Revenue (Expense)	-	-	21	(539)			
Net Revenue over Expenditures	(111,892)	62,688	1,555	67,037			

Central Florida Cares Health System, Inc
OCA Expenditure Utilization Summary – Page 1 of 3
 YTD For the month ended Feb 28, 2023



Feb 28, 2023 YTD - OCA UTILIZATION SUMMARY							
	OCA Description	NR	Sch of Funds	Expenditures	%	Target%	Notes - current month Low Utilization in Red
			(Amend 60)	Thru January 31, 2023	Utilization		
MHS00	ME Administrative Cost		\$2,580,227	\$1,741,933	67.5%	66.7%	
MHCM2	ME Care Coordination MHBG Supplemental 1	NR	\$450,000	\$107,903	24.0%	66.7%	
MHCM3	ME Care Coordination MHBG Supplemental 2	NR	\$150,000	\$35,351	0.0%	57.1%	
MHSM1	ME Operational MHBG Supplemental 1	NR	\$42,212	\$19,382	45.9%	66.7%	
MHSM2	ME Operational MHBG Supplemental 2	NR	\$14,071		0.0%	42.9%	
MHSS1	ME Operational SAPT Supplemental 1	NR	\$102,120	\$37,407	36.6%	66.7%	
MHSS2	ME Operational SAPT Supplemental 2	NR	\$34,040		0.0%	50.0%	
MS923	ME SA McKinsey Settlement - ME Care Coordination	NR	\$336,489	\$0	0.0%	66.7%	
MSSA4	ME State Opioid Response Disc Grant Admin - Year 4	NR	\$188,685	\$9,201	4.9%	66.7%	
MSSA5	ME State Opioid Response Disc Grant Admin - Year 5	NR	\$59,261	\$0	0.0%	50.0%	
	ME Total		\$3,957,105	\$1,951,177	49.3%	64.0%	

