

EXHIBIT B: REQUIRED REPORTS

CCR Report, Child Welfare Report, EPP Attestation not needed--no change fr

Report Name - Exhibit B	Report Name - Tracking System	Report Name - Tracking System - Update	Department	CFCHS Team Member	Folder
Adult Care Coordination Report		Adult Care Coordination Report	SOC	Colleen	
Assisted Outpatient Therapy (AOT) Monthly Census		AOT Monthly Census	SOC	Stephanie	
Attestation - Completion of Auxiliary Aids Service and Monitoring Plan	Auxilliary Attestation	Remove- reviewed during monitoring if part of the scope	Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports
Attestation - Completion of Risk Analysis as per HIPAA Security Rule		Risk Analysis Attestation	Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports
Attestation - Emergency Preparedness Plan training for staff	EPP Attestation	Emergency Preparedness Attestation	Compliance	Geovanna	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports
Attestation - Exception Report	Exception Attestation	Is this needed? Doesn't this get submitted in Behavix?	Data		
Attestation - Serving Our Customers who are Deaf and Hard of Hearing training for direct service employees	Communication Attestation	ADA Training Attestation Remove- Training certificates are reviewed during monitoring	Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports
Auxiliary Aid Service Record	Auxilliary Record	ADA Monthly Report	Compliance	-Miralys-	CFCHS Providers - Home (sharepoint.com)
Accreditation Certificate	Accreditation Certificate		Compliance	Geovanna	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports
Behavioral Health Consultant (BHC) Monthly Report	BHC Report		SOC	Nikaury	
BNET Alternative Service Forms	BNET Alternative Forms		Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports
BNET Statement of Program Costs	BNET Program Costs		Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports
Care Navigator Report		Care Navigator Report	SOC	Colleen	
CAT Appendix 1, 2, 3		CAT Appendix 1, 2, 3 (make these each separate)--3 goes to contracts 2 goes to contracts/soc and 1 goes to soc	SOC	Stephanie	
CAT Census	CAT Census Report	CAT Census Report	SOC	Stephanie	
CAT Data Report (C1)	CAT Data Report (C	Delete	SOC		This can be deleted
CAT Vacant Position Report	CAT Vacancy Report		SOC	Stephanie	
Child Welfare Referral Tracking Report	CW-Referral-Report		SOC	Nikaury-	
Children's Care Coordination Report		Children's Care Coordination Report	SOC	Elisa- COC; Rachel- Advent	
Civil Client Information Report	Civil Client Report		SOC	Stephanie	
Civil Rights Compliance Checklist	Civil Rights Checklist		Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports
Community Competency Restoration Training Tracking Report		Community Competency Restoration Training Report	SOC	Michelle	
Community Person Served Satisfaction Survey (CPSSS)	N/A		Compliance		
Contract Provider Property Inventory Form	Inventory Form		Finance	Dan	Finance/Documents/Provider Required Reports/Provider Inventory Forms/FYXX
Cost Allocation Plan - Final	Final Cost Allocation Plan		Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports
Cost Allocation Plan - Proposed	Proposed Cost Allocation Plan		Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports
CRS Financial Report and reconciliation	CRS Financial Report		Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports

Status

Removed

Updated

Updated

Fine

Fine

Fine

Updated

Fine

Deleted from Exhibit B

Fine

Deleted from Exhibit B

Fine

Fine

Fine

CRS Program Status Report on Performance Measures	CRS Program Status Report		Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports	Fine
Current licenses	Licenses		Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports	
EOG/OPB Return on Investment - Projected Estimates (Return on Investment - ROI)	Projected ROI Report		Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports	Fine
EOG/OPB Specific Appropriation Provisos- Return on Investment - Actuals	Actual ROI Report		Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports	
FACT Ad Hoc Quarterly Report, Enhancement Reconciliation Report	FACT Ad Hoc Quarterly		Contracts	Assigned Contract Manager & Stephanie	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports	
FACT Admission and Discharge Certificates	FACT Admin and DC	FACT Admission and DC	SOC	Stephanie		
FACT monthly census to include waitlist	FACT Census Report		SOC	Stephanie		
FACT Monthly Vacant Position Report	FACT Vacant Report		SOC	Stephanie		
Family Intensive Treatment Team Services (FIT) Report	FITT Report		SOC	Nikaury		
FEP fiscal year-end financial report	FEP Fiscal Year-End report		Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports	
Final data submission for fiscal year end	N/A					
First Episode Psychosis (FEP) Monthly Report	FEP Monthly Report	Delete FEP Invoice	SOC	Nikaury		
Fiscal Reports - Final	Final Fiscal Report		Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports	
Fiscal Reports - Proposed	Proposed Fiscal Reports		Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports	
Fiscal Reports - Quarterly	Fiscal Reports		Finance	Dan	Finance/Documents/Provider Required Reports/Provider Quarterly Fiscal Reports/FYXX	
FMT Quarterly Report	FMT Quarterly Report		SOC	Michelle		
FMT Vacant Position Report	FMT Vacancy Report		SOC	Michelle		
FMT Weekly Census	FMT Weekly Census		SOC	Michelle		
Forensic Reports	Forensic Census Report	Forensic Reports	SOC	Michelle		
Hospital & Jail Bridge Summary Report		Hospital & Jail Bridge Summary Report	SOC	Maria		
Incident Report	N/A	Remove this from the list as it gets input to the IRMS.	Compliance			
Independent Financial Audit	Independent Financial Audit		Finance	Dan	Finance/Documents/Provider Required Reports/Provider CPA Financial Audits/FYXX	
Insurance Certificates	Insurance Certificates		Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports	
Invoice Review Supporting Documentation	Invoice Documentation	Invoice Documentation/1040	Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports	
Invoice Support - Form CF-MH 1040	Invoice Support Form	Invoice Support Form/1040	Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports	
Invoice Support - Outreach Activity Report	Outreach Activity Report		Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports	
JITP Tracking Log		JITP Tracking Log	SOC	Rachel & Elisa		
Local Match Form - Actuals	Local Match		Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports	
Local Match Form - Projected	Projected Local Match		Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports	
Monthly Data	N/A					
MRT Census	MRT Census Report		SOC	Stephanie		
MRT Vacant Position Report	MRT Vacancy Report		SOC	Stephanie		
Narcan Monthly Summary Report	Narcan Report		SOC	Nikaury		Deleted from Exhibit B
Other Reports as Requested	Other Reports		Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports	

PATH Annual Report	PATH Annual Report		SOC	Colleen	
PATH Intended Use Plan (IUP)	PATH Intended Use Plan		SOC	Colleen	
PATH Summary Information	PATH Summary Info		SOC	Colleen	
PPG Financial Status Report	PPG Financial Status Report		Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports
PPG Program Status Report	PPG Program Status Report		Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports
Prevention Data	N/A				
Program Description - Final	Final Program Description		Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports
Program Description - Proposed	Proposed Program Description		Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports
Recovery Community Organization Report		Recovery Community Organization Report	SOC	Maria. I.	
Report of aggregate quarterly NVRA activities	NVRA Quarterly Report	Remove: Done and saved in Cognito	Compliance	Miralys	
Representative Payee accounting documentation	Representative Payee documentation		Contracts	Assigned Contract Manager	
Response to Monitoring Reports and Corrective Action Plans	CAP Responses	Remove: This is done via SharePoint in folders assigned to providers	Compliance		
Risk Assessment as per Breach Notification Rule	Risk Assessment	Remove: Uploaded to CFCHS IRMS	Compliance		
SAMH Block Grant Report	Block Grant Data Report and Block Grant Narrative Report	Block Grant Report	Contracts	Assigned Contract Manager	
Security Agreement Forms and Training Certificates for staff that touch CFCHS data systems	Security Agreement	Security Agreements/ Certificates	Data	Mike	
Signs of Suicide Performance Measures Report		Suicide Performance Measures Report	SOC	Stephanie	
Sliding Fee Scale - Annual Revision	Sliding Fee Scale Revision and Revised Sliding Fee Scale	Sliding Fee Scale	Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports
Sliding Fee Scale - Original		Sliding Fee Scale	Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports
SOAR Data	N/A				
Special Audit Schedules	Special Audit Schedules		Finance	Dan	Finance/Documents/Provider Required Reports/Provider CPA Financial Audits/FYXX
SRT Census and Waitlist	SRT Weekly Census		SOC	Stephanie	
SRT Clinical Review Census		SRT Clinical Review Census	SOC	Stephanie	
TANF SAMH Participating Log	TANF Participation Log	TANF Participant Log	Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports
Transitional Voucher Incidental Report		Transitional Voucher Incidental Report	Contracts	Assigned Contract Manager	Contracts/Provider Working Files/Provider File/FY/Tab 7- Required Reports
Wraparound Quarterly Report		Wraparound Quarterly Report	SOC	Rachel & Elisa	

Deleted

Left this as is for now

or now



