

Finance Committee Agenda
Wednesday, August 13, 2025
1:00 PM – 2:00 PM
Board Room



- | | | |
|---|--------------|------------------|
| I. Welcome/Introductions | Justin Saenz | 2 minutes |
| II. Treasurer's Report <ul style="list-style-type: none">• Review June 11, 2025 Minutes | Justin Saenz | 3 minutes |
| III. Financial Report <ul style="list-style-type: none">• Present June Preliminary Financial Statement• Review Policies:<ul style="list-style-type: none">○ Accounting and Financial Policies and Procedures Manual○ Interest on Contract Advances | Daniel Nye | 45 minutes |
| IV. Other/Public Input | Group | 3 minutes/person |
| V. Adjourn – Next Finance Committee Meeting <ul style="list-style-type: none">• September 10, 2025 at 1 pm | Group | 2 minutes |

Finance Committee Meeting Minutes
Wednesday, June 11, 2025
Central Florida Cares
Board Room



ATTENDANCE

Central Florida Cares – Finance Committee Members

Amber Carroll, Brevard Homeless Coalition, Chair
Ashley Carraro, Family Partnerships of Central Florida
Robin Griffin-Kitzerow, UCF Police Dept.
Freddy Morello, NAMI of Greater Orlando
Justin Saenz, PNC Bank

Central Florida Cares Staff

Maria Bledsoe, Chief Information Officer
Trinity Schwab, Chief Operations Officer
Daniel Nye, Chief Financial Officer
Michael Lupton, Chief Information Officer (via Zoom)
Brehon Roberts, Financial Analyst
Karla Pease, Executive Assistant

Guests

Amy Hammett, Department of Children and Families Contract Manager
Ausberto V. Gonzalez, VP, Aspire Health Partners

Meeting Called to Order

The Central Florida Cares (CFC) Finance Committee Meeting was held on Wednesday, June 11, 2025, at 1:00 p.m. Amber Carroll, Chair, called the meeting to order at 1:01 p.m.

Treasurer's Report

Robin Griffin-Kitzerow made a motion to approve the May 14, 2025, minutes; Justin Saenz seconded, motion passed.

Financial Report

CFO reported April financials where Cash in bank is \$17,690M and Accounts Receivable at \$19,518M. On the Liability side you will see a dramatic increase in Accounts Payable in April due to a reconciliation of Provider utilization with the total at \$15,072M. Carry Forward was \$14,101M in March and decreased via utilization to \$13,931M in April.

On the Statement of Revenue and Expenses, total Program Service Expenses for providers during April was \$15,602M. Personnel expenses had an uptick due to an employee leaving the agency and another Contract Manager hired. Outreach and Awareness was up a little due to the Own your Recovery for 2-months of advertising on streaming broadcasts of Orlando Magic games. Software development expense was for changes in FASMS that the Department requires.

OAs – ME Admin expenses utilization ending April 30, 2025, are at 70.8% versus a target of 82%. Mental Health Services utilization is at 82.4% versus a target of 82.1%, and Substance Use utilization is at 77.9% versus a target of 78%.

Page 7 reflects the OAs underutilized that were less than 75% of the target year to date and explanations provided.

Page 8 shows Amendment 73 executed, and the last page shows the admin rate at 2.75%. CFC is currently waiting on Amendment 74.

Freddy Morello made a motion to approve the April financials as presented; Robin Griffin-Kitzerow seconded; motion passed.

Benefits Package

The CEO mentioned CFC does not have any budget information on the new GHME2 contract. CFC chiefs will be going to Tallahassee to meet with the Department and review the GHME2 contract. At a later time, budget information will be shared at another in-person meeting in Tallahassee.

There was no operational excess for any salary adjustments for employees last year. CFC did give employees a small merit. Since we don't know what our budget looks like for operations on July 1, we are proposing a merit, a 403b adjustment, continue to cover the cost of health insurance at a 12% rate increase, and also apply a COLA at 2.9%, and if our budget allows, we could address any salary increases thereafter. \$163,059 is the proposed amount.

Robin Griffin-Kitzerow made a motion to accept the benefits package as presented; Freddy Morello seconded; the motion passed.

