

**Finance Committee Meeting Minutes**  
**Friday, May 29, 2020**  
**Central Florida Cares Health System, Inc.**  
**Via Web Ex**



**ATTENDANCE**

**Central Florida Cares Health System – Finance Committee Members**

Mark Broms, Treasurer and Chair, Brevard Homeless Coalition

Yasmin Flasterstein, Peer Support Space

Valerie Holmes, Brevard Family Partnership

Bill Vintroux, Circles of Care

**Central Florida Cares Health System, Inc. Staff**

Mike Lupton, Chief Information Officer and Interim Chief Financial Officer

Trinity Schwab, Chief Operating Officer

Karla Pease, Executive Assistant

Sharon Ramsaran, Sr. Accountant

**Guests**

Linda Damm – Aspire Health Partners

Mary Christie, DCF

**Meeting Called to Order**

The Central Florida Cares Health System, Inc. (CFCHS) Finance Committee Meeting was held on Friday, May 29, 2020, at 1:00 p.m. via Web Ex. The Chair called the meeting to order at 1:01 p.m.

**Treasurer’s Report**

*A motion to approve the minutes from April 7, 2020 as written was made by Bill Vintroux, Valerie Holmes seconded, motion passed.*

**Financial Report**

The interim CFO shared April financials. There was an increase in the bank since DCF paid the majority of the March payment by the end of April, which will allow CFCHS to pay providers without having to pay fractional payments. On the balance sheet, there was not much changed from last month to this month.

The income statement reflects \$2800 for a DCF unallowable and one other new revenue. The DCF unallowable is related to assisting providers in purchasing some PPE with non DCF money and providers then reimbursed CFCHS. Other revenue is tied to a grant received from the ME, Thriving Mind, to promote the US census and contracted with the MEs to disseminate materials to raise awareness. Travel remains at zero due to no in-person meetings.

Page 4 reflects Budget versus actuals. Note again the DCF unallowable for purchase of PPE gowns. Software development invoices should be coming in quickly to draw down funds.