

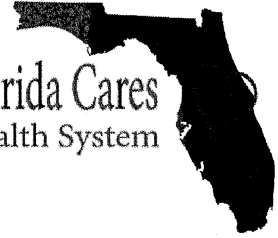
Executive Committee Agenda
Thursday, August 16, 2018
1:00 PM – 2:30 PM
Central Florida Cares Health System, Inc.
Board Room



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|---|-------------------------|------------------|
| I. Welcome/Introductions | Charles Rogers | 2 minutes |
| II. Approve Minutes <ul style="list-style-type: none">• July 10, 2018 | Charles Rogers
Group | 2 minutes |
| III. Financial Report (to be reviewed at Board meeting following this meeting) | | |
| IV. Organizational Updates <ul style="list-style-type: none">• Mission Statement | Anna Lowe | 5 minutes |
| V. CEO Evaluation | Ian Golden | 30 minutes |
| VI. Other/Public Input | Group | 3 minutes/person |
| VII. Adjourn - Executive Committee Meeting <ul style="list-style-type: none">• Tuesday, September 11, 2018 | Group | 2 minutes |

**Executive Committee Meeting Minutes
Tuesday, July 10, 2018
Central Florida Cares Health System, Inc.
Board Room**

Central Florida Cares
Health System



ATTENDANCE

Board of Directors Present:

Charles Rogers, President, ELC of Osceola
Debbie Owens, Vice President, Seminole Prevention Coalition
R. Wayne Holmes, Secretary, Retired Asst. State's Attorney/Community Advocate
Mark Broms, Treasurer, Brevard Homeless Coalition

Central Florida Cares Health System, Inc. Staff

Maria Bledsoe, Chief Executive Officer
Doug Shaw, Chief Financial Officer
Anna Lowe, Chief Operations Officer (via phone)
Karla Pease, Executive Assistant

Meeting Called to Order

The Central Florida Cares Health System, Inc. (CFCHS) Executive Committee meeting was held on Tuesday, July 10, 2018 at 3:00 p.m. at Central Florida Cares Health System, Inc., 707 Mendham Blvd., Suite #201, Orlando, FL. The President called the meeting to order at 3:02 p.m.

A motion to approve the June 18, 2018 Executive Committee meeting minutes was made by Debbie Owens, seconded by Wayne Holmes, motion carried.

Financial Report

The Chief Finance Officer (CFO) reviewed, with the committee, several accounting changes that were made this month. The CFO changed some of the account titles in the chart of accounts, provided a Descriptive Chart of Accounts which shows written descriptions of the contents of each account, and made some retroactively entries to move some FY1718 transactions to comply with the new account definitions. On this month's financials, the CFO changed the way depreciation is shown to show no depreciation on the books. This change would make it more in line with cash accounting.

On pages 2 and 3, the CFO reviewed the Description Chart of Accounts, where the CFO described the contents of the operating expense accounts and showed, in red, the account title names that were renamed. On pages 4 and 5, each of the FY1718 transactions that were changed, in order to comply with the new account descriptions, were reviewed with the committee.

Page 6 shows the May balance sheet. Provider invoices were paid at 80% this month. Page 7 is the new format for the income statement that shows the new account names and also shows more detail and less grouping in the operating expense section. Page 8 is the OCA expenditure where CFCHS is at 87.9%, and target is 97.67% and OCAs shown in red were explained. Page 9 shows utilization by provider.

Mark Broms made a motion to approve the May financial report as presented, Debbie Owens seconded, motion carried.

CAT Team

COO reported that the legislature allocated two CAT teams, one for Seminole County and one for Osceola County. CFCHS already has CAT teams in Brevard and Orange. Funding for each CAT team is \$750K. The COO reviewed with the committee the due dates for each phase of the procurement process. There were three proposals submitted; however, one of them was submitted past the due date. The evaluation team met the day after the proposals were received to score the two remaining applications. See handout. Aspire Health Partners received the highest score. They already oversee the CAT team in Orange County and were one of the first to have a CAT team in the state. CFCHS' team met and concurred with the recommendation of the evaluation team to contract with Aspire Health Partners.

A motion to approve and allow CFCHS to initiate the contract with Aspire Health Partners to provide the CAT team for Osceola and Seminole counties, Debbie Owens seconded, motion passed.

CEO Evaluation

This agenda item was tabled until the August meeting.

Organizational Updates

The CEO spoke about:

- Fundraiser Committee will consist of four board members and eight employees. A meeting has been scheduled for August.
- DCF's FASAMS will entail making changes to the FivePoints' system. FivePoints indicated it would take ~\$150K to enhance the system based on the initial specs, but split by CFCHS, Lutheran, and Big Bend would result in \$50K for CFCHS. Lutheran is already committed. CFCHS is waiting to hear from Big Bend. If Big Bend is not in, the \$150K will be split between CFCHS and Lutheran. This system has to be up and running by next calendar year. CEO asked permission for allowing funds up to \$75K, if necessary.

Wayne Holmes made a motion to give approval for up to \$75K for software development to meet requirements of DCF, Mark Broms seconded. Motion passed.

- A media and potential litigation situation has occurred with a provider when a client died in their care. The provider has sought legal counsel, as well as the mother of the deceased. The CEO will keep the Board informed as necessary.

- CFCHS has a contract with Orange County Government to provide oversight for some Central Receiving Center administrative components. CFCHS' employee has resigned. CFCHS and Orange County will meet to discuss the contract that expires in October and how best to move forward.
- FAME Association fees are going up to \$31K from \$26K. They are adding staff and expanding their scope. The CEO asked FAME to substantiate why they needed the increase. The CEO explained reasons why CFCHS should maintain the partnership with FAME.

Wayne Holmes made a motion to continue with FAME and recommend approval of the increased amount, Debbie, Owens, motion passed.

The FivePoints recommendation and the FAME recommendation will be added to the August Board agenda.

- The CEO has started meeting with Senators across the region. She would like to reach out to Board members to attend meetings with her, since that was recommended in the Strategic Plan

Other/Public Input – Charles Rogers and Mark Broms thanked CFCHS' staff for a great fiscal year. Debbie Owens asked that CFCHS' employees attend Board meetings so members could thank other CFCHS employees for a job well done.

Executive Committee Meeting

Thursday, August 16, 2018 at 1:00 pm.

Mark Broms made the motion to adjourn, Debbie Owens seconded, motion carried.

The meeting adjourned at 4:10 pm.

Charles Rogers, President

Karla Pease, Recording Secretary