Central Florida Cares Health System, Inc

OCA Expenditure Utilization Summary – Page 2 of 3

YTD For the month ended Feb 28, 2023



Feb 28, 2023 YTD - OCA UTILIZATION SUMMARY							
	OCA Description	NR	Sch of Funds	Expenditures	%	Notes - current month Low Utilization in Red	
			(Amend 60)	Thru January 31, 2023	Utilization		Target%
MH000	ME Mental Health Services & Support		29,027,280	17,632,486	60.7%	66.7%	
MHCOM	ME MH Services MHBG Supplemental 1 Federal Budget Period: 3/15/2021 - 3/14/2023	NR	538,228	538,228	100.0%	66.7%	
MHARP	ME MH Services MHBG Supplemental 2 Federal Budget Period: 9/1/2021 - 9/30/2025	NR	2,065,166	558,908	27.1%	66.7%	Utilizing MHARP funding first
MH026	ME Early Intervention Services-Psychotic Disorders		750,000	535,037	71.3%	66.7%	
MHFMH	ME MH Forensic Transitional Beds		700,800	201,393	28.7%	66.7%	
MHSFP	ME MH State Funded Federal Excluded Services	NR	537,652	358,435	66.7%	42.9%	
MH98G	ME MH 988 Implementation Fed Discretionary Grant	NR	520,191	340,237	65.4%	66.7%	
MHCOS	ME Emergency COVID-19 Supplemental Grant	NR	316,297	251,541	79.5%	66.7%	
MHTTI	ME Transform Transfer Initiative-Peer Spec Jails	NR	37,500	0	0.0%	42.9%	
MHASP	Aspire Health Partners Veterans National Guard MH Services	NR	500,000	337,666	67.5%	66.7%	
MHHVS	ME MH Transition House Homeless Veterans Services	NR	350,000	215,142	61.5%	57.1%	
MHS52	ME Circles of Care-Crisis Stabilization	NR	750,000	449,230	59.9%	66.7%	
MH071	ME MH Purchase of Residential Treatment Services for Emotionally Disturbed Children and Youth		390,183	138,687	35.5%	66.7%	
MH072	ME MH Community Forensic Beds		524,474	194,027	37.0%	66.7%	
MH076	ME MH Indigent Psychiatric Medication Program		69,078	53,773	77.8%	66.7%	
MH0BN	ME MH BNET (Behavioral Health Network)		1,091,606	494,268	45.3%	66.7%	
MH0CN	ME MH Care Coordination Direct Client Services		507,089	351,149	69.2%	66.7%	
MH0FH	ME Community Forensic Multidisciplinary Teams		652,000	407,119	62.4%	66.7%	
MH0FT	ME FACT Medicaid Ineligible		2,650,203	1,302,598	49.2%	66.7%	
MH0PG	ME MH PATH Grant		556,253	240,007	43.1%	66.7%	
MH0TB	ME MH Temporary Assistance for Needy Families (TANF)		661,245	241,689	36.6%	66.7%	
MH211	ME Expanding 211 Call Vol & Coordination Initiative	NR	500,000	276,517	55.3%	66.7%	
MH988	ME MH 988 Implementation Federal Budget Period: 9/1/2021 - 9/30/2025	NR	1,494,664	701,800	47.0%	66.7%	
MHCAT	ME MH Community Action Treatment (CAT) Teams		4,500,000	1,927,652	42.8%	66.7%	
MHCCS	ME Core Crisis Set Aside MHBG Supplemental 1 Federal Budget Period: 3/15/2021 - 3/14/2023	NR	276,862	0	0.0%	33.3%	
MHCC2	ME Core Crisis Set Aside MHBG Supplemental 2 Federal Budget Period: 9/1/2021 - 9/30/2025	NR	92,288	0	0.0%	57.1%	Utilizing MHCCS funding first
MHDRF	ME Disability Rights Florida Mental Health		124,800	0	0.0%	66.7%	
MHEMP	ME MH Supported Employment Services	NR	300,000	215,043	71.7%	66.7%	
MHMCT	ME MH Mobile Crisis Teams		3,489,882	1,462,133	41.9%	66.7%	
MHMDT	MH ME Other Multidisciplinary Team		1,503,710	760,446	50.6%	66.7%	
MHRES	ME MH Residential Stability Coordination MHBG Supplemental 1 Federal Budget Period: 3/15/2021 - 3/14/2023	NR	77,813	77,813	100.0%	66.7%	
MHRE2	ME MH Residential Stability Coordination MHBG Supplemental 2	NR	55,937	16,135	28.8%	66.7%	Utilizing MHRES funding first
MHSCR	ME Centralized Receiving Systems		5,024,669	3,985,617	79.3%	66.7%	
MHSPV	ME Suicide Prevention MHBG Supplemental 1 Federal Budget Period: 3/15/2021 - 3/14/2023	NR	225,000	36,308	16.1%	66.7%	
MHPV2	ME Suicide Prevention MHBG Supplemental 2 Federal Budget Period: 9/1/2021 - 9/30/2025	NR	75,000	0	0.0%	57.1%	Utilizing MGSPV funding first
MHTRV	ME Transitions Vouchers Mental Health		189,009	180,199	95.3%	66.7%	
	Mental Health Total		\$61,124,879	\$34,481,283	56.4%	63.6%	

Central Florida Cares Health System, Inc
OCA Expenditure Utilization Summary – Page 3 of 3
 YTD For the month ended Feb 28, 2023



