

**Executive Committee Meeting Minutes  
Tuesday, April 12, 2016  
Central Florida Cares Health System, Inc.  
Board Room**



**ATTENDANCE**

**Board of Directors Present:**

Kristen Hughes, Board President, Lassiter-Ware Insurance  
Ian Golden, Vice President, Brevard County Housing & Human Services  
Charles Rogers, Treasurer  
Debbie Owens, Secretary, Seminole Prevention Coalition  
Ken Peach, Board Past President, Health Council of East Central Florida

**Central Florida Cares Health System, Inc. Staff**

Maria Bledsoe, Chief Executive Officer  
Claudia Mason, Chief Financial Officer  
Karla Pease, Administrative Assistant

**Meeting Called to Order**

The Central Florida Cares Health System, Inc. (CFCHS) Executive Committee meeting was held on Tuesday, April 12, 2016 at 3:00 p.m. at Central Florida Cares Health System, Inc., 707 Mendham Blvd., Orlando, FL. Kristen Hughes called the meeting to order at 3:06 p.m.

*A motion to approve the March 8, 2016 Executive Committee meeting minutes made by Charles Rogers, seconded by Ian Golden, motion carried.*

**Financial Report February 2016**

CFO gave the financial report for February 2016. Provider network was behind by \$3.4M, uncontracted funds prorated amount down to \$362K, ME behind by \$94K, and overall behind by \$3.8M compared to where CFCHS should be. Page 2 shows underspending by provider. Aspire is down due to having data issues. Eckerd prevention program just started in January so this needs time to draw down those funds, STEPS had funds moved into their contract so we need to give them time to use it. Impower telehealth just started in January but funds removed from their contract since they can't spend it all. Page 3 shows spending by provider. Page 4 shows the burn rate by provider. AMH overall is good, TANF is still struggling. Park Place and United Way had funds added to their contract. CFCHS will revert TANF funds again this year. CMH is good; ASA is behind. ASA TANF is better. CSA remains the same. Page 5 shows how CFCHS is doing compared to the prior year. The bottom chart on page 5 shows where the invoices should come in at if CFCHS wants to burn all of the dollars this FY. Pages 6 shows the admin rate at 11.49%, which is below the 15% allowed. Page 7 is the ME expenditures. Page 8 is the balance sheet showing \$8.7M in cash in the bank, DCF owed us for 2 months, and CFCHS owed the providers for two months, but have since been paid. Page 9 is the statement of revenues and expenses and the negative is just timing issues.

*Charles Rogers made a motion to approve the Financial Report, Debbie Owens seconded, motion carried.*

**Organization Updates**

- DCF Update  
CFCHS has received the go ahead to start negotiations with the Central Receiving Facilities. SB 12 has incorporated additional responsibilities such as oversight and management.
- The Grove  
CFCHS has gone through the assessment. CFCHS Finance Department went through the findings and came up with a payback amount of \$205K or \$250K. The Board voted this would be handled by the Finance Committee, but Claudia will present her findings at the April Board meeting.
- Five Points  
CFCHS is in the process of generating the final contract amendment and what the new contract will look like. The letter went to DCF on their position relating to shared costs. CFO is working on the management consultant piece.
- HSA  
The end of April is the end of the timeline. CFCHS will wait for the courts to send a letter.
- Alpha Christian Counseling Center  
CFCHS will recommend to the Ad-Hoc Contract Committee to let that contract expire due to misrepresentation on certifications.
- Department of Correction ITN  
Still working on this process. CFCHS is very limited in discussions due to an active ITN.

**Other/Public Input**

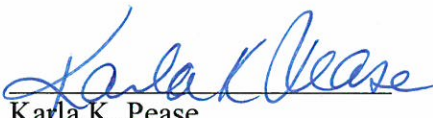
No input from members of the public present.

**Next Executive Committee Meeting,**

May 10, 2016 at 3:00 p.m.

*Charles Rogers made the motion to adjourn, Ken Peach seconded, motion passed. The meeting adjourned at 4:01 p.m.*

  
Kristen Hughes  
President

  
Karla K. Pease  
Recording Secretary