

## Request For Proposal # 2025 -001 Recovery Housing Supports Program

### Questions and Answers

March 18, 2025

Q: Recovery Connections currently has an approved “incidentals” standard operating procedure that was approved by CFC’s that authorizes Recovery Connections to provide “incidentals” up to \$499 dollars without CFCs prior approval. Will this approved SOP be ok for this Program or will ALL expenses need prior authorization?

**A: Yes, this funding would require the same requirements that are currently in place. Please reference the following link, [Incidental-Expense-Pre-Authorization-1.pdf](#) related to the policy for the incidental pre-authorization process.**

Q: If a Sober Living organization is FARR certified for a few of their house and is In process of getting FARR certified for their other houses with a Temporary Certification from FARR, can this grant funding be used for those covered under the Temporary Certification?

**A: Yes, this funding can cover those under temporary certification.**

Q: Can we acquire “incidental” items in bulk to save money and allocate those expenses per Participant that uses those items as opposed to acquiring “incidentals” individually?

**A: You can purchase in bulk but only bill expenditures to CFC once those are utilized for an individual.**

Q: Can the funds be used to pay past rental fees owed by a participant who is in danger of being turned out of their rental/Sober Living home for non-payment?

**A: Yes, as long as properly noted in their service/treatment plan as to why this was needed and what would be done to mitigate future potential evictions (ie budgeting, planning, etc).**

Q: The RFP states “The Providers must ensure that recovery housing supported under this funding is *through houses that are certified by the Florida Association of Recovery Residences and do not exclude individuals who are receiving MAT, unless the house is operated by an entity under contract with a Managing Entity or by Oxford House, Inc.*”. To clarify this cannot be used for transitional housing by providers but can only be used for certified recovery housing placements, correct?

**A: It could be utilized for housing supports, so if funding deposits and/or rent for transitional housing that would qualify for reimbursement.**

Q: The RFP also states “Recovery housing support services are expenditures that support housing for individuals in recovery from substance use disorders. Page 4 of 10 Examples of recovery housing support services incidental expenditures may include but are not limited to: 1. Start-up kits for new residents (bedding, towels, hygiene items, cleaning supplies) 2. Emergency funds for medication co-pays or prescriptions 3. Transportation assistance (bus passes, gas cards, rideshare credits) 4. Work-related expenses (appropriate clothing, tools, certification fees) 5. ID/documentation fees (birth certificates, state IDs, driver's licenses) 6. Basic household supplies (toilet paper, cleaning products, kitchen essentials) 7. Educational materials and recovery literature 8. Technology access (internet service, basic phone for job search/appointments) 9. Food pantry supplementation and nutritional support 10. Emergency clothing or weather-appropriate gear 11. Recreation and wellness activities (gym passes, community outings) 12. Rental application fees and security deposit assistance 13. Utility connection fees and initial deposits 14. Professional licensing or certification renewal fees 15. Interview clothing or uniforms for employment” To clarify, can the support services only be used for those clients in the above referenced Certified Recovery Housing placements or can it be used for individuals in recovery in other transitional housing settings, ie could Aspire have someone in transitional housing and use these funds to support their recovery?

**A: The funding does allow us to reimburse the types of housing support services listed above for individuals meeting eligibility criteria listed in the RFP and receiving recovery and/or receiving housing support services.**