

**Finance Committee Meeting Minutes
Tuesday, April 7, 2020
Central Florida Cares Health System, Inc.
Via Web Ex**



ATTENDANCE

Central Florida Cares Health System – Finance Committee Members

Mark Broms, Treasurer and Chair, Brevard Homeless Coalition
Yasmin Flasterstein, Peer Support Space
Kelly Velasco, Park Place Behavioral
Valerie Holmes, Brevard Family Partnership
Edward Maszak, Aspire Health Partners
Bill Vintroux, Circles of Care

Central Florida Cares Health System, Inc. Staff

Maria Bledsoe, Chief Executive Officer
Mike Lupton, Chief Information Officer and Interim Chief Financial Officer
Trinity Schwab, Chief Operating Officer
Karla Pease, Executive Assistant
Sharon Ramsaran, Sr. Accountant

Meeting Called to Order

The Central Florida Cares Health System, Inc. (CFCHS) Finance Committee Meeting was held on Tuesday, April 7, 2020, at 1:00 p.m. via Web Ex. The Chair called the meeting to order at 1:02 p.m.

Treasurer's Report

A motion to approve the minutes from February 28, 2020 was made by Edward Maszak, Valerie Holmes, seconded, motion passed.

Financial Report

The interim CFO shared February financials. On the balance sheet, there was not much changed from last month to this month.

The income statement reflects not much change from last month either. There was a charge to conferences for a staff member that needed health care compliance certification and obtained CEUs. There was some outreach and awareness related to PR work and FAME.

Page 4 shows line items of the income statement and comparing the budget to actuals for the last 8 months. Meetings declined since there was less travel.

Pages 5-7 are utilization expenditures for Mental Health and Substance Use by OCAs, providers, and rates. The CIO provided details related to the highlighted cells in red.

Page 8 is Provider Payment Guidance from DCF that allows General Revenue-based OCAs to be paid on a pro-rated monthly fee, but providers will be responsible for meeting service thresholds

established between the providers and CFCHS. Providers are still responsible to report all service data for these OCA's. Currently DCF has approved this process for April, May and June. All existing requirements for federal grants still apply. There was a brief discussion among members.

Pages 9-10 are tables in graph form of the same information on pages 6-7. Pages 11-12 are provider expenditures and were explained. Page 13 shows CFCHS is currently waiting on Amendment #41 to correct the payment schedule.

A motion to approve the February Financial Reports as presented and recommend presentation at the Executive Committee was made by Bill Vintroux, Edward Maszak seconded, motion passed.

Other/Public Input

The Chair asked that the CEO update members on COVID-19:

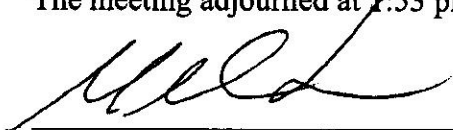
- March 13th - CFCHS started working with the network to implement more telehealth services throughout the region. CFCHS was also working with DCF on how we could fund telehealth services traditionally funded in a different fashion.
- A weekly dashboard is submitted to DCF and is a snapshot in time of the service delivery and capacity.
- CFCHS employees are working remotely.
- CFCHS is working with the state to obtain PPEs. Gloves will be dispersed through the network by Friday.

The Chair asked attendees to give an update on their organizations.

Next Financial Committee

This is scheduled for Friday, May 29, 2020 at 1:00 pm.

A motion to adjourn was made by Bill Vintroux, Valerie Holmes seconded, motion passed.
The meeting adjourned at 1:53 pm.



Mark Broms, Chair



Karla Pease, Recording Secretary