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		(Amend 60)	Thru January 31, 2023	Utilization		
MS000 ME Substance Abuse Services and Support		17,918,570	11,628,810	64.9%	66.7%	
MSCOM ME SA Services SAPT Supplemental 1	NR	3,510,610	1,542,739	43.9%	66.7%	
MSARP ME SA Services SAPT Supplemental 2	NR	1,668,610	1,488,807	89.2%	66.7%	
MS023 ME SA HIV Services		652,343	158,360	24.3%	66.7%	
MS025 ME SA Prevention Services		2,609,370	1,583,302	60.7%	66.7%	
MS0PP ME SA Prevention Partnership Program		450,000	255,874	56.9%	66.7%	
MSRC4 ME State Opioid Response Disc - Rec Comm Org - Year 4	NR	249,191	254,577	102.2%	100.0%	
MSSM4 ME State Opioid Response SVCS-MAT - Year 4	NR	2,716,394	3,191,592	117.5%	66.7%	Additional funding in Amendment 61
MSSP4 ME State Opioid Response Disc Grant SVCS-Prevention - Year 4	NR	258,550	178,099	68.9%	66.7%	
MS917 ME Specialized Treatment, Education and Prevention Services-Women's Residential Treatment	NR	500,000	305,765	61.2%	66.7%	
MSCS0 ME SA Seminole County Sheriff Opioid ARC Partnership	NR	400,000	388,915	97.2%	66.7%	
MS081 ME Expanded SA Services for Pregnant Women, Mothers and Their Families		1,883,426	1,458,442	77.4%	66.7%	
MS091 ME SA Family Intensive Treatment (FIT)		1,062,184	453,984	42.7%	66.7%	
MS0CN ME SA Care Coordination Direct Client Services		217,324	37,451	17.2%	66.7%	
MS0TB ME SA Temporary Assistance for Needy Families (TANF)		660,359	459,403	69.6%	66.7%	
MS25S ME Primary Prevention SAPT Supplemental 1	NR	932,984	667,182	71.5%	66.7%	
MS252 ME Primary Prevention SAPT Supplemental 2	NR	687,658	463,133	67.3%	66.7%	
MS925 ME McKinsey Settlement-SA Services	NR	618,957	608,039	98.2%	66.7%	
MSCBS ME SA Community Based Services		2,039,181	1,646,226	80.7%	66.7%	
MSCS2 ME NES/SEN Care Coordination SAPT Supplemental 1	NR	450,000	191,716	42.6%	66.7%	
MSCS3 ME NES/SEN Care Coordination SAPT Supplemental 2	NR	150,000	0	0.0%	42.9%	Utilizing MSCS2 funding first
MSSPV ME Suicide Prevention SAPT Supplemental 1	NR	150,000	0	0.0%	42.9%	
MSPV2 ME Suicide Prevention SAPT Supplemental 2	NR	50,000	0	0.0%	42.9%	Utilizing MSSPV funding first
MSTRV ME Transitions Vouchers Substance Abuse		122,734	98,188	80.0%	66.7%	
MSTVS ME Transitional Vouchers SAPT Supplemental 1	NR	360,000	216,387	60.1%	66.7%	
MSTV2 ME Transitional Vouchers SAPT Supplemental 2	NR	120,000	12,113	10.1%	42.9%	Utilizing MSTV2 funding first
Substance Abuse Total		\$40,438,445	\$27,289,105	67.5%	64.3%	
Provider Total		\$101,563,324	\$61,770,387	60.8%	64.0%	
TOTAL		\$105,520,429	\$63,721,564	60.4%	64.0%	