Other/Public Input: None

Next Finance Committee

This is scheduled for Wednesday, August 13, 2025, at 1:00 pm.

Justin Saenz made a motion to adjourn; Robin Griffin-Kitzerow seconded; motion passed.

The meeting adjourned at 1:34 pm.

Amber Carroll, Chair

Karla Pease, Recording Secretary

CENTRAL FLORIDA CARES HEALTH SYSTEM

Financial Report

June 2025 Preliminary Financials (Unaudited)

Central Florida Cares Health System, Inc

Statement of Financial Position

For the prior three months ended 06/30/2025 Preliminary (Unaudited)



	4/30/2025	5/31/2025	6/30/2025
Assets			
Current Assets			
Cash in Bank	17,690,732	17,875,640	9,350,260
Accounts Receivable	19,518,627	11,021,765	19,480,728
Prepaid Insurance	56,203	56,203	56,203
Prepaid Expenses	60,900	42,900	42,900
Deposits	26,375	26,375	26,375
Total Current Assets	37,352,837	29,022,883	28,956,467
Long-term Assets			
Computer Equipment	5,500	5,500	5,500
Software	1,678,817	1,745,992	1,745,992
Accum Depreciation	(1,535,431)	(1,535,431)	(1,535,431)
Total Long-term Assets	148,886	216,061	216,061
Total Assets	37,501,723	29,238,944	29,172,528
Liabilities			
Short-term Liabilities			
Accounts Payable	15,072,519	8,524,730	13,060,621
Accrued Expenses	201,713	201,713	83,650
Wages Payable	221,157	221,157	65,579
Federal Payroll Taxes Payable	20,676	20,676	16,541
403(b) Payable	6,760	6,760	8,112
Deductions Payable	1,874	1,624	1,624
Deferred Revenue	374,667	374,667	374,667
CarryForward Funds	13,931,043	13,308,007	11,236,323
Interest & Other Payable to DCF	183,270	152,230	263,550
Advance Due to DCF CY	6,860,130	5,766,852	3,192,932
Total Short-term Liabilities	36,873,809	28,578,415	28,303,599
Total Liabilities	36,873,824	28,578,430	28,303,615
Net Assets			
Unrestricted Net Assets:			
Prior Year Excess Revenues	358,464	358,464	358,464
Curr Year Excess Revenues	269,435	302,050	510,449
Total Unrestricted Net Assets	627,899	660,514	868,913
Total Liabilities and Net Assets	37,501,723	29,238,944	29,172,528

Central Florida Cares Health System, Inc

Statement of Revenues and Expenses

For the prior three months ended 006/30/2025 Preliminary (Unaudited)



	Apr-25	May-25	Jun-25	FY 24/25 YTD	GHME1	Grants
Program Services Revenue:						
DCF	15,943,214	8,932,399	11,590,046	121,492,622	121,492,622	-
Other	-	-	-	-	-	-
Grants	34,652	52,612	88,912	1,661,229	-	1,661,229
Total Operating Revenue	15,977,866	8,985,012	11,678,958	123,153,851	121,492,622	1,661,229
Expenditures:						
Program Services Expenses	15,602,491	8,627,343	11,260,621	119,037,083	\$118,196,873	660,210
Personnel Expenses	205,231	197,484	160,893	2,412,215	2,380,040	212,175
403(b) Fees	-	-	-	3,332	3,332	-
Accounting Fees	-	-	-	30,000	30,000	-
Conferences	5,011	2,260	4,474	19,143	15,898	3,245
DCF Unallowables	-	-	-	984	984	-
Depreciation	-	-	-	-	-	-
Dues & Subscriptions	-	-	37,000	84,864	84,864	-
Insurance	-	-	-	40,092	40,092	-
Legal Fees	1,480	2,120	320	16,013	14,063	1,950
Meetings	1,586	1,114	733	8,978	8,978	-
Needs Assessment/Benchmarking	-	-	27,250	35,486	35,486	-
Office Equipment	-	8	23,822	24,575	24,575	-
Office Furn & Fixture	-	-	-	-	-	-
Outreach and Awareness	42,534	34,034	34,034	278,454	28,108	250,346
Payroll Processing Fees	-	-	-	3,403	3,403	-
Printing & Publications	2,829	114	112	5,382	5,382	-
Professional Services Other	4,374	-	-	38,143	15,289	22,854
Recruiting and Screening	135	-	-	619	619	-
Rent-Building	18,900	18,900	18,900	226,800	226,800	-
Rent-Equipment	253	253	460	2,752	2,752	-
Software Development	31,868	-	-	57,820	57,820	-
Software Expense	25,238	25,238	19,360	297,412	297,412	-
Supplies & Postage	-	725	1,342	4,894	4,894	-
Telephone, Internet & Conf	934	1,271	725	14,959	14,959	-
Other Rev and Expenses: (Bank Loss)	-	-	-	-	-	-
Total Expenditures	15,942,865	8,910,864	11,590,045	122,643,402	121,492,622	1,150,780
Operating Revenue over Expenditures	35,001	74,148	88,913	510,449	-	510,449
Other Revenue and Expenses:						
Contribution Revenue	-	-	-	-	-	-
Contribution Expense	-	-	-	-	-	-
Net Other Revenue (Expense)	-	-	-	-	-	-
Net Revenue over Expenditures	35,001	74,148	88,913	510,449	-	510,449

