

**Emergency Executive Committee Meeting
Minutes
Friday, July 17, 2020
Central Florida Cares Health System, Inc.
Via Zoom**



ATTENDANCE

Board of Directors Present:

Debbie Owens, President, Seminole Prevention Coalition
Mark Broms, Treasurer, Brevard Homeless Coalition
Ian Golden, Past President, Brevard County Housing & Human Services
R. Wayne Holmes, Vice President, Retired Asst. State's Attorney/Community Advocate
David Solomon, Secretary, Walt Disney World

Central Florida Cares Health System, Inc. Staff

Maria Bledsoe, Chief Executive Officer
Mike Lupton, Chief Information Officer
Trinity Schwab, Chief Operations Officer
Daniel Nye, Chief Financial Officer
Karla Pease, Executive Assistant and Recording Secretary

Guests

Mary Christie, Department of Children and Families, Contract Manager
Farlen Halikman, Moore, Stephens, Lovelace, CPA

Meeting Called to Order

The Central Florida Cares Health System, Inc. (CFCHS) Emergency Executive Committee meeting was held on Friday, July 17, 2020 at 12:30 p.m. via Zoom. The President called the meeting to order at 12:33 pm.

CEO thanked everyone for attending the Emergency Executive Committee meeting. She informed members that the Managing Entities had a call on Wednesday with DCF's Secretary who informed them there will be budget reductions across the state. The Secretary is in the process of trying to determine the actual amount of the reduction but the projections could be anywhere from 6-8% of the budget (anywhere from \$4.4M to \$6.2M and includes ME operational but also the System of Care). The CEO spoke with the President, and Past President (separate calls) in preparation for this meeting. The CEO spoke with TD Bank and Farlen Halikman (CFCHS' auditor) about the Paycheck Protection Program (PPP) in order to help with potential reductions and the impact for CFCHS' administration and the network. CFCHS would like to apply for the Paycheck Protection Program (PPP) to help offset any reduction coming down that will affect CFCHS' operational side. Internally, CFCHS is asking the network who has applied and received PPP and work with each provider individually to look at their reduction in the System of Care and determine several plans moving forward. As CFCHS applies the reduction, we are keeping in mind the entire System of Care across our region.

Members discussed and felt it was a good idea to apply for the PPP and make up revenues any way possible.

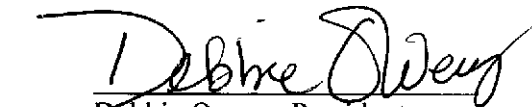
Ian Golden make a motion to support the organization and allow CFCHS to apply for the PPP, David Solomon seconded; motion passed. There were 5 ayes and no nays.

The auditor commented that the dollars from PPP would constitute around 10% of total admin budget, so this is good money to help achieve CFCHS' mission.

The CEO stated the amount applied for would be \$288K based on the program's criteria.

Mary Christie, DCF, asked if the program was to retain employees, and how this will work if CFCHS is using for services or operational expenses. Farlen commented the PPP will be used supplant dollars that would have otherwise been spent on payroll up to 24 weeks. Those dollars can be used for other things. CFCHS spends \$2M on running CFCHS. The rest of the money comes through CFCHS and goes out to providers. Up to 40% of the dollars can be spent on payroll and things like rent and utilities. It is the expectation that 100% of the PPP money will be spent on payroll and is a forgivable loan. Mary concluded it was a great idea to apply and hope that CFCHS receives the PPP.

The meeting ended at 12:50 pm.


Debbie Owens, President


Karla Pease, Recording Secretary