Highlighted in red if < 75% of Target percentage

Central Florida Cares Health System, Inc

OCA Expenditure Utilization Key Notes – Page 1 of 5

YTD For the month ended Feb 28, 2023



OCA #	Budget YTD FEB	YTD FEB Actual	Over / (Under)	Var	Provider	Notes
MH000	232,140.00	-	(232,140.00)	-	Advent Health Orlando	CFCHS and Advent met on 4/7 to discuss funding Crisis Stabilization Unit beds. CFCHS working with Advent on contracting for these services.
MH000	64,339.98	-	(64,339.98)	-	Orlando Health	Part of the \$126M plan specific to CSU beds. Unable to establish a contract with Orlando Health. CFCHS will reallocate to network CSU beds.
MH000	33,333.33	-	(33,333.33)	-	Mental Health Resource Center	CFCHS had allocated MH GR to the FACT programs to assist in funding housing incidentals. MHRC is reporting underutilization in MHOFT and report that they will not need this funding, as they can utilize MHOFT. We will be amending this funding out of their contract and reallocate to the network.
MH000	4,470.54	-	(4,470.54)	-	Park Place	Utilization is expected to increase as the Aware program has expanded and is expected to balance out the surplus. Contract Manager will continue to monitor.
MH000	188,890.83	68,851.12	(120,039.71)	0.36	Impower	Under production in GR is a result of focusing all efforts to draw down COVID emergency funding which expires in May 2023. The Provider reports that clients in that program will then be transferred in GR.
MH000	322,709.33	123,557.31	(199,152.02)	0.38	Peer Support Space	There is no concern for exhausting the funding allocated to Peer Services and the Respite program.
MH000	95,589.19	70,400.64	(25,188.55)	0.74	Gulf Coast	CFCHS Team met with GCFCS to address barriers to utilizing funds. In addressing those it was discovered a rate increase will assist with increasing the number of homes they can place individuals. The expectation is funding utilization would increase.
MH000	1,711,846.47	1,289,383.93	(422,462.54)	0.75	Children's Home Society	Provider has been made aware of low utilization and has committed to a plan for increasing outreach efforts and staff recruitment. A recent salary and rate adjustment was approved to increase the overall spending.
MH071	39,600.00	15,950.00	(23,650.00)	0.40	Devereux	Need to adjust budget, as adolescent admitted was discharged prior to the projected date. Thus funding was not fully utilized. CFCHS would then reallocate to other organizations where adolescents are placed.
MH071	22,511.58	11,048.31	(11,463.27)	0.49	LifeStream	Provider expects to fully utilize the balance of these TANF funds by year end. Currently MS000 funding is being utilized and will soon be exhausted. The TANF funds will allow them to the continue billing for these services.
MH072	252,356.67	104,058.31	(148,298.36)	0.41	Aspire	Provider is at target goal with this OCA, as this is their carry forward amount
MH076	5,308.00	-	(5,308.00)	-	Aspire	Provider is at target goal with this OCA, as this is their carry forward amount
MH076	11,828.00	-	(11,828.00)	-	Circles of Care	CFCHS has discussed with Circles of Care regarding low utilization. Circles of Care is utilizing the line of credit first and will bill this out by end of the year.
MH076	5,308.00	-	(5,308.00)	-	Circles of Care	CFCHS has discussed with Circles of Care regarding low utilization. Circles of Care is utilizing the line of credit first and will bill this out by end of the year.
MH076	3,832.00	-	(3,832.00)	-	Park Place	The Provider reports no concerns for Indigent Psychiatric Medication Program. Funding with this OCA will be exhausted.
MH0BN	727,737.33	494,268.28	(233,469.05)	0.68	Devereux	The State oversees enrollment to this program. Utilization of funding and funding allocation is based on the State.
MHOCN	89,114.46	-	(89,114.46)	-	Aspire	Provider is overutilizing in MHOCN, this funding is allocated to their carry forward
MHOCN	183,074.48	144,771.87	(38,302.61)	0.79	Circles of Care	Provider is having issues hiring staff... 1 will be retiring in the near future no set date as of yet... Positions are posted (1-2)

Central Florida Cares Health System, Inc

OCA Expenditure Utilization Key Notes – Page 2 of 5

YTD For the month ended Feb 28, 2023



OCA #	Budget YTD FEB	YTD FEB Actual	Over / (Under)	Var	Provider	Notes
MHOFT	139,070.32	-	(139,070.32)	-	Aspire	Provider is at target goal with this OCA, as this is their carry forward amount
MHOFT	278,140.63	-	(278,140.63)	-	Mental Health Resource Center	This is carry forward funding. Met with Provider to discuss ways in which to increase funding. This included increasing incidental funding. Also, trying to find ways to increase enrollment in the programs. The provider is projecting a significant lapse. The other FACT provider is on target and we don't anticipate being able to transfer to them. CFCHS has reached out to other ME's to see if they can utilize this funding for this FY. Thus far this underutilization is across all ME's.
MHOFT	1,177,868.00	630,396.43	(547,471.57)	0.54	Mental Health Resource Center	Met with Provider to discuss ways in which to increase funding. This included increasing incidental funding. Also, trying to find ways to increase enrollment in the programs. The provider is projecting a significant lapse. The other FACT provider is on target and we don't anticipate being able to transfer to them. CFCHS has reached out to other ME's to see if they can utilize this funding for this FY. Thus far this underutilization is across all ME's.
MHOPG	63,010.00	20,348.32	(42,661.68)	0.32	Park Place	The Provider has confirmed addressed barriers to utilize funds and project to spend. Contract Manager will continue to monitor.
MHOPG	158,294.67	122,237.76	(36,056.91)	0.77	Aspire	Had staffing issues this FY, thus funding underutilized. Will share with other PATH overutilized provider(s).
MHOTB	133,333.33	23,044.76	(110,288.57)	0.17	Community Counseling Center	Due to flexibilities in Medicaid eligibility MH TANF funding has been difficult to spend. CFCHS has requested to have MH TANF funds allocated to SA TANF funds, as those are more easily utilized.
MHOTB	140,000.00	87,410.40	(52,589.60)	0.62	Aspire	Due to flexibilities in Medicaid eligibility MH TANF funding has been difficult to spend. CFCHS has requested to have MH TANF funds allocated to SA TANF funds, as those are more easily utilized.
MHOTB	100,000.00	69,294.06	(30,705.94)	0.69	Circles of Care	Due to flexibilities in Medicaid eligibility MH TANF funding has been difficult to spend. CFCHS has requested to have MH TANF funds allocated to SA TANF funds, as those are more easily utilized.
MH211	166,666.67	109,849.98	(56,816.69)	0.66	United Way	Provider reports no concerns with exhausting funding.
MH988	807,118.56	512,476.21	(294,642.35)	0.63	United Way	Technical assistance has been provided to Provider to increase utilization as it was discovered they were not billing administration and operational expenses. Expect an increase in utilization.
MHCAT	90,000.00	-	(90,000.00)	-	Aspire	This is carry forward funding. Aspire received a significant increase as part of the \$126M plan that added a whole team in Orange County and expanded Seminole and Osceola teams. They have had to hire for these teams and it's taking time to implement and fully utilize funds. Expect to lapse funding.
MHCAT	27,460.82	-	(27,460.82)	-	Circles of Care	This is carry forward funding. Circles of Care received a significant increase as part of the \$126M plan that expanded their team. They have had to hire for these teams and it's taking time to implement and fully utilize funds. Expect to lapse funding.
MHCAT	666,666.67	252,763.28	(413,903.39)	0.38	Circles of Care	Circles of Care received a significant increase as part of the \$126M plan that expanded their team. They have had to hire for these teams and it's taking time to implement and fully utilize funds. Expect to lapse funding.
MHCAT	2,333,333.33	1,674,888.76	(658,444.57)	0.72	Aspire	Aspire received a significant increase as part of the \$126M plan that added a whole team in Orange County and expanded Seminole and Osceola teams. They have had to hire for these teams and it's taking time to implement and fully utilize funds. Expect to lapse funding.