Central Florida Cares Health System, Inc
OCA Expenditure Utilization Summary – Page 1 of 3
YTD for the month ended 06/30/2025



June 2025 Prelim YTD - OCA UTILIZATION SUMMARY						
	OCA Description	NR	Sch of Funds	Expenditures	%	Notes - current month Low Utilization in Red
			(Amend 74)	Thru June 30, 2025	Utilization	
MHS00	ME Administrative Cost		2,643,118	2,440,118	92.3%	100.0%
MHCCD	ME Care Coordination		300,000	300,000	100.0%	100.0%
MHCM3	ME Care Coordination MHBG Supplemental 2		442,443	441,589	99.8%	100.0%
MHSM1	ME Operational MHBG Supplemental 1		-	-	0.0%	0.0%
MHSM2	ME Operational MHBG Supplemental 2		-	-	0.0%	0.0%
MHSS1	ME Operational SAPT Supplemental 1		-	-	0.0%	0.0%
MHSS2	ME Operational SAPT Supplemental 2		-	-	0.0%	0.0%
MS923	ME SA McKinsey Settlement - ME Care Coordination		-	-	0.0%	0.0%
MSSA5	ME State Opioid Response Disc Grant Admin - Year 5		-	-	0.0%	0.0%
MSSA6	ME State Opioid Response Grant Admin - Year 6 NCE		59,273	59,273	100.0%	100.0%
MSAN6	ME State Opioid Response Grant Admin - Year 7		28,474	28,474	100.0%	100.0%
MSSA7	ME State Opioid Response Disc Grant Admin - Year 7 (started 11/1/24)		201,716	201,716	100.0%	100.0%
	ME Total		3,675,024	3,471,170	94.5%	100.0%

Central Florida Cares Health System, Inc
OCA Expenditure Utilization Summary – Page 2 of 3
YTD for the month ended 06/30/2025



June 2025 Prelim YTD - OCA UTILIZATION SUMMARY

	OCA Description	NR	Sch of Funds	Expenditures	%	Target%	Notes - current month Low Utilization in Red
			(Amend 74)	Thru June 30, 2025	Utilization		
MH000	ME Mental Health Services & Support		32,772,614	32,772,614	100.0%	100.0%	
MHARP	ME MH Services MHBG Supplemental 2 Federal Budget Period: 9/1/2021 - 9/30/2025		939,053	939,053	100.0%	100.0%	
MH026	ME Early Intervention Services-Psychotic Disorders (Started 11/01/24)		750,000	750,000	100.0%	100.0%	
MH26B	ME BSCA Early Intervention SVC-Psychotic Disorders (started 11/1/24)		24,725	24,725	100.0%	100.0%	
MHCBS	ME MH BSCA 988 Suicide and Crisis Lifeline (started 11/1/24)		183,217	183,217	100.0%	81.3%	
MHFMH	ME MH Forensic Transitional Beds		700,800	671,554	95.8%	100.0%	
MHSFP	ME MH State Funded Federal Excluded Services		232,654	232,652	100.0%	100.0%	
MH981	ME MH 988 State and Territory Improvement Grant Y1		272,927	272,927	100.0%	100.0%	
MH982	ME MH 988 State and Territory Improvement Grant Y2 (started 11/1/24)		824,228	824,228	100.0%	81.3%	
MH116	ME MH Lifetime Counseling CTR Behavioral Health		650,000	650,000	100.0%	100.0%	
MH133	ME MH Deveraux Specialized MH Intervention/Prevention Svc		665,000	665,000	100.0%	100.0%	
MH071	ME MH Purchase of Residential Treatment Services for Emotionally Disturbed Children and Youth		443,184	438,434	98.9%	100.0%	
MH072	ME MH Community Forensic Beds		524,474	524,474	100.0%	100.0%	
MH076	ME MH Indigent Psychiatric Medication Program		69,078	69,078	100.0%	100.0%	
MH0BN	ME MH BNET (Behavioral Health Network)		1,502,374	1,016,884	67.7%	100.0%	
MH0CN	ME MH Care Coordination Direct Client Services		1,588,956	1,588,956	100.0%	100.0%	
MH0FH	ME Community Forensic Multidisciplinary Teams		652,000	524,165	80.4%	100.0%	
MH0FT	ME FACT Medicaid Ineligible		2,543,515	2,543,515	100.0%	100.0%	
MH0PG	ME MH PATH Grant		567,395	537,681	94.8%	100.0%	
MH0TB	ME MH Temporary Assistance for Needy Families (TANF)		661,246	564,515	85.4%	100.0%	
MH211	ME Expanding 211 Call Vol & Coordination Initiative		500,000	458,334	91.7%	100.0%	
MHCAT	ME MH Community Action Treatment (CAT) Teams		4,500,000	4,233,878	94.1%	100.0%	
MHDRF	ME Disability Rights Florida Mental Health		75,800	25,306	33.4%	100.0%	
MHEMP	ME MH Supported Employment Services		300,000	300,000	100.0%	100.0%	
MHIBH	ME MH Behavioral Health Clinic (started 11/1/24)		1,500,000	1,500,000	100.0%	100.0%	
MHMCT	ME MH Mobile Crisis Teams		4,395,708	3,478,784	79.1%	100.0%	
MHMDT	MH ME Other Multidisciplinary Team		2,803,710	1,472,537	52.5%	100.0%	
MHOCB	ME MH Crisis Beds		1,642,519	1,642,519	100.0%	100.0%	
MHRE2	ME MH Residential Stability Coordination MHBG Supplemental 2		-	-	-	-	
MHSCR	ME Centralized Receiving Systems		9,047,285	9,039,035	99.9%	100.0%	
MHPV2	ME Suicide Prevention MHBG Supplemental 2 Federal Budget Period: 9/1/2021 - 9/30/2025		-	-	-	-	
MHTRV	ME Transitions Vouchers Mental Health		205,590	189,009	91.9%	100.0%	
Mental Health Total			72,844,670	\$69,417,037	95.3%	98.8%	

Central Florida Cares Health System, Inc
OCA Expenditure Utilization Summary – Page 3 of 3
YTD for the month ended 06/30/2025