Central Florida Cares Health System, Inc

OCA Expenditure Utilization Key Notes – Page 3 of 5

YTD For the month ended Feb 28, 2023



OCA #	Budget YTD FEB	YTD FEB Actual	Over / (Under)	Var	Provider	Notes
MHCCS	83,547.11	-	(83,547.11)	-	Brevard C.A.R.E.S.	This is allocated to their MRT program. CFCHS has been utilizing MHMCT first and will reallocate to this OCA once utilized. If not fully utilized will reallocate to overutilized CSU programs.
MHCOM	100,000.00	-	(100,000.00)	-	Community Assisted and Suppo	Units have been reported to MHRES. A total of 60K is expected to result in a surplus. However, the Provider has just submitted an updated fiscal report to include Peer position to help with reducing the surplus.
MHCOM	50,000.00	38,216.80	(11,783.20)	0.76	Advent Health Orlando	Provider reports that funding for Child Care Coordinator Program is expected to be exhausted. They are pending to add this in the data system due to training a new billing personnel.
MHDRF	31,200.00	-	(31,200.00)	-	Aspire	This funding was removed from CFCHS budget per our request. Reallocated to CFBHN.
MHDRF	31,200.00	-	(31,200.00)	-	Circles of Care	This funding was removed from CFCHS budget per our request. Reallocated to CFBHN.
MHDRF	20,800.00	-	(20,800.00)	-	Park Place	This funding was removed from CFCHS budget per our request. Reallocated to CFBHN.
MHFMH	467,200.00	75,645.36	(391,554.64)	0.16	Aspire	This funding is allocated to their a dedicated residential program for forensic population. Aspire has had some barriers to renovations, unforeseen pipe burst and hurricane damage. Waiting on a response from Aspire as to when this will be open. Currently placing qualified individuals in another residential facility.
MHMCT	37,876.00	-	(37,876.00)	-	Devereux	Increase to MHMCT as part of the \$126M plan. This was to expand Seminole team to serve adults. No concerns with underproduction as a whole.
MHMCT	56,805.08	-	(56,805.08)	-	Brevard C.A.R.E.S.	Carry forward funding. Received additional funds due as part of the \$126M plan. This was to increase MRT to serve adults. It took time to become fully staffed and program implemented. Brevard CARES formed a North and South Brevard team and are now fully staffed. CFCHS discussed further expanding the team due to need. Anticipate some lapse in funds due to implementation delay.
MHMCT	383,333.33	111,841.11	(271,492.22)	0.29	Park Place	This funding is to add a new MRT team in Osceola County as part of the \$126M plan. Provider has recently reported that the new point of contact for MRT/Osceola County Sheriff's office will ensure increase in utilization.
MHMCT	1,018,763.59	529,946.22	(488,817.37)	0.52	Brevard C.A.R.E.S.	Received additional funds due as part of the \$126M plan. This was to increase MRT to serve adults. It took time to become fully staffed and program implemented. Brevard CARES formed a North and South Brevard team and are now fully staffed. CFCHS discussed further expanding the team due to need. Anticipate some lapse in funds due to implementation delay.
MHMDT	430,000.00	340,887.94	(89,112.06)	0.79	Aspire	Increase as part of the \$126M plan, to expand DOTT program. Delay in implementation due to staffing. Utilizing MS000 initially.
MHPV2	50,000.00	20,500.00	(29,500.00)	0.41	Lindsay Brown, Inc.	Expect underutilization. Have made plans to reallocate funds to Brevard Prevention Coalition and Mental Health Association for suicide prevention activities.
MHRE2	37,291.33	16,135.29	(21,156.04)	0.43	Community Assisted and Suppo	Utilizing MHRES first and now utilizing MHRES2. Provider expects to fully exhaust.
MHSPV	150,000.00	-	(150,000.00)	-	UCF RESTORES Agreement	Had contacted UCF RESTORES to contract for services, but due to their lack of engagement we are re-allocating these funds to Brevard Prevention Coalition and Mental Health Association.