June 2025 Prelim YTD - OCA UTILIZATION SUMMARY							
	OCA Description	NR	Sch of Funds	Expenditures	%	Target%	Notes - current month Low Utilization in Red
			(Amend 74)	Thru June 30, 2025	Utilization		
MS000	ME Substance Abuse Services and Support		18,300,248	18,296,660	100.0%	100.0%	
MSARP	ME SA Services SAPT Supplemental 2		500,000	500,000	100.0%	100.0%	
MS023	ME SA HIV Services		708,792	697,467	98.4%	100.0%	
MS025	ME SA Prevention Services		3,125,170	2,977,438	95.3%	100.0%	
MS0PP	ME SA Prevention Partnership Program		450,000	391,235	86.9%	100.0%	
MSRC6	ME State Opioid Response Disc - Rec Comm Org - Year 6		113,750	113,750	100.0%	100.0%	
MSCN6	ME State Opioid Response Disc - Rec Comm - Year 6 NCE		525,000	524,968	100.0%	62.5%	
MSRC7	ME State Opioid Response Disc - Rec Comm Org - Year 7 (started 11/1/24)		525,000	525,000	100.0%	100.0%	
MSSM6	ME State Opioid Response SVCS-MAT - Year 6		1,790,450	1,790,384	100.0%	100.0%	
MSMN6	ME State Opioid Response SVCS-MAT - Year 6 NCE		1,792,368	1,452,876	81.1%	100.0%	
MSSM7	ME State Opioid Response SVCS-MAT - Year 7 (started 11/1/24)		6,012,881	4,996,185	83.1%	81.3%	
MSSP6	ME State Opioid Response Disc Grant SVCS-Prevention - Year 6		178,152	178,151	100.0%	100.0%	
MSPN6	ME State Opioid Response Grant Prevent Y6 NCE		509,250	509,250	100.0%	81.3%	
MSSP7	ME State Opioid Response Disc Grant SVCS-Prevention - Year 7 (started 11/1/24)		509,250	479,925	94.2%	100.0%	
MS113	ME SA Recovery Connection Central FLMOB Reco Supp Svc for SUD		525,000	525,000	100.0%	100.0%	
MS917	ME Specialized Treatment, Education & Prevention SvcsWomen's Residential Treatment		500,000	498,362	99.7%	100.0%	
MSCS0	ME SA Seminole County Sheriff Opioid ARC Partnership		500,000	499,920	100.0%	100.0%	
MS081	ME Expanded SA Services for Pregnant Women, Mothers and Their Families		1,883,426	1,796,920	95.4%	100.0%	
MS091	ME SA Family Intensive Treatment (FIT)		1,062,184	814,151	76.6%	100.0%	
MS0CN	ME SA Care Coordination Direct Client Services		617,324	369,927	59.9%	100.0%	
MS0TB	ME SA Temporary Assistance for Needy Families (TANF)		660,360	656,625	99.4%	100.0%	
MS252	ME Primary Prevention SAPT Supplemental 2		653,373	653,373	100.0%	100.0%	
MSCBS	ME SA Community Based Services		2,039,182	1,654,862	81.2%	100.0%	
MSOCB	ME Substance Abuse Crisis Beds (started 11/1/24)		985,511	985,511	100.0%	100.0%	
MSOCR	ME Opioid TF Coord Opioid Recovery Care		2,777,500	1,099,593	39.6%	84.6%	
MSOHB	ME Opioid TF Hospital Bridge Programs		538,634	538,634	100.0%	100.0%	
MSOPR	ME Opioid TF Peer Supports and Recovery Comm Org		1,110,932	1,119,435	100.8%	100.0%	
MSORH	ME Opioid TF Recovery Housing		950,000	-	0.0%	84.6%	
MSOTR	ME Opioid TF Treatment and Recovery		3,323,018	3,323,018	100.0%	100.0%	
MSSCL	ME SA 988 Suicide & Crisis Lifeline Sustainment		541,020	506,771	93.7%	100.0%	
MSTRV	ME Transitions Vouchers Substance Abuse		133,500	129,024	96.6%	100.0%	
Substance Abuse Total			\$53,841,275	\$48,604,415	90.3%	100.1%	
Provider Total			\$126,685,945	\$118,021,452	93.2%	99.4%	
TOTAL			\$130,360,969	\$121,492,622	93.2%	99.5%	

Central Florida Cares Health System, Inc
OCA Expenditure Utilization Key Notes
YTD for the month ended 06/30/2025



June 30, 2025 Preliminary YTD - OCA UTILIZATION SUMMARY						
	OCA Description	NR	Sch of Funds (Amend 74)	Expenditures Thru June 30, 2025 Preliminary	% Utilization	Target%
Notes - current month Low Utilization in Red						
MH0BN	ME MH BNET (Behavioral Health Network)		1,502,374	1,016,884	67.7%	100.0%
MHDRF	ME Disability Rights Florida Mental Health		75,800	25,306	33.4%	100.0%
MHMDT	MH ME Other Multidisciplinary Team		2,803,710	1,472,537	52.5%	100.0%
MS0CN	ME SA Care Coordination Direct Client Services		617,324	369,927	59.9%	100.0%
MSOCR	ME Opioid TF Coord Opioid Recovery Care		2,777,500	1,099,593	39.6%	84.6%
MSORH	ME Opioid TF Recovery Housing		950,000	-	0.0%	84.6%