Central Florida Cares Health System, Inc

OCA Expenditure Utilization Key Notes – Page 4 of 5

YTD For the month ended Feb 28, 2023



OCA #	Budget YTD FEB	YTD FEB Actual	Over / (Under)	Var	Provider	Notes
MHTTI	25,000.00	-	(25,000.00)	-	RASE	This funding expired 12/31/2022. Did not amend contract with this funding due to timing and expiration.
MS000	428,376.99	-	(428,376.99)	-	Aspire	Provider is at target goal with this OCA, as this is their carry forward amount
MS000	61,016.67	19,607.90	(41,408.77)	0.32	House of Freedom	Under production in GR is a result of focusing all efforts to draw down SOR funding first. Not concerned about fully utilizing funds.
MS000	290,595.78	191,082.12	(99,513.66)	0.66	Transition House	Provider is working on increasing spending and should exhaust funds by end of FY
MS000	205,646.00	140,940.12	(64,705.88)	0.69	Space Coast Recovery	Utilized MSCBS and MSOTB funding first, now utilizing these funds and expect fully utilize
MS000	821,905.33	646,776.91	(175,128.42)	0.79	Park Place	Provider is experiencing challenges with Outpatient Detox which will be further monitored. However, The success in the Aware Program is expected to balance out the surplus in the coming months.
MS000	628,158.67	517,606.55	(110,552.12)	0.82	STEPS	Provider first utilized MSSM4 and MSARP funding, now start to utilize this funding at an increased rate.
MS023	4,348.95	-	(4,348.95)	-	Space Coast Recovery	Due to restrictive requirements, the provider is unable to fully utilize funding
MS023	8,697.91	842.01	(7,855.90)	0.10	Park Place	Units are pending to be entered in the system.
MS023	260,937.20	59,066.74	(201,870.46)	0.23	Aspire	Due to restrictive requirements, the provider is unable to fully utilize funding
MS023	130,468.60	52,960.56	(77,508.04)	0.41	Circles of Care	Due to restrictive requirements, the provider is unable to fully utilize funding
MS025	278,962.67	150,000.00	(128,962.67)	0.54	Impower	Provider has confirmed a surplus of \$42K due to staffing. CFCHS will reallocate to two other prevention providers, Brevard Prevention Coalition and Eckerd Connects.
MS091	119,832.06	-	(119,832.06)	-	Aspire	This funding is specific to FITT program and is carry forward. Encountered issues with staffing capacity. The reason for the low utilization is that we pay this program based on bundled fee for service (cost reimbursement).
MS091	708,122.67	453,984.29	(254,138.38)	0.64	Aspire	This funding is specific to FITT program. Encountered issues with staffing capacity. The reason for the low utilization is that we pay this program based on bundled fee for service (cost reimbursement).
MSOCN	72,441.33	-	(72,441.33)	-	Advent Health Orlando	Provider reports that funding will be exhausted in their Care Coordination program. They are pending to add units in data system.
MSOCN	5,774.67	-	(5,774.67)	-	Aspire	Carry forward funding, utilizing MSOCN first. Expected to meet goal by fiscal year due to increase in care coordination services in the hospitals
MSOCN	33,333.33	11,572.54	(21,760.79)	0.35	Circles of Care	CFCHS discussed with Provider utilizing funds for individuals with co-occurring diagnosis. Hope to see an increase in utilization.
MSOCN	33,333.33	12,579.14	(20,754.19)	0.38	Space Coast Health Centers	Provider is working on increasing spending and expect to utilize funds
MSOCN	17,558.67	13,299.70	(4,258.97)	0.76	Aspire	Expected to meet goal by fiscal year due to increase in care coordination services in the hospitals
MSOPP	100,000.00	14.60	(99,985.40)	0.00	Aspire	Looking to relocate to a different county but will need a letter from Orange County Public Schools indicating that service isn't needed.
MSOTB	4,133.33	-	(4,133.33)	-	House of Freedom	Restrictive requirements limit the number of individuals who qualify for this funding. Also, Medicaid has started to be more consistent with funding residential services, limiting the use of TANF funds.
MSOTB	108,213.33	53,562.08	(54,651.25)	0.49	Circles of Care	Provider is working on increasing spending and should exhaust funds by end of FY