Central Florida Cares Health System, Inc

History of ME Funding Amendments



DCF Amendments - FY24-25				
Amendment Number	Signed	Effective	Purpose	Budget
43	6/29/2020		GHME1 3 Year Contract Renewal	\$221,143,419
44	8/24/2020	8/15/2020	GHME1 Funding Changes for FY2021	\$77,439,836
45	9/25/2020	8/15/2020	GHME1 Contracting Language Changes	\$77,439,836
46	11/23/2020	11/15/2020	GHME1 3 Funding Changes for FY2021 (SOR Funds)	\$85,457,437
47	2/26/2021	3/1/2021	GHME1 3 Funding Changes for FY2021 (CARES Act funding)	\$88,565,839
48	6/4/2021	6/1/2021	GHME1 3 Funding Changes for FY2021 (OCA reallocations and PRTS transfer)	\$88,415,839
49	5/25/2021	5/20/2021	Statutory Reporting of BOD Executive Compensation	N/A
50	9/16/2021	7/1/2021	GHME1 3 Funding Changes for FY21-22	\$89,635,609
51	10/29/2021	9/30/2021	GHME1 3 Funding Changes for FY2122	\$96,027,233
52	12/7/2021	11/5/2021	GHME1 3 Funding Changes for FY21-22 (Health Council)	\$96,527,233
53	1/24/2022	12/17/2021	Network Service Provider Output Measures	\$96,527,233
54	2/9/2022	1/14/2022	GHME1 3 Funding Changes for FY21-22	\$102,187,438
55	4/29/2022	4/1/2022	GHME1 3 Funding Changes for FY21-22	\$102,387,438
56	6/15/2022	6/2/2022	GHME1 3 Funding Changes for FY21-22	\$102,535,172
57	8/29/2022	7/1/2022	GHME1 3 Funding Changes for FY22-23	\$102,387,438
58	9/26/2022	9/1/2022	GHME1 3 Funding Changes for FY22-23	\$103,023,646
59	11/16/2022	10/14/2022	GHME1 3 Funding Changes for FY22-23	\$105,520,429
60	2/27/2023	1/30/2023	GHME1 3 Funding Changes for FY22-23	\$109,530,122
61	4/3/2023	3/9/2023	GHME1 3 Funding Changes for FY22-23	\$119,978,306
62	5/31/2023	5/31/2023	GHME1 3 Funding Changes for FY22-23	\$119,478,306
63	6/6/2023	6/1/2023	GHME1 3 Funding Changes for FY22-23	\$119,438,306
64	6/30/2023	7/1/2023	GHME1 3 Funding Changes for FY23-24	\$85,563,509
65	9/18/2023	7/1/2023	GHME1 3 Funding Changes for FY23-24	\$115,856,468
66	11/15/2023	9/30/2023	GHME1 3 Funding Changes for FY23-24	\$123,906,417
67	1/29/2024	1/3/2024	GHME1 3 Funding Changes for FY23-24	\$129,455,309
68	6/28/2024	6/28/2024	GHME1 3 Funding Changes for FY23-24	\$129,183,495
69	8/20/2024	7/1/2024	GHME1 3 Funding Changes for FY24-25	\$107,142,998
70	9/22/2024	8/20/2024	GHME1 3 Funding Changes for FY25-25	\$117,924,905
71	11/22/2024	10/18/2024	GHME1 3 Funding Changes for FY24-25	\$127,705,922
72	1/21/2025	1/21/2025	GHME1 3 Funding Changes for FY24-25	\$124,986,109
73	2/26/2025	2/3/2025	GHME1 3 Funding Changes for FY24-25	\$127,816,201
74	2/26/2025	2/3/2025	GHME1 3 Funding Changes for FY24-25	\$130,360,969

DCF Contract History - per year as of Amendment 43

Central Florida Cares Health System, Inc

History of ME Funding (Network & Admin Allocation)



CFCHS ME Funding