Central Florida Cares Health System, Inc

OCA Expenditure Utilization Key Notes – Page 5 of 5

YTD For the month ended Feb 28, 2023



OCA #	Budget YTD FEB	YTD FEB Actual	Over / (Under)	Var	Provider	Notes
MS252	323,240.67	263,309.00	(59,931.67)	0.81	Brevard Prevention Coalition	Provider utilizing MS25S first and now utilizing this funding. Expect to fully utilize as well as adding funding from other underutilized funding from the network
MSARP	33,333.33	-	(33,333.33)	-	Brevard Family Partnership	Provider first utilizing MSCOM funding then will begin utilizing MSARP
MSARP	10,000.00	-	(10,000.00)	-	Circles of Care	Provider first utilizing MSCOM funding then will begin utilizing MSARP
MSARP	17,333.33	-	(17,333.33)	-	Park Place	Provider first utilizing MSCOM funding then will begin utilizing MSARP
MSARP	86,000.00	40,442.14	(45,557.86)	0.47	Advent Health Orlando	Initially utilized MSCOM for the Navigator Program until fully utilized. Just begun billing to this OCA as funding in MSCOM has just been exhausted.
MSCBS	50,000.00	-	(50,000.00)	-	Transition House	Provider not expected to fully utilize, other Providers are overutilizing. CFCHS will allocate funding to those Providers.
MSCBS	104,143.33	47,738.47	(56,404.86)	0.46	Volunteers of America FL	Due to staffing issues, VOA is unable to exhaust funds. CFCHS will look into reallocating funds to another provider.
MSCOM	23,333.33	-	(23,333.33)	-	Circles of Care	Provider is having issues hiring staff... 1 will be retiring in the near future no set date as of yet... Positions are posted (1-2)
MSCS2	33,333.33	-	(33,333.33)	-	Orlando Health	Specific to substance exposed newborn program. Unable to establish a contract with Orlando Health. Do not anticipate fully utilizing these funds.
MSCS2	266,666.67	191,715.99	(74,950.68)	0.72	Space Coast Health Centers	Specific to substance exposed newborn program. Funding significantly increased and is greater than the need.
MSCS3	33,333.33	-	(33,333.33)	-	Orlando Health	Specific to substance exposed newborn program. Unable to establish a contract with Orlando Health. Do not anticipate fully utilizing these funds.
MSCS3	6,666.67	-	(6,666.67)	-	Space Coast Health Centers	Specific to substance exposed newborn program. Funding significantly increased and is greater than the need.
MSSM4	284,793.22	126,313.87	(158,479.35)	0.44	Park Place	MAT services have yet to be reported due to issue with data submission. CFCHS and PPBH have drafted a plan to submit and increase utilization.
MSSPV	33,333.33	-	(33,333.33)	-	Mental Health Assoc Agreement	Currently executing an agreement to provider Suicide Prevention campaign, expanding You're A Lifeguard campaign.
MSSPV	33,333.33	-	(33,333.33)	-	UCF RESTORES Agreement	Had contacted UCF RESTORES to contract for services, but due to their lack of engagement we are re-allocating these funds to Brevard Prevention Coalition and Mental Health Association.
MSTRV	16,364.00	-	(16,364.00)	-	Park Place	Provider first utilizing MSTVS funding then will begin utilizing MSTRV
MSTV2	40,000.00	12,113.00	(27,887.00)	0.30	Aspire	Provider first utilizing MSTVS funding then will begin utilizing MSTV2
MSTV2	40,000.00	12,113.00	(27,887.00)	0.30	Circles of Care	Provider first utilizing MSTVS funding then will begin utilizing MSTV3
MSTVS	66,666.67	19,112.26	(47,554.41)	0.29	Space Coast Health Centers	Funding is tied to Care Coordination program. Due to delay in implementation there is a delay in utilizing funds.
MSTVS	66,666.67	30,480.00	(36,186.67)	0.46	Advent Health Orlando	Technical assistance has been provided to increase utilization with Incidental Expenses. This increase is expected to be reflected in the coming months.

Central Florida Cares Health System, Inc

Carry Forward Expenditure Utilization Summary –

YTD For the month ended Feb 28, 2023



SAMH Managing Entity Monthly Carry Forward Expenditure Report							
OCA	OCA Titles	Current Approved Carry Forward Amount	YTD Expenditures thru Feb 28, 2023	Remaining Carry Forward Balance	Provider Services Budget FY 2022-23	Utilization YTD	Target YTD
MHS00	ME Operational Costs	1,770,637.38		1,770,637.38	-	0%	0%
MS923	ME SA McKinsey Settlement - ME Care Coordination	306,405.98		306,405.98	-	0%	0%
MHSCD	ME Care Coordination	129,911.14		129,911.14	-	0%	0%
ME Total		2,206,954.50	-	2,206,954.50	-	0%	0%
MH000	ME Mental Health Services & Support	430,733.32	100,000.00	330,733.32	-	0%	0%
MH071	ME Purchase of Residential Treatment Services for Emotionally Disturbed Children and Youth	174,422.45	40,000.00	134,422.45	-	0%	0%
MH072	ME Community Forensic Beds	124,370.33	124,370.33	-	-	0%	0%
MH076	ME Indigent Psychiatric Medication Program	23,886.00	23,886.00	-	23,886.00	100%	67%
MH0CN	ME Care Coordination (Mental Health)	133,671.69	70,000.00	63,671.69	133,671.69	52%	67%
MH0FT	ME FACT Medicaid Ineligible	625,816.42	400,000.00	225,816.42	625,816.42	64%	67%
MHCAT	ME MH Community Action Treatment (CAT) Teams	673,985.79	400,000.00	273,985.79	673,985.79	59%	67%
MHFMH	ME MH Forensic Transitional Beds	540,571.45		540,571.45	-	0%	0%
MHMCT	ME MH Mobile Crisis Teams	142,021.62	142,021.62	-	142,021.62	100%	67%
Mental Health Total		2,869,479.07	1,300,277.95	1,569,201.12	1,599,381.52	81%	67%
MS000	ME Substance Abuse Services and Support	1,447,813.53	400,000.00	1,047,813.53	642,565.49	62%	67%
MS091	ME Family Intensive Treatment (FIT)	179,748.09	179,748.09	-	179,748.09	100%	67%
MS924	ME LSFA Opioid Epidemic-ME Comm Engagement	15,000.00		15,000.00	-	0%	0%
MS925	ME SA McKinsey Settlement - SA Services	1,112,774.75	223,219.52	889,555.23	164,775.00	135%	67%
MS0CN	ME SA Care Coordination (Substance Abuse)	108,662.00	46,232.94	62,429.06	26,338.00	176%	67%
MSCBS	ME SA Community Based Services	262,381.82	262,381.82	-	85,000.00	309%	67%
Subs Use Total		3,126,380.19	1,111,582.37	2,014,797.82	1,098,426.58	101%	67%
Provider Total		5,995,859.26	2,411,860.32	3,583,998.94	2,697,808.10	89%	67%
Total		8,202,813.76	2,411,860.32	5,790,953.44	2,697,808.10	89%